



City of Appleton Public Works Department
Occupancy Permit request for Fiber Rain art installation

March 31, 2014

Please accept this letter of request for an occupancy permit for permission to install a handcrafted yarn display in the public right-of-way along College Ave between Superior St. and Durkee Street. The public art installation is called Fiber Rain and will be the second year for the exhibit.

The yarn displays have been created by community members. Some have learned how to knit by attending free workshops hosted at the Winter Farm Market or the Trout Museum of Art. All labor has been voluntary. All materials have been donated as well.

Installation will take place on June 13th by volunteers. Yarn displays will be installed on benches, meter posts, tree fences and on private property. The colorful creations will remain through June 27th, weather permitting. The installation will be fully removed by June 30th.

This type of public art installation has occurred in many cities typically as an "underground" pop up effort. The Fiber Rain coordinators partnered with ADI to insure proper communication to the downtown businesses and the City. We greatly appreciate your support in approving our occupancy permit for Fiber Rain.

ADI insurance certificate is on file with the City and Occupancy Permit fee is attached.

Thank you,

A handwritten signature in blue ink that reads "Jennifer Stephany". The signature is fluid and cursive, with the first name being more prominent.

Jennifer Stephany
Executive Director
Appleton Downtown Inc.