



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: 03/10/2025
To: Municipal Services Committee, Finance Committee
From: Mark Lahay, Assistant City Engineer
Pete Neuberger, City Engineer / Deputy Director of Public Works
Subject: Award 2025 Sanitary Flow Monitoring Services Contract to raSmith, Inc. in an amount not to exceed \$36,000.

The Department of Public Works (DPW) is requesting award of the 2025 Sanitary Flow Monitoring Services Contract to raSmith, Inc (raSmith) in an amount not to exceed \$36,000.

DPW operates and maintains three primary sanitary sewer trunk lines that collect wastewater from the north side of Appleton. These sewers convey flow south along Meade Street, Ballard Road, and French Road to the Appleton Wastewater Treatment Plant.

Significant north side development has occurred over the past 30 years, and significantly more is planned. DPW desires to perform the requested sanitary sewer flow monitoring to compare actual pipe flows against the flows predicted by DPW standard design capacity calculations for these trunk lines. The data provided by this contract will be used to project future pipe flows to verify sufficient pipe capacity exists to meet future needs.

DPW issued a "Request for Proposals" to three qualified engineering firms to perform the requested work, and received one proposal, from raSmith. DPW staff determined the proposal meets the project requirements at a reasonable cost. Sufficient 2025 DPW Wastewater funds are available to cover the contract cost.