



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: Community and Economic Development Committee (CEDC)

FROM: Olivia Galyon, Community Development Specialist

DATE: December 13, 2023

RE: Appleton Health Department and Police Department Joint 2024 Community Development Block Grant (CDBG) Funding Application

Per City of Appleton CDBG Policy, the CEDC must approve applications for City Programs. Staff has estimated that the City of Appleton’s 2024 CDBG allocation from the U.S. Department of Housing and Urban Development (HUD) will be around \$576,900. This amount is an estimation based on allocations from previous years and may fluctuate. The City has received a joint application from the Appleton Health Department and Police Department to fund a Community Resource Navigator position. The requested amount for this position is \$86,550. This position is considered a public service, thus subject to the public service cap of 15% of the total CDBG allocation, projected at \$86,550. This position is expected to be continuously funded by CDBG dollars each year, but the amount available may vary depending on HUD’s annual allocation.

Appleton Police Department and the Health Department are working together to address an increased need to directly respond to individuals experiencing homelessness and other crisis situations and provide resources necessary to secure basic needs and safety. The Appleton PD receives an increasing number of calls concerning individuals experiencing homelessness who, while not engaging in criminal activities, are in need of support to meet their basic necessities and secure shelter. This role would be well suited to respond to the needs of residents in crisis and connect residents with support and services to address their short- and long-term needs. Goals of this position include decreasing duplicate calls to police for individual clients and streamlining the process to identify clients and connect them with service providers meeting their needs. This staff person will serve as a repository of knowledge of the services and resources available to residents and reduce police-response to non-criminal matters.

CEDD staff has reviewed the application in accordance with CDBG guidelines and in consultation with a representative from HUD and determined this project is eligible to receive CDBG funding. This project meets an urgent need within the community due to the increasing number of homelessness and mental health-related calls to police, and thus falls under the Urgent Need national objective. Additionally, mental health services are an allowable activity under the CDBG public services category. CEDD staff recommends approval of the allocation of approximately \$86,550 in CDBG funds for this position (not to exceed 15% public service cap of final CDBG 2024PY allocation amount).

If you have any questions, please contact me at 832-6469 or olivia.galyon@appleton.org. Thank you!