



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes - Final Finance Committee

---

Monday, January 12, 2026

5:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

*Chair Firkus called the meeting to order at 5:30pm.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

4. Approval of minutes from previous meeting

[25-1523](#)

December 8th, 2025 & December 17th, 2025 Meeting Minutes.

**Attachments:** [Finance Committee Minutes Dec 8, 2025.pdf](#)  
[Finance Committee Minutes Dec 17th, 2025.pdf](#)

**Croatt moved, seconded by Hartzheim, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

5. Public Hearing/Appearances

6. Action Items

[26-0027](#)

Request to approve Sourcewell Six-Year (2026-2031) Golf Cart Lease with Yamaha Golf & Utility for the Annual Amount of \$57,175.

**Attachments:** [2026 Yamaha Golf Utility Lease Memo.pdf](#)

**Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

[26-0029](#)

Request to award Unit S-26 Repair and Preventative Maintenance for Parking Structures to Western Specialty Contractors in the amount of \$1,206,718.50 with a 15% contingency of \$181,000, for a project total not to exceed of \$1,387,718.50.

**Attachments:** [S-26 Award Funding Bid Tabs.pdf](#)

**Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt

## **7. Information Items**

### [25-1531](#)

Contract 130-25 was awarded to Northeast Asphalt Inc. for \$139,094.60 for Parks Paving Projects. Payments issued to date total \$0.00. Request final payment of \$139,094.60.

**This item was presented.**

### [25-1532](#)

Contract 55-25 was awarded to Scott Lamers Construction LLC for \$486,212.08 for Y-25 Lead/Galvanized Water Service Replacement. Payments issued to date total \$236,170.61. Request final payment of \$179,296.68.

**This item was presented.**

### [26-0028](#)

Contract 159-24 was awarded to Vinton Construction for \$496,345.35 for Lutz Park Trail. Change orders were approved totaling \$64,873.77. Final contract amount is \$561,219.12. Payments issued to date total \$533,854.95. Request final payment of \$27,364.17.

**This item was presented.**

### [26-0030](#)

Contract 63-25 was awarded to M & E Construction, LLC for the J-25 Mini Storm Sewer Construction Project in the amount of \$250,000.00. Payments issued to date total \$0.00. Request final payment of \$214,880.00.

**This item was presented.**

### [26-0041](#)

Contract Amendment #1 to McMahon for Water Treatment Facility Bulk Hypochlorite Tank Replacement Project for additional design and construction management services in the amount of \$5,000 increasing the contract amount from \$24,000 to \$29,000.

**This item was presented.**

### [26-0044](#)

Change Order #1 and #2 to Staab Construction contract as part of the AWWTP Removable Retaining Wall / Column Storage Improvements Project totaling \$18,677 applied to remaining contract allowance resulting in a contract deduct of -\$9,054 (credit).

**This item was presented.**

### [26-0043](#)

Change Orders #4 to Sabel Mechanical as part of the AWWTP Mix Liquor Channel Blower Replacement Project totaling \$22,053.52 resulting in a decrease in contingency from \$25,275.20 to \$3,221.68.

**This item was presented.**

### [26-0042](#)

Change Orders #1 through #4 to August Winter & Sons, Inc. contract as part

of the Appleton Wastewater Treatment Plant 2025 L-Building HVAC and Receiving Station Upgrades Project totaling \$90,253 resulting in a decrease in contingency from \$476,337 to \$386,084.

**This item was presented.**

[26-0040](#)

Appleton Water Treatment Facility Bulk Hypochlorite Tank Replacement Tank work to August Winter and Sons Inc. in the amount of \$272,000 plus a 10% contingency of \$20,400 for a total cost of \$292,400.

**This item was presented.**

## 8. Adjournment

**Hartzheim moved, seconded by Fenton, that the meeting be adjourned at 5:35pm. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Hartzheim, Van Zeeland, Fenton and Croatt