



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Wednesday, January 8, 2014

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[14-18](#) Minutes from December 11, 2013 Finance Committee meeting.

Attachments: [MeetingMinutes11-Dec-2013-09-06-36.pdf](#)

4. Public Hearings/Appearances

5. Action Items

[14-13](#) The Finance Committee will meet in Closed Session pursuant to 19.85(g) for the purpose of conferring with legal counsel regarding The Appleton East Stormwater project and Wisconsin Avenue reconstruction. The Finance Committee will then reconvene into an open session and conduct further business.

[14-14](#) Request for approval of the Wisconsin Avenue reconstruction settlement.

[14-15](#) Request for approval of contract to Staab Construction Corporation for Regulatory Upgrades and Process Improvements to the Appleton Water Treatment Facility in the amount of \$4,857,000 with a 15% contingency of \$728,550 and a project total not to exceed \$5,585,550, and the following related 2013 Budget Adjustment:

Water Utility	
RUPIP Equipment	+\$361,923
Water Distribution Capital	- \$111,923
Fund Balance	- \$250,000

to fund the contingency for the contract to Staab Construction for RUIP project (also appears on the Utilities Committee agenda of January 7, 2014) (2/3 vote required).

Attachments: [RUIP Construction Contract Award included Budget adjustment 01-02-14.doc](#)

- [14-19](#) Request to approve Relocation Order for Prospect Avenue Bridge/Jackman Street Project.
Attachments: [Relocation Order.pdf](#)
[TPP Page 1.pdf](#)
[TPP Page 2.pdf](#)
- [14-67](#) Request to Approve the sale of twelve retired Hamilton parking cash entry machines in the amount of \$1,200.
Attachments: [Sale of Hamilton Machines.pdf](#)
- [13-1800](#) Anticipated Award of Unit Y-13 WWTP Storm Sewer Reconstruction (Bids to be opened on Monday, December 9, 2013).
Legislative History
12/11/13 Finance Committee held
- [14-68](#) Recommendation to reject all bids for Unit Y-13, WWTP Storm Sewer Reconstruction.
Attachments: [Rejection of Bids Unit Y-13 WWTP Storm Sewer.pdf](#)

6. Information Items

- [14-9](#) Expenditures for required network infrastructure upgrade project and the Waste Treatment Plant.
Attachments: [IT Memo.docx](#)
- [14-10](#) Contract 18-13 was awarded to Fischer Ulman Construction, Inc. for \$250,400.00 without a contingency for miscellaneous concrete and street excavation repairs. No change orders were approved. Final contract amount is \$250,400.00 without a contingency. Previous payments total \$80,223.11. Request final payment of \$108,256.16.
- [14-11](#) Contract 21-11 was awarded to Conservation Land Stewardship, Inc. for \$144,603.50 with a contingency of \$10,000.00 for Bellaire Ravine. Change order was approved for \$5,311.22. Final contract amount is \$149,914.72 with a reduced contingency of \$4,688.78. Previous payments total \$138,513.77. Request final payment of \$7,551.20.
- [14-12](#) Contract 12-13 was awarded to Don Hietpas and Sons, Inc. for \$1,033,786.00 with a contingency of \$56,000.00 for sewer and water reconstruction #2. The change orders were approved for \$62,252.60. Final contract amount is \$1,096,038.60 with a reduced contingency of \$12,567.40. Previous payments total \$975,159.30. Request final payment of \$98,879.81.

14-16

The following 2013 Budget Adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library	
Miscellaneous State Aids	+\$30,999
Equipment	+ \$8,052
Supplies	+ \$8,500
Salaries and Fringe Benefits	+\$14,447

to record Library Service and Technology (LSTA) grant to fund digital media lab and Hmong Outreach Program.

14-17

The following 2014 Budget Adjustment was approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Community and Economic Development	
Miscellaneous State Aids	+\$4,835
Consulting Services	+\$4,835

to record State grant to prepare National Register for the Hearthstone building.

14-70

Director's Reports:

Finance
Information Technology
City Attorney

7. Adjournment

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.