



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, May 3, 2023

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[23-0467](#)

Common Council Meeting Minutes of Organizational Meeting and Council Meeting on April 19, 2023

Attachments: [CC Minutes 4-19-23 Organizational Meeting.pdf](#)

[CC Minutes 4-19-23.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[23-0474](#)

Proclamations:

- American Legion Poppy Day
- Neurofibromatosis Awareness Day
- Hmong American Day
- Teacher Appreciation Week
- Municipal Clerks Week
- Asian & Pacific Islander Heritage Month
- Nurses Month

Attachments: [American Legion Poppy Day Proclamation.pdf](#)
[Neurofibromatosis Awareness Day Proclamation.pdf](#)
[Hmong American Day Proclamation.pdf](#)
[Teacher Appreciation Week Proclamation.pdf](#)
[Municipal Clerks Week Proclamation.pdf](#)
[Asian and Pacific Islander Heritage Month Proclamation.pdf](#)
[Nurses Month Proclamation.pdf](#)

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE[23-0455](#)

Resolution #3-R-23 Street Light Installation Policy

Attachments: [#3-R-23 Street Light Policy Resolution .pdf](#)

Legislative History

4/24/23	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[23-0461](#) Alcohol License Suspension Hearing for PJW, LLC DBA: Chadwick's Bar, Jen Thomas, Agent

Attachments: [Complaint- Chadwick's 4-20-2023.pdf](#)
[Summons- Chadwick's 4-20-2023.pdf](#)
[Chadwick's Stipulation.pdf](#)

Legislative History

4/26/23 Safety and Licensing Committee recommended for approval
The attached stipulation was recommended for approval.

[23-0468](#) Class "B" Beer and "Class B" Liquor Change of Agent application for Lawrence University of WI d/b/a Viking Room, Megan Dufrane-Groose, New Agent, located at 615 E College Ave, contingent upon approval from the Police Department.

Attachments: [Megan Dufrane-Groose S&L.pdf](#)

Legislative History

4/26/23 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

[23-0394](#) Request to approve the Future Providence Avenue and Baldeagle Drive (Right-of-Way) Annexation consisting of approximately 1.63 acres extending existing Baldeagle Drive and existing Providence Avenue to the future extension of Lightning Drive, north of East Edgewood Drive, currently in the Town of Grand Chute, as shown on the attached maps, subject to the stipulation in the attached staff report

Attachments: [StaffReport_FutureProvidenceandBaldeagle_Annexation_For4-26-23.pdf](#)
[DOARReviewLetter_FutureProvidenceandBaldeagle_Annexation.pdf](#)

Legislative History

4/26/23 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[23-0443](#) Request to approve lease for space at the Northland Mall by the Parks, Recreation and Facilities Management Department contingent on the approval of the Development Agreement with Fox Commons Properties, LLC.

Attachments: [2023 Dance Studio Lease.pdf](#)

Legislative History

4/24/23 Finance Committee recommended for approval

[23-0444](#) Request to approve staff authorization to acquire Units 50 D and 50 E in the City Center West lower level.

Attachments: [2023 Acquisition of Space in City Center West Lower Level.pdf](#)

Legislative History

4/24/23 Finance Committee recommended for approval

[23-0445](#) Request to approve an agreement with Goodwill Industries for its funding of the Miracle Field Upgrades at Memorial Park.

Attachments: [2023 Miracle League Field.pdf](#)

Legislative History

4/24/23 Finance Committee recommended for approval

[23-0446](#) Request to approve Grant Allocation for Energy Efficiency and Conservation Block Grant (EECPG) Program of \$134,180.

Attachments: [2023 EECPG Grant Funding.pdf](#)

Legislative History

4/24/23 Finance Committee recommended for approval

[23-0448](#) Request to award the American Rescue Plan Act - Affordable Housing Project Grant to Greater Fox Cities Habitat for Humanity, Inc. for an amount of \$200,000.

Attachments: [Memo ARPA HousingGrantAward 04212023v3.pdf](#)

Legislative History

4/24/23 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[23-0421](#) Request to apply for Emergency Housing Homeless (EHH) funding and approve the City serving as the lead agency and fiscal agency on behalf of the Fox Cities Housing Coalition

Attachments: [Apply for EHH Funding as Lead for FCHC Memo to CEDC 4-26-23.pdf](#)

Legislative History

4/26/23 Community & Economic Development Committee recommended for approval

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[23-0457](#) Request to Award Network Managed Services to Heartland Business Systems.

Attachments: [Recommendation to Award Network Managed Services to Heartland Business](#)

Legislative History

4/26/23 Human Resources & Information Technology Committee recommended for approval

[23-0463](#) Request to Approve Police Table of Organization Changes.

Attachments: [New Police Engagement Spec.pdf](#)

[Police Community Engagement Specialist Job Description 4.20.23.pdf](#)

[Police DRAFT 4.7.23.pdf](#)

Legislative History

4/26/23 Human Resources & Information Technology Committee recommended for approval

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[23-0466](#) Ordinance #15-23 (Future Providence Avenue & Baldeagle Drive Annexation)

Attachments: [Ordinances to Council 5-3-23.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

[23-0479](#) Approve the Committee Meeting Schedule modification of Parks & Recreation Committee beginning at 6:15 p.m.

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.

**We are currently experiencing intermittent issues/outages with our audio/video equipment. Meeting live streams and recordings are operational but unreliable at times. This is due to delays in receiving necessary system hardware components. We continue to look for solutions in the interim and we hope to have these issues resolved soon.*