



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

---

Wednesday, January 6, 2016

7:00 PM

Council Chambers

---

A. CALL TO ORDER

*The meeting was called to order by Mayor Hanna at 7:00 p.m.*

B. INVOCATION

*The Invocation was given by Alder Lobner*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 15 - Alderperson Chris Croatt, Alderperson Greg Dannecker, Alderperson Joe Martin, Alderperson Cathy Spears, Mayor Timothy Hanna, Alderperson Christine Williams, Alderperson Vered Meltzer, Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner and Alderperson Jeffrey Jirschele

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*City Clerk Scofield, City Attorney Walsh, Deputy City Attorney Behrens,  
Director of Community and Economic Development Harkness,  
Director of Finance Saucerman, Fire Chief Vander Wyst, Health Officer Eggebrecht,  
Director of Parks, Recreation and Facilities Gazza, Police Chief Thomas,  
Director of Public Works Vandehey, Director of Information Technology Fox,  
Valley Transit Assistant General Manager Sandmeier,  
Library Director Rortvedt, Director of Utilities Shaw*

F. PUBLIC PARTICIPATION

*Name-Address-Topic  
Tom Morrissey-524 East South River St.-District 8 Vacancy*

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[15-2163](#)

Common Council Meeting Minutes of the December 16, 2015  
Organizational Meeting

**Attachments:**     [CC Minutes 12-16-2015 Organizational.pdf](#)

**Alderson Baranowski moved, seconded by Alderson Coenen, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderson Chris Croatt, Alderson Greg Dannecker, Alderson Joe Martin, Alderson Cathy Spears, Alderson Christine Williams, Alderson Vered Meltzer, Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Margret Mann, Alderson Patti Coenen, Alderson Kyle Lobner and Alderson Jeffrey Jirschele

**Abstained:** 1 - Mayor Timothy Hanna

[15-2161](#)

Common Council Meeting Minutes of December 16, 2015

**Attachments:**     [CC Minutes 12-16-2015.pdf](#)

**Alderson Baranowski moved, seconded by Alderson Croatt, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderson Chris Croatt, Alderson Greg Dannecker, Alderson Joe Martin, Alderson Cathy Spears, Alderson Christine Williams, Alderson Vered Meltzer, Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Margret Mann, Alderson Patti Coenen, Alderson Kyle Lobner and Alderson Jeffrey Jirschele

**Abstained:** 1 - Mayor Timothy Hanna

## H. BUSINESS PRESENTED BY THE MAYOR

[15-2162](#)

Appointment of Karen Harkness, Tony Saucerman and Jay Schumerth to the Fox Cities Room Tax Commission

**Attachments:**     [Appt. to Fox Cities Room Tax Commission Confirmation 010616.pdf](#)

**Alderson Lobner moved, seconded by Alderson Konetzke, that the Appointments be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderson Chris Croatt, Alderson Greg Dannecker, Alderson Joe Martin, Alderson Cathy Spears, Alderson Christine Williams, Alderson Vered Meltzer, Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Margret Mann, Alderson Patti Coenen, Alderson Kyle Lobner and Alderson Jeffrey Jirschele

**Abstained:** 1 - Mayor Timothy Hanna

- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Alderson Konetzke moved, Alderson Coenen seconded, to approve the Balance of the Agenda. The motion carried by the following vote:**

**Aye:** 14 - Alderson Chris Croatt, Alderson Greg Dannecker, Alderson Joe Martin, Alderson Cathy Spears, Alderson Christine Williams, Alderson Vered Meltzer, Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Margret Mann, Alderson Patti Coenen, Alderson Kyle Lobner and Alderson Jeffrey Jirschele

**Abstained:** 1 - Mayor Timothy Hanna

**1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[15-2153](#)

Request from Tetra Tech for a permanent street occupancy permit to install monitoring wells in the Spencer Street right-of-way for groundwater monitoring purposes related to Miller Electric property at 1635 W. Spencer Street.

**Attachments:** [Tetra Tech permanent street occ..pdf](#)

**This Report Action Item was approved.**

[15-2154](#)

Request from Endpoint Solutions for a permanent street occupancy permit to install monitoring wells in the Harrison Street right-of-way for groundwater monitoring purposes related to You Pump BP property at 1306 S. Oneida Street.

**Attachments:** [Endpoint Solutions permanent street occ.pdf](#)

**This Report Action Item was approved.**

[15-2155](#)

Approve Amendment #2 to OMNNI Associates for analysis of 3 additional options for the CTH JJ Project in an amount not to exceed \$24,000 (Revised contract amount of \$170,490.60)

Attachments: [Amendment #2 to OMNNI.pdf](#)

This Report Action Item was approved.

2. **MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

3. **MINUTES OF THE CITY PLAN COMMISSION**

4. **MINUTES OF THE PARKS AND RECREATION COMMITTEE**

5. **MINUTES OF THE FINANCE COMMITTEE**

[15-2147](#)

Request to sole source contract to Omnni Associates for Geotechnical Investigation, Environmental Investigation, and Site Survey service for a contract fee of \$43,322 and a contingency of \$10,000 for a contract not to exceed \$53,322.

Attachments: [2015 Exhibition Center Sole Source for Civil Engineering Services.pdf](#)

This Report Action Item was approved.

[15-2160](#)

Request to approve the following 2016 Budget adjustment:

**Exhibition Center Capital Projects Fund**

Contractor Fees	+\$53,322
Room Taxes	+\$53,322

to record the cost of geotechnical and environmental investigation and site survey services for the exhibition center project.

This Report Action Item was approved.

6. **MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

7. **MINUTES OF THE UTILITIES COMMITTEE**

8. **MINUTES OF THE HUMAN RESOURCES COMMITTEE**

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

O. ITEMS HELD

[15-2141](#) District 8 Vacancy

**Attachments:** [District 8 Vacancy in Office Letter 12-02-2015.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Dannecker, that the seat be left vacant until the April Election. Roll Call. Motion carried by the following vote:**

**Aye:** 10 - Aldersperson Chris Croatt, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Vered Meltzer, Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Ed Baranowski, Aldersperson Margret Mann, Aldersperson Kyle Lobner and Aldersperson Jeffrey Jirschele

**Nay:** 4 - Aldersperson Joe Martin, Aldersperson Cathy Spears, Aldersperson Curt Konetzke and Aldersperson Patti Coenen

**Abstained:** 1 - Mayor Timothy Hanna

P. ORDINANCES

[15-2150](#) Ordinances 1-16 thru 10-16

**Attachments:** [Ordinances going to 01-06-2016 Council.pdf](#)

**This Report Action Item was approved.**

Q. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

R. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

S. OTHER COUNCIL BUSINESS

T. ADJOURN

**Aldersperson Konetzke moved, seconded by Aldersperson Coenen, that the meeting be adjourned at 7:11 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderperson Chris Croatt, Alderperson Greg Dannecker, Alderperson Joe Martin, Alderperson Cathy Spears, Mayor Timothy Hanna, Alderperson Christine Williams, Alderperson Vered Meltzer, Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner and Alderperson Jeffrey Jirschele

Kami Scofield, City Clerk