



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Tuesday, March 21, 2017

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

3. Approval of minutes from previous meeting

[17-382](#)

Minutes from March 15, 2017

Attachments: [Minutes from March 15, 2017.pdf](#)

Coenen moved, seconded by Mann, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

4. **Public Hearings/Appearances**

[17-316](#)

Appearance by Kelly Nutty on the C.A.R.E. Collaboration 2016 Year in Review.

Attachments: [C.A.R.E. Collaboration 2016 Year in Review.pdf](#)

5. **Action Items**

[17-376](#)

Approve sidewalk installation on the south side of the Northland Avenue south service road from Mason Street to Locust Street except at 1225 W. Northland Avenue where the sidewalk will be installed along the Northland Avenue right-of-way line.

Attachments: [Sidewalk installation from Mason St-Locust St..pdf](#)

[James Baumbach-memo.pdf](#)

[David & Dianne Dexter memo.pdf](#)

Coenen moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

17-377

Award parking meter pay-by-phone services to Passport for a \$2,500 initial set-up fee and merchant processing fees of 2.9% plus \$0.30 per transaction.

Attachments: [Award parking meter pay-by-phone services to Passport.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

17-378

Request from Aric & Molly Hanseter to be waived from the \$100 Residential Refuse Cart Exchange Fee.

Attachments: [Aric & Molly Hanseter-wavied fee.pdf](#)

Martin moved, seconded by Mann, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

17-379

Approve Permanent Street Occupancy Permit for the Fox Cities Exhibition Center Skywalk to be constructed in the right-of-way of the 300 block of W. Lawrence Street.

Attachments: [Fox Cities Exhibition Center Skywalk.pdf](#)

Martin moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Mann

Excused: 1 - Croatt

17-388

Request from ENVIRO forensics for a permanent street occupancy permit to install monitoring wells in Meade Street right-of-way to monitor ground water at the Luvata Site at 908 N. Lawe Street.

Attachments: [ENVIRO Forensics.pdf](#)

Coenen moved, seconded by Mann, that the Report Action Item be

recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konezke, Martin and Mann

Excused: 1 - Croatt

6. Information Items

[17-380](#) Update on proactive approach to street light outages.

[17-381](#) Presentation of Department of Public Work's 2017 Strategic Plan.

Attachments: [Department of Public Works 2017 Strategic Plan.pdf](#)

[17-315](#) Update to 5-Year Bike Lane & Trail Plan.

7. Adjournment

Coenen moved, seconded by Mann, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:

Aye: 4 - Coenen, Konezke, Martin and Mann

Excused: 1 - Croatt