



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes Finance Committee

---

Monday, April 21, 2025

5:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

*Alder Croatt appeared virtually*

**Present:** 4 - Firkus, Hartzheim, Fenton and Croatt

**Excused:** 1 - Van Zeeland

4. Approval of minutes from previous meeting

[25-0411](#)

04/07/25 Finance Committee meeting minutes

**Attachments:** [Meeting\\_Minutes040725.pdf](#)

Hartzheim moved, seconded by Fenton, that the Minutes be approved. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Hartzheim, Fenton and Croatt

**Excused:** 1 - Van Zeeland

5. Public Hearing/Appearances

6. Action Items

[25-0416](#)

Elect Vice Chair

*Ald. Croatt elected vice-chair (4-0)*

[25-0417](#)

Elect Tax Appeals Member

*Ald. Hartzheim elected for tax appeal board. (4-0)*

[25-0418](#)

Elect CEA Board Member

*Ald. Van Zeeland elected to CEA Board (4-0)*[25-0419](#)

Set Meeting Time and Date

*Meeting will remain 5:30 on Mondays.*[25-0420](#)

Designate Contact Person

*Director Ohman as designated contact person.*[25-0300](#)

Request to approve 2024 - 2025 Budget carryover appropriations (2/3 vote of Council required):

1. Items not under contract \$13,811,792
2. Items requesting special consideration \$1,143,133

**Attachments:**    [Not Under Contract 2024-2025 Carryover.pdf](#)  
[Special Consideration 2024-2025 Carryover.pdf](#)  
[!Comments on proposal for 100k consultant.pdf](#)

*This item was broken further into two actions, the first being:**Motion to deny \$107,625 for sustainability consultant. Approved 3/1.***(\$107,625)****Aldersperson Hartzheim moved, seconded by Croatt to deny the \$107,625 for sustainability consultant. Roll Call. Motion carried by the following vote:****Aye:** 3 - Firkus, Hartzheim and Croatt**Nay:** 1 - Fenton**Excused:** 1 - Van Zeeland*This item was broken further into two actions, the second being:**Motion to approve \$20,006 for City Hall wayfinding signage contingent on future Council approval of the City's portion of project cost. Approved 4/0.***(\$20,006)****Aldersperson Firkus moved, seconded by Aldersperson Hartzheim to approve \$20,006 for City Hall wayfinding signage, with the contingency that there is future Council approval of the City's portion of project cost. Roll Call. Motion carried by the following vote:****Aye:** 4 - Firkus, Hartzheim, Fenton and Croatt**Excused:** 1 - Van Zeeland

[25-0412](#)

Request to award the 2025 Lundgaard Park Pavilion Project contract to Milbach Construction Services Company in the amount of \$804,440 with a contingency of \$46,944 for a project not to exceed \$851,384.

**Attachments:**     [Lundgaard Park Pavilion Project Finance Memo.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Hartzheim, Fenton and Croatt

**Excused:** 1 - Van Zeeland

[25-0413](#)

Request to approve additional 2024 - 2025 Budget carryover appropriations for items not under contract in the amount of \$41,800,000. (2/3 vote of Council required)

**Attachments:**     [Not Under Contract 2024-2025 Carryover - Add'l.pdf](#)

Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Hartzheim, Fenton and Croatt

**Excused:** 1 - Van Zeeland

[25-0415](#)

Request to approve Unit BB-25 Contract Award with Weinert Roofing for Roof Replacements at Green and Yellow Ramps in the amount of \$176,860, with a contingency of \$15,000 for a total not-to-exceed contract amount of \$191,860.

**Attachments:**     [BB-25 Award-Funding-Bid Tab.pdf](#)

Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Hartzheim, Fenton and Croatt

**Excused:** 1 - Van Zeeland

[25-0441](#)

Request to establish a reserve fund for ARPA-related obligations.

**Attachments:**     [ARPA Reserve Fund.pdf](#)

Fenton moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Hartzheim, Fenton and Croatt

**Excused:** 1 - Van Zeeland

## 7. Information Items

8. Adjournment

**Fenton moved, seconded by Hartzheim, that this meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Hartzheim, Fenton and Croatt

**Excused:** 1 - Van Zeeland