



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Safety and Licensing Committee

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Wednesday, December 13, 2023

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*This meeting was called to order by Chair Croatt at 5:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Croatt, Schultz, Siebers and Wolff

**Excused:** 1 - Van Zeeland

4. Approval of minutes from previous meeting

[23-1487](#)

Safety & Licensing Committee Minutes from 10/25/2023 and 11/01/2023.

**Attachments:** [S&L Minutes 11-01-23.pdf](#)

[S&L Minutes 10-25-23.pdf](#)

**Siebers moved, seconded by Wolff, that the Minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 4 - Croatt, Schultz, Siebers and Wolff

**Excused:** 1 - Van Zeeland

5. Public Hearing/Appearances

6. Action Items

[23-1454](#)

Proposed Revisions to Chapter 9 Article III of the Municipal Code related to Alcohol Licensing

**Attachments:** [2023 Chapter 9 Article III Updates - Alcohol Licensing-all.pdf](#)

[Memo- Chapter 9 Alcohol Lic. Updates.pdf](#)

**Siebers moved, seconded by Croatt, that the Proposed Revisions to Chapter 9**

**Article III of the Municipal Code be recommended for approval. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 3 - Croatt, Siebers and Wolff

**Nay:** 1 - Schultz

**Excused:** 1 - Van Zeeland

[23-1439](#)

Proposed Revisions to the Alcohol License Policy

**Attachments:** [ALCOHOL LICENSE POLICY 2023 Proposed edits-all.pdf](#)  
[Memo- Alcohol Lic. Policy Updates.pdf](#)

**Schultz moved, seconded by Wolff, that the Proposed Revisions to the Alcohol License Policy be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Schultz, Siebers and Wolff

**Excused:** 1 - Van Zeeland

[23-1455](#)

Addition to Chapter 9 of the Municipal Code related to Fireworks Sales

**Attachments:** [Fireworks Sales- Chapter 9 Municipal Code Addition.pdf](#)  
[Memo- Fireworks Sales Addition to Chapter 9.pdf](#)

**Siebers moved, seconded by Croatt, that the Addition To Chapter 9 of the Municipal Code be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Schultz, Siebers and Wolff

**Excused:** 1 - Van Zeeland

[23-1438](#)

Police Department Towing Fee Schedule Change

**Attachments:** [2024 Provider Recommended Tow Service Fee Schedule .pdf](#)  
[2024 Fee Schedule Recommendations Memo.pdf](#)  
[2024 APD Recommended Fee Schedule.pdf](#)  
[2024 APD Recommended Fee Schedule Clean Copy.pdf](#)

**Schultz moved, seconded by Siebers, that the Towing Fee Schedule Change be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Schultz, Siebers and Wolff

**Excused:** 1 - Van Zeeland

[23-1435](#)

Fire Department Intent to Apply - Cardiac Monitors

**Attachments:** [12-13-23 Intent To Apply-Cardiac Monitors.pdf](#)

**Siebers moved, seconded by Croatt, that the Fire Department Intent to Apply be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Schultz, Siebers and Wolff

**Excused:** 1 - Van Zeeland

[23-1436](#)

"Class B" Liquor (Wine Only) license application for McFleshman's Brewing Co., LLC d/b/a McFleshman's Brewing Co., Bobby Fleshman, Agent, located at 115 S State Street.

**Attachments:** [McFleshman's Brewing Application.pdf](#)

**Schultz moved, seconded by Croatt, that the License be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Croatt, Siebers and Wolff

**Excused:** 1 - Van Zeeland

**Abstained:** 1 - Schultz

[23-1506](#)

Class "B" Beer & "Class B" Liquor License Change of Agent application for Lawrence University of Wisconsin d/b/a The Viking Room, New Agent, Brittany M. Bell, located at 615 E. College Ave.

**Attachments:** [The Viking Room Change of Agent.pdf](#)

**Siebers moved, seconded by Wolff, that the Change of Agent be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Schultz, Siebers and Wolff

**Excused:** 1 - Van Zeeland

### **Balance of the action items on the agenda.**

**Schultz moved, Wolff seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 4 - Croatt, Schultz, Siebers and Wolff

**Excused:** 1 - Van Zeeland

[23-1385](#)

Cigarette and Tobacco Products Retail License application for Blessing Flower LLC d/b/a Kush Kafe, located at 219 E College Ave.

**Attachments:** [Blessing Flower LLC Cigarette Application.pdf](#)

**This Report Action Item was recommended for approval**

[23-1414](#)

2024 Secondhand Article, Secondhand Jewelry and Pawnbroker License renewal applications, contingent upon approval from all departments.

**Attachments:** [Secondhand Article License Renewals 2024.pdf](#)

**This Report Action Item was recommended for approval.**

[23-1394](#) Pet Store application for Lucky Fish & Aquarium LLC, Keeteekune Thao, Applicant, located at 337 W Wisconsin Ave, contingent upon approval from the Inspections department.

**Attachments:** [Lucky Fish & Aquarium LLC Application.pdf](#)

This Report Action Item was recommended for approval.

[23-1388](#) Taxicab Company License Application for Evergreen Campsites & Resort, Owner, Jim Button, W5449 Archer Lane Wild Rose, WI 54984.

**Attachments:** [Evergreen Campsites and Resort Renewal Application.pdf](#)  
[Special Issuance - Taxicab Company License.pdf](#)

This Report Action Item was recommended for approval.

[23-1389](#) Taxicab Company License Application for L&M Carriage Service, Owner, Mike Gildernick, 3140 Mid Valley Rd De Pere, WI 54115.

**Attachments:** [L&M Carriage Application.pdf](#)  
[Special Issuance - Taxicab Company License.pdf](#)

This Report Action Item was recommended for approval.

[23-1238](#) Temporary Class "B" Beer License application for Ice Dog Booster Club, Nicholas Laird, Person in Charge, located at Appleton Family Ice Center, 1717 E Witzke Blvd, on January 20th, February 16th, February 17th, March 13th, March 22nd, March 23rd, and March 29th 2024, contingent upon approval from the Health and Inspections Department.

**Attachments:** [Ice Dog Booster Club Temp B Application 2024 Games.pdf](#)

This Report Action Item was recommended for approval.

## 7. Information Items

[23-1365](#) Police Department Executive Assistant Over Hire Memo

**Attachments:** [Exec asst SL memo.pdf](#)

[23-1401](#) Special Events  
-Exposing Hidden Secrets, Jones Park, October 28th 2023.  
-ADI, Light Up Appleton, Houdini Plaza, November 11th 2023.  
-Festival Foods Turkey Trot, Approved Route, November 23rd 2023.

[23-1400](#)

Directors Report

1. City Clerk
  - Local Candidate Filing Reminders
2. Fire Chief
3. Police Chief

8. Adjournment

**Wolff moved, seconded by Siebers, that the meeting be adjourned at 6:15 p.m.**

**Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Schultz, Siebers and Wolff

**Excused:** 1 - Van Zeeland