



“...meeting community needs...enhancing quality of life.”

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 10/26/2020

RE: Action: Award the City of Appleton’s "Wastewater D- Building HVAC Upgrades Phase 1 Project" contract to BP Mechanical, Inc. in the amount of \$93,976 with a contingency of 10% for a project total not to exceed \$103,374.

The 2019/2020 Capital Improvement Plan includes \$900,000 to make upgrades to the Wastewater Treatment Plant HVAC systems. Of that amount, \$704,000 has been allocated to the first phase of a two-phase project to upgrade the HVAC system for the A & S Buildings. The remaining balance of \$196,000 has been allocated for HVAC upgrades at the D-Building along with boiler system upgrades. This contract is to replace the HVAC system in the AWWTP D-Building Lab. The existing HVAC system for the D-Building Lab is at the end of its useful life and is in need of replacement.

The bids were received as follows:

BP Mechanical, Inc. (low bid)	\$93,976
Southport Engineered Systems	\$129,990
August Winter & Son, Inc.	\$131,347
Great Lakes Mechanical, Inc.	\$154,300

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to BP Mechanical, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to BP Mechanical, Inc. in the amount of \$93,976 plus a contingency of 10% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.