



## LEGAL SERVICES DEPARTMENT

### Office of the City Clerk

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### MEMORANDUM

March 6, 2020

To: Alderperson Lobner, Chair of Safety & Licensing Committee; Safety & Licensing Committee Members  
From: Kami Lynch, City Clerk

Re: Designating the City Clerk as the Municipal Official Authorized to Issue Operator Licenses

On March 3, 2020 the Governor signed into law 2019 Wisconsin Act 166. This law allows municipalities, by ordinance, to authorize a designated municipal official to issue an operator's license to any applicant who is qualified under s.125.04 (5).

I am requesting that the Safety & Licensing Committee recommend that Council enact an ordinance designating the City Clerk as the municipal official authorized to issue such licenses. Upon passage of this recommendation, an ordinance amending the current municipal code would be brought forth to Common Council and upon passage and publication, operators' licenses could be issued by the City Clerk without Common Council approval. Any licenses recommended for denial would follow the procedures currently in place. The procedures currently in place allow the applicant the opportunity to appeal the recommendation for denial before the Safety & Licensing Committee for its recommendation and action by the Common Council.

Please do not hesitate to contact me if there are any questions.  
Respectfully,



Kami Lynch