



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

---

Monday, July 9, 2018

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Croatt, Konetzke, Martin and Williams

**Excused:** 1 - Coenen

3. Approval of minutes from previous meeting

[18-0975](#)

Minutes from June 11, 2018.

**Attachments:** [Minutes from June 11, 2018.pdf](#)

**Martin moved, seconded by Konetzke, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Croatt, Konetzke, Martin and Williams

**Excused:** 1 - Coenen

4. **Public Hearings/Appearances**

[18-0885](#)

Jennifer Stephany from Appleton Downtown Inc. regarding downtown maintenance and upcoming creative projects.

[18-1009](#)

Design Hearing for the following streets in the 2020 pavement reconstruction program:

-Winnebago Street from Division Street to Drew Street

-Randall Street from Oneida Street to Meade Street

**Attachments:** [Winnebago St-Division St to Drew St..pdf](#)

[Randall St-Oneida St to Meade St.pdf](#)

5. **Action Items**

[18-0890](#)

**Henry Street**, from Warner Street to Telulah Avenue, be reconstructed with asphalt pavement and concrete curb & gutter. The dimensions of the

Henry Street reconstruction project are as follows:

*175' west of Warner St - Warner St:* New asphalt pavement to be constructed to a width of 29' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

*Warner St - Telulah Ave:* New asphalt pavement to be constructed to a width of 33' from back of curb to back of curb, which is the same width as the existing street within this portion of the project.

New concrete sidewalk would be constructed along the north side of Henry Street from 175' west of Warner Street to Warner Street, and along the south side of Henry Street from 175' west of Warner Street to Telulah Avenue. Existing parking provisions within the project limits will remain unchanged.

**Attachments:**     [Sidewalks on Warner & Henry Street.pdf](#)  
                              [Letter from 513 S. Telulah Ave.pdf](#)  
                              [Photo of Henry Street.pdf](#)

*Martin made motion to amend to remove the sidewalk on the south side of Henry. Item failed 2-2. Nay-Croatt and Konetzke. Aye-Marting and Williams. Hold until July 23, 2018 meeting.*

**Martin moved, seconded by Williams, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Konetzke, Martin and Williams

**Excused:** 1 - Coenen

[18-0891](#)

**Warner Street**, from College Avenue to Henry Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 33' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged. ~~New concrete sidewalk would be constructed along the west side of Warner Street within the project limits.~~

*Hold until July 23, 2018 meeting.*

**Croatt moved, seconded by Konetzke, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Konetzke, Martin and Williams

**Excused:** 1 - Coenen

[18-0788](#)

**R/B Resolution #7-R-18 Snow Emergencies**

Submitted by: William Siebers, District 1

Date: May 16, 2018

Referred to: Municipal Services Committee

**Whereas**, there are only 218 days left until winter, And

**Whereas**, the best time to deal with a problem is before circumstances force our hand, And

**Whereas**, with all winters we will once again need to deal with winter storms, which includes calling snow emergencies, And

**Whereas**, snow emergencies are exactly that, emergencies, And

**Whereas**, these emergencies are called to promote the most efficient removal of snow from our streets, and also to promote safety, And

**Whereas**, as common as it is to have snow storms in the winter it is also common for people to ignore the parking ban during the snow emergency, And

**Whereas**, the fine for parking on the street during the snow emergency is the same as a normal parking ticket and not likely a deterrent as we would hope,

**Therefore**, the fine for parking on the street during a snow emergency be more reflective of the seriousness of the situation and be increased.

**Attachments:**     [Research by Alderperson Siebers.pdf](#)

**Croatt moved, seconded by Martin, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Konetzke, Martin and Williams

**Excused:** 1 - Coenen

[18-0976](#)

Resolution #9-R-18 1700 W. Kamps Avenue Parking.

Submitted by: Cathy Spears, District 12

Date: June 20, 2018

Referred to: Municipal Services Committee

Due to a resident's concern;

The newly reconstructed 1700 W. Kamps Ave,

All parking be removed from both sides of the street

*Item 18-0976 amended to remove parking from north side of street for a 6 month trial. Martin moved, seconded by Williams. Passed 4-0.*

**Martin moved, seconded by Williams, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Konetzke, Martin and Williams

**Excused:** 1 - Coenen

[18-0977](#)

Request from Mile of Music to do the following from August 2, 2018 through August 5, 2018:

\*Place table and banners in College Avenue beautification strip adjacent to metered stall #CAW402.

\*Place two charging stations (7 feet tall) in College Avenue beautification strip adjacent to metered stall #CAW115.

\*Place Tundraland tent in College Avenue beautification strip adjacent to metered stall #CAW303.

**Attachments:** [Request from Mile of Music.pdf](#)

**Konetzke moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Konetzke, Martin and Williams

**Excused:** 1 - Coenen

[18-0996](#)

Proposed parking restriction changes on Harris St. & Durkee St. by St. Paul's Lutheran Church. (Follow-Up to Six Month Trial Period)

**Attachments:** [Parking changes on Harris St & Durkee St.pdf](#)

**Konetzke moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Konetzke, Martin and Williams

**Excused:** 1 - Coenen

[18-1004](#)

Request for a street occupancy permit to keep a basketball pole in the street right-of-way at 1513 E. Henry Street.

**Attachments:** [Street Occupancy Permit-1513 E. Henry Street.pdf](#)

*Hold until July 23, 2018 meeting.*

**Martin moved, seconded by Croatt, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Martin and Williams

**Nay:** 1 - Konetzke

**Excused:** 1 - Coenen

[18-1018](#)

Approve Amendment No. 4 to Patrick Engineering for the Oneida Street Bridge Project in the amount of \$17,560 for a total revised not to exceed contract of \$607,841.

**Attachments:** [Amendment No. 4 to Onieda Street Bridge.pdf](#)

**Konetzke moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Konetzke, Martin and Williams

**Excused:** 1 - Coenen

[18-1017](#)

Approve installation of twelve (12) banners on Newberry Street and Riverheath Way.

**Attachments:** [Banners on Newberry St & Riverheath Way.pdf](#)

**Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Konetzke, Martin and Williams

**Excused:** 1 - Coenen

## 6. Information Items

[18-0895](#)

Proposed refuse cart fee changes for 2019 Budget.

**Attachments:** [2019 Sanitation Budget Fee Discussion.pdf](#)  
[Sanitation Service Fees.pdf](#)  
[Sanitation Fee Comparison.pdf](#)

[18-0896](#)

Proposed Parking Utility rate increases for 2019 Budget.

[18-0894](#)

Inspections Division Permit Summary Comparison Report for May, 2018.

**Attachments:** [Inspections Divisoin Permit for May, 2018.pdf](#)

[18-1005](#)

Inspections Division Permit Comparison Report for June, 2018.

**Attachments:** [Inspections Division Permit Comparison June, 2018.pdf](#)

## 7. Adjournment

**Konetzke moved, seconded by Martin, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Konetzke, Martin and Williams

**Excused:** 1 - Coenen