



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, October 21, 2019

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

3. Approval of minutes from previous meeting

[19-1498](#)

Finance Committee minutes from September 9, 2019, September 18, 2019 and October 16, 2019 meetings

Attachments: [MeetingMinutes09-Sep-2019-06-20-19.pdf](#)

[MeetingMinutes18-Sept-2019-06-21-30.pdf](#)

[MeetingMinutes16-Oct-2019-03-23-14.pdf](#)

Alderperson Martin moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

4. **Public Hearings/Appearances**

5. **Action Items**

[19-1499](#)

Request to approve the 2020 Policy for Special Assessments

Attachments: [2020 Assessment Policy.pdf](#)

Alderperson Siebers moved, seconded by Alderperson Martin that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

[19-1500](#)

Request to approve Finance Committee Report 4-P-19 for Storm Main Liner

Attachments: [Report 4-P-19.pdf](#)

Aldersperson Siebers moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer

[19-1583](#)

Request approval to dispose of eight (8) Valley Transit buses

Attachments: [Bus Disposal.pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer

[19-1602](#)

Request to award contract to CleanPower to provide Janitorial services to all City of Appleton facilities/locations for the years 2020 - 2024. The annual contract amounts will be \$406,199 for 2020, \$406,199 for 2021, \$419,417 for 2022, \$419,417 for 2023 and \$419,417 for 2024

Attachments: [Housekeeping Contract 2020-2024.pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer

[19-1603](#)

Request to approve Contract Amendment and Change Order No. 1 to contract 112-19 for Green and Yellow Parking Ramp Column and Beam Repairs for additional quantities of precast concrete patching and caulking of columns in the amount of \$4,290 resulting in a decrease in contingency from \$4,030 to \$0. Overall contract increases from \$30,898 to \$31,158

Attachments: [Parking Ramp Concrete Repairs - Change Order No.1.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer

[19-1609](#)

Resolution introduced by Alderpersons Schultz and Spears at the October 16, 2019 Common Council meeting relating to small cell wireless equipment:

#16-R-19

WHEREAS, small cell wireless equipment is designed to boost cellular service from the existing wireless carriers and will enable those carriers to implement 5G technology by placing these installations on existing streetlights and utility poles; and

WHEREAS, concerns have been raised about the health risks of 5G technology including small cell installations. Studies have linked low-level wireless radio frequency radiation exposures to adverse biological effects including DNA single and double strand breaks, oxidative damage, disruption of cell metabolism, increased blood brain barrier permeability, melatonin reduction disruption to brain glucose metabolism and generation of stress proteins. This list warrants additional scientific studies before residents are put at risk; and

WHEREAS, the health hazards of 5G technology have been intensely debated at the federal level before Congress and the Federal Communications Commission (FCC). There does not appear to be any widely accepted definitive scientific study that proves one way or the other whether small cell installations - emitting extremely high or "millimeter wave" frequencies above 24 GHz - may have an adverse health impact, though in 2011 the World Health Organization classified radio frequency radiation as a possible 2B carcinogen; and

WHEREAS, the only applicable FCC standards for radio-frequency radiation emissions were set in 1996 and did not consider the use of modern wireless equipment like small cells that will be located close to residences. Mere compliance with the FCC's outdated standards does not assure safety; and

WHEREAS, the State of Wisconsin has preempted local governments from regulating the installation of small cells as it relates to their potential health effects or proximity to residential areas; and

WHEREAS, the FCC adopted regulations in 2018 that are intended to facilitate the installation of 5G technology "underscore[ing] the FCC's commitment to ensuring that the United States wins the global race to 5G," as stated in the FCC Press Release dated September 26, 2018; and

WHEREAS, global communications and technological advancements are important components of the state and federal economy but need not come at the expense of the public's health. As the world's leading economy the United States can and should "win the global race" while protecting its residents from potential long term health effects that will only further harm the economy in the future; and

WHEREAS, the FCC's action allows private cell providers the right to put antennas and transmission control boxes on city-owned streetlight poles and privately-owned utility wood poles subject to only minimal limitations. This means that a 5G antenna could be mounted on the streetlight or utility pole in front of a resident's home, and there would be little the resident could do about it. Given the health concerns described above, the City believes this should cause great concern for all City residents; and

WHEREAS, the City of Appleton's **Health in All Policy** Ordinance states that Stakeholder engagement is essential for ensuring the Health and Well-being of our citizens when reviewing technology advancement and their potential health risks, and

WHEREAS, ~~we the undersigned~~ find it is in the best interest of the residents to urge the state and federal governments to initiate independent scientifically reliable studies of the health effects of small cell wireless and 5G technology on residential populations and develop guidelines for the installation of this technology that will protect the health and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED; ~~The Mayor and the~~ City of Appleton hereby urge the state and federal governments to initiate independent scientifically reliable studies of the health effects of small cell wireless and 5G technology on residential populations and develop guidelines for the installation of this technology that will protect the health and welfare of the public.

BE IT FURTHER RESOLVED; The Common Council hereby directs the City Clerk to transmit a copy of this Resolution to all appropriate entities.

amend second last paragraph "strike mayor portion" by Lobner second by Meltzer approved 5-0

Aldersperson Meltzer moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Lobner, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

Nay: 1 - Alderperson Siebers

[19-1586](#)

Request authorization to engage outside counsel for assistance with current labor negotiations

Alderperson Lobner moved, seconded by Alderperson Meltzer, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

6. Information Items

[19-1585](#)

The Finance Committee will meet in closed session pursuant to Wisconsin Statutes §19-85(1)(c) and (e) to discuss the status of current labor negotiations and then reconvene into open session

Meeting went into Recess

Meeting Reconvened

[19-1501](#)

Contract 8-19 was awarded to Mincon, Inc for \$85,000 for Bridge Deck Sealing. Payments issued to date total \$50,116.28. Request final payment of \$24,264.94.

This contract was presented

[19-1582](#)

Contract 21-19 was awarded to Great Lakes TV Seal, Inc for \$25,000 for Chemical Root Foaming of Sanitary Sewers. No payments have been made. Request final payment of \$24,536.81

This contract was presented

[19-1588](#)

Contract 51-18 was awarded to Vinton Construction Co for \$194,870 with a contingency of \$14,615 for Briarcliff and Midway LS. Change orders were approved totaling \$3,322. Final contract amount is \$198,192. Payments issued to date total \$192,652. Request final payment of \$5,539.80

This contract was presented

[19-1502](#)

The following 2019 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Other Reimbursements	+\$5,980
Library Administration	+\$5,980

to record WILS reimbursement for 2018 Demco fee

General Fund - Library

Donations	+\$9,500
Children's Services	+\$9,500

to record donation from BMO Harris for English Language Learner (ELL) Program

General Fund - Library

Reimbursements - Friends of the Library	+\$33,000
Library Administration	+\$5,300
Children's Services	+\$11,300
Public Services	+\$1,100
Community Partnerships	+\$9,000
Materials Management	+\$3,800
Network Services	+\$2,500

to record funds received from the Friends of the Appleton Public Library

General Fund - Fire Department

Donations	+\$1,750
Miscellaneous Equipment	+\$1,750

to record donation from Culver's and the Green Bay Packers for Class A dress uniform components

General Fund - Fire Department

Donations	+\$8,800
Miscellaneous Equipment	+\$8,800

to record donation from the Friends of the Appleton Fire Department for saunas at Stations 1 and 2

General Fund - Fire Department

Donations	+\$7,941
Miscellaneous Equipment	+\$7,941

to record donation of a portable radio

General Fund - Parks Department

Donations	+\$970
Miscellaneous Equipment	+\$970

to record donation from the Van Den Brandt family for a bench on the Telulah Trail

General Fund - Parks Department

Donations	+\$970
Miscellaneous Equipment	+\$970

to record donation form the Mary West family for a bench in Pierce Park

General Fund - Recreation Department

Donations	+\$2,310
Miscellaneous Equipment	+\$2,310

to record donation from Engage Orthodontics for sports equipment

Facilities Management Fund

Insurance Proceeds	+\$4,780
Building Repairs	+\$4,780

to record insurance proceeds for damage to a garage door at the Exhibition Center

This budget item was presented

[19-1589](#)

Contract 31-19 was awarded to Sommers Construction Co, Inc for the AWWTP Entrance Road and Gate Upgrades project in the amount of \$326,917 with a contingency of 12%. One change order was issued in the amount of \$16,160. Payments to date total \$209,085.33. Request to issue the final contract payment of \$133,991.94

Attachments: [2019 AWWTP Entrance Road and Gate Final Payment .pdf](#)

This contract was presented

[19-1584](#)

2020 Finance Department Budget

Attachments: [2020 Finance Budget.pdf](#)

This budget was presented

[19-1587](#)

2020 Risk Management Budget

Attachments: [2020 Risk Management.pdf](#)**This budget was presented**[19-1590](#)

2020 Facilities Management Budget and 2020 Facilities Capital Projects Fund Budget

Attachments: [2020 Facilities Management Budget.pdf](#)
[2020 Facilities Capital Projects Fund.pdf](#)**This budget was presented**[19-1604](#)

2020 Legal Services Budget

Attachments: [2020 Legal Services Budget.pdf](#)**This budget was presented.**

7. Adjournment

Alderson Siebers moved, seconded by Alderson Meltzer, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer