



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appletonwi.gov

## Meeting Minutes - Final Finance Committee

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Monday, February 9, 2026

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chair Firkus called the meeting to order at 5:30 pm.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Firkus, Hartzheim, Van Zeeland and Fenton

**Excused:** 1 - Croatt

4. Approval of minutes from previous meeting

[26-0152](#)

January 26, 2026 Meeting Minutes

**Attachments:** [Finance Committee Meeting Minutes Jan 26, 2026.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Hartzheim, Van Zeeland and Fenton

**Excused:** 1 - Croatt

5. Public Hearing/Appearances

6. Action Items

[26-0153](#)

Request to award sole source contract for Parks and Recreation Building Furniture Upgrades to Nordon Business Environments in the amount of \$91,681.14, with a 5% contingency of \$4,584.06 for a total project not to exceed \$96,265.20.

**Attachments:** [2026 Parks and Recreation Furniture Replacement.pdf](#)

[FMD - Nordon.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Hartzheim, Van Zeeland and Fenton

**Excused:** 1 - Croatt

[26-0174](#)

Request to award the design engineering contract for the 2026 Jaycee Park Court Design Project to McMahon in the amount of \$35,120 with a 5% contingency of \$1,756 for a total project not to exceed \$36,876.

**Attachments:** [2026 Jaycee Park Court Design Professional Services.pdf](#)

**Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Hartzheim, Van Zeeland and Fenton

**Excused:** 1 - Croatt

[26-0159](#)

Request to award Unit W-26 Sewer and Water Construction to Kruczek Construction in the amount of \$2,585,585 with a 23% contingency of \$60,000 for a project total not to exceed \$2,645,585.

**Attachments:** [W-26 Award-Funding-Bid Tab 02-05-2026.pdf](#)

[W-26 Award-Funding-Bid Tab 02-05-2026\\_REV1.pdf](#)

**Acknowledged at the meeting that the contract will have a 2% contingency. Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Hartzheim, Van Zeeland and Fenton

**Excused:** 1 - Croatt

[26-0160](#)

Request to award Unit H-26 Northeast Sanitary Interceptor Sewer to PTS Contractors in the amount of \$1,018,600 with a 20% contingency of \$20,000 for a project total not to exceed \$1,038,600.

**Attachments:** [H-26 Award-Funding-Bid Tab 02-05-2026.pdf](#)

**Acknowledged at the meeting that the contract will have a 2% contingency. Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Hartzheim, Van Zeeland and Fenton

**Excused:** 1 - Croatt

[26-0161](#)

Request to award Unit DE-26 Miscellaneous Sidewalk and Concrete Street Repairs to Al Dix Concrete Inc. in the amount not to exceed \$1,008,850.

**Attachments:** [DE-26 Award-Funding-Bid Tab.pdf](#)

**Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Hartzheim, Van Zeeland and Fenton

**Excused:** 1 - Croatt

[26-0162](#)

Request to award Unit A-26 Concrete Paving to Vinton Construction Company in the amount of \$3,755,429.12 with a 15% contingency of \$55,000 for a project total not to exceed \$3,810,429.12.

**Attachments:** [A-26 Award-Funding-Bid Tab.pdf](#)  
[A-26 Award-Funding-Bid Tab\\_REV 1.pdf](#)

**Acknowledged at the meeting that the contract will have a 1.5% contingency. Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Hartzheim, Van Zeeland and Fenton

**Excused:** 1 - Croatt

[26-0164](#)

Request to approve Finance Committee Report for Preliminary Resolution 1-P-26 for Sanitary Laterals, Storm Laterals and Storm Main Construction.

**Attachments:** [1-P-26 Finance Report - Sanitary, Storm\\_r1.pdf](#)

**Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Hartzheim, Van Zeeland and Fenton

**Excused:** 1 - Croatt

[26-0163](#)

Request to approve Finance Committee Report for Preliminary Resolution 2-P-26 for Concrete Pavement, Driveway Aprons and Sidewalk Construction.

**Attachments:** [2-P-26 Finance Report - Concrete.pdf](#)

**Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Hartzheim, Van Zeeland and Fenton

**Excused:** 1 - Croatt

[26-0169](#)

Request to approve Development Agreement for Comet Ridge Development (North Appleton Properties, LLC).

**Attachments:** [FinanceMemo\\_CometRidgeDA.pdf](#)  
[25-0486 - Comet Ridge Dev Agrm - CLEAN & COMBINED - 02-05-2026.pdf](#)

**Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Hartzheim, Van Zeeland and Fenton

**Excused:** 1 - Croatt

## 7. Information Items

[26-0151](#)

Contract 59-25 was awarded to Vinton Construction Company for \$1,370,111.56 with a contingency of \$205,516.00 for WWTP Hardscape.

Change orders were approved totaling \$106,987.72. Final contract amount is \$1,477,099.28 with a contingency of \$98,528.28. Payments issued to date total \$1,270,146.89. Request final payment of \$206,952.39.

**This item was presented.**

[26-0155](#)

Contract 21-24 was awarded to Peters Concrete Company for Unit H-23 Lightning Drive Extension Phase 1 for \$1,544,853.12 with a contingency of \$116,000. Three Change Orders have been approved in the amount of \$265,960.36. Final contract amount is \$1,810,813.48. Payments issued to date total \$1,436,806.26. Request Final payment of \$228,657.07.

**This item was presented.**

[26-0156](#)

Contract 30-25 was awarded to Kruczek Construction for Unit U-25 Sewer & Water Reconstruction for \$2,525,555.55 with a contingency of \$70,000.00. Payments issued to date total \$2,351,766.42. Request Final payment of \$156,012.33.

**This item was presented.**

[26-0158](#)

Contract 37-25 was awarded to Vinton Construction for Unit B-25 Asphalt Pavement Reconstruction for \$1,285,258.51 with a contingency of \$41,000.00. One Change Order was approved in the amount of \$57,830.90. Final contract amount is \$1,343,089.41. Payments issued to date total \$1,211,671.86. Request Final payment of \$131,417.42

**This item was presented.**

8. Adjournment

**Hartzheim moved, seconded by Fenton, that the meeting be adjourned at 5:43pm. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Hartzheim, Van Zeeland and Fenton

**Excused:** 1 - Croatt