



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Wednesday, January 8, 2014

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**The meeting was called to order at 4:30pm**

2. Roll call of membership

**Present:** 5 - Alderperson Greg Dannecker, Alderperson Joe Martin, Alderperson Kathleen Plank, Alderperson Peter Stueck and Alderperson Curt Konetzke

3. Approval of minutes from previous meeting

[14-18](#)

Minutes from December 11, 2013 Finance Committee meeting.

**Attachments:** [MeetingMinutes11-Dec-2013-09-06-36.pdf](#)

**Alderperson Stueck moved, seconded by Alderperson Dannecker, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

4. Public Hearings/Appearances

5. Action Items

[14-13](#)

The Finance Committee will meet in Closed Session pursuant to 19.85(g) for the purpose of conferring with legal counsel regarding The Appleton East Stormwater project and Wisconsin Avenue reconstruction. The Finance Committee will then reconvene into an open session and conduct further business.

**Alderperson Dannecker moved, seconded by Alderperson Stueck, to convene in Closed Session. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

**Alderperson Martin moved, seconded by Alderperson Stueck, to rise and report, returning into open session. Upon vote, motion carried unanimously.**

**Aye:** 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

[14-14](#)

Request for approval of the Wisconsin Avenue reconstruction settlement.

**Aldersperson Konetzke moved, seconded by Aldersperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Dannecker, Aldersperson Martin, Aldersperson Plank, Aldersperson Stueck and Aldersperson Konetzke

[14-15](#)

Request for approval of contract to Staab Construction Corporation for Regulatory Upgrades and Process Improvements to the Appleton Water Treatment Facility in the amount of \$4,857,000 with a 15% contingency of \$728,550 and a project total not to exceed \$5,585,550, and the following related 2013 Budget Adjustment:

Water Utility	
RUPIP Equipment	+\$361,923
Water Distribution Capital	- \$250,000
Fund Balance	- \$111,923

to fund the contingency for the contract to Staab Construction for RUPIP project (also appears on the Utilities Committee agenda of January 7, 2014) (2/3 vote required).

**Attachments:** [RUPIP Construction Contract Award included Budget adjustment 01-02-14.doc](#)

**Aldersperson Martin moved, seconded by Aldersperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Dannecker, Aldersperson Martin, Aldersperson Plank, Aldersperson Stueck and Aldersperson Konetzke

[14-19](#)

Request to approve Relocation Order for Prospect Avenue Bridge/Jackman Street Project.

**Attachments:** [Relocation Order.pdf](#)  
[TPP Page 1.pdf](#)  
[TPP Page 2.pdf](#)

**Aldersperson Konetzke moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Dannecker, Aldersperson Martin, Aldersperson Plank, Aldersperson Stueck and Aldersperson Konetzke

[14-67](#)

Request to Approve the sale of twelve retired Hamilton parking cash entry machines in the amount of \$1,200.

**Attachments:** [Sale of Hamilton Machines.pdf](#)

**Alderson Martin moved, seconded by Alderson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Dannecker, Alderson Martin, Alderson Plank, Alderson Stueck and Alderson Konetzke

[13-1800](#)

Anticipated Award of Unit Y-13 WWTP Storm Sewer Reconstruction (Bids to be opened on Monday, December 9, 2013).

*This item is withdrawn and addressed with Action Item 14-68.*

[14-68](#)

Recommendation to reject all bids for Unit Y-13, WWTP Storm Sewer Reconstruction.

**Attachments:** [Rejection of Bids Unit Y-13 WWTP Storm Sewer.pdf](#)

*This item overrides previous Action Item 13-1800.*

**Alderson Martin moved, seconded by Alderson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Dannecker, Alderson Martin, Alderson Plank, Alderson Stueck and Alderson Konetzke

## 6. Information Items

[14-9](#)

Expenditures for required network infrastructure upgrade project and the Waste Treatment Plant.

**Attachments:** [IT Memo.docx](#)

**This Presentation was received and filed**

[14-10](#)

Contract 18-13 was awarded to Fischer Ulman Construction, Inc. for \$250,400.00 without a contingency for miscellaneous concrete and street excavation repairs. No change orders were approved. Final contract amount is \$250,400.00 without a contingency. Previous payments total \$80,223.11. Request final payment of \$108,256.16.

**This Presentation was received and filed**

[14-11](#) Contract 21-11 was awarded to Conservation Land Stewardship, Inc. for \$144,603.50 with a contingency of \$10,000.00 for Bellaire Ravine. Change order was approved for \$5,311.22. Final contract amount is \$149,914.72 with a reduced contingency of \$4,688.78. Previous payments total \$138,513.77. Request final payment of \$7,551.20.

**This Presentation was received and filed**

[14-12](#) Contract 12-13 was awarded to Don Hietpas and Sons, Inc. for \$1,033,786.00 with a contingency of \$56,000.00 for sewer and water reconstruction #2. The change orders were approved for \$62,252.60. Final contract amount is \$1,096,038.60 with a reduced contingency of \$12,567.40. Previous payments total \$975,159.30. Request final payment of \$98,879.81.

**This Presentation was received and filed**

[14-16](#) The following 2013 Budget Adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library	
Miscellaneous State Aids	+\$30,999
Equipment	+ \$8,052
Supplies	+ \$8,500
Salaries and Fringe Benefits	+\$14,447

to record Library Service and Technology (LSTA) grant to fund digital media lab and Hmong Outreach Program.

**This Presentation was received and filed**

[14-17](#) The following 2014 Budget Adjustment was approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Community and Economic Development	
Miscellaneous State Aids	+\$4,835
Consulting Services	+\$4,835

to record State grant to prepare National Register for the Hearthstone building.

**This Presentation was received and filed**

[14-70](#) Director's Reports:

- Finance
- Information Technology
- City Attorney

**This Presentation was received and filed**

7. Adjournment

**A motion was made by Alderperson Joe Martin, seconded by Alderperson Curt Konezke, that this meeting be adjourned.. The motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konezke