



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
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Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 4/12/2016

RE: Action: Award the Municipal Services Building "2016 Roof Replacement Project" contract to Northeastern Roofing in the amount of \$180,700 with contingency of 10% for a project not to exceed \$198,770.

The 2016 Capital Improvement Plan includes \$235,000 for a partial replacement of the Municipal Services Building's garage roof. The Municipal Services Building has a total square footage of 138,125. We have currently replaced a total of 89,500 square feet. This project will include a total of 24,375 square feet, leaving just 24,250 square feet for completion in 2017. Our annual roof inspection program identifies roofing in need of replacement and allocates resources to allow for proactive replacement to protect and preserve the facility's asset.

The bids were received as follows:

Northeastern Roofing (low bid)	\$180,700
Weinert Roofing	\$184,190
Pioneer Roofing	\$184,860
Northern M&R	\$203,593
Quality Roofing	\$258,707

Our consulting engineer has wrote the City of Appleton a formal letter of recomendation to award the contract to Northeastern Roofing (see attached). Therefore the Parks, Recreation, and Facilities Management Department recommends awarding the roofing contract to Northeastern Roofing in the amount of \$180,700, plus a contingency of 10% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



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March 11, 2016

Mr. Steven Schrage
Project Manager
1819 E. Witzke Boulevard
Appleton, WI 54911

electronic only - no hard copy to follow
Steven.Schrage@Appleton.org

Re: Bid Analysis and Recommendation
Municipal Services Building – Roof Replacement 2016
City of Appleton
SEG Project No. 13569

Dear Mr. Schrage:

The City of Appleton received bids for the above referenced project on Thursday, March 10, 2016.

For the 2016 MSB roof replacement project, five (5) responsible bidders provided bids on the Base Bid solicited by the city. A copy of the bid tab is enclosed for your use. The range of bids for the Base Bid is as follows:

- Base Bid \$180,700 to \$258,707

The lowest responsible bidder is Northeastern Roofing in the amount of \$180,700.

When asked, Northeastern Roofing stated they would execute the contract if offered to them.

Recommendation

SEG recommends awarding the contract to Northeastern Roofing in the amount of \$180,700.

If you have any comments questions or concerns regarding the information contained in this letter please feel free to contact me.

Sincerely,
Specialty Engineering Group LLC

Bruce Flater
Project Manager

Enc: Bid Tab

C: Mr. Dean Gazza – CoA
SEG – file copy