



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Fox Cities Transit Commission

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Wednesday, May 27, 2015

3:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 12 - Rundquist, Mewhorter, Kasimor, Detienne, Buckingham, Dearborn, Gregozeski, Nau, Parish, Stoll, Lobner and Dalton

**Excused:** 2 - McCabe and Sherman

3. Approval of Minutes from Previous Meeting

[15-866](#)

Approval of Minutes from April 22, 2015

**Attachments:** [Meeting Minutes 04-22-15.pdf](#)

Commissioner Mewhorter moved, seconded by Commissioner Detienne, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[15-867](#)

Public Participation on Agenda Items

*There was no public participation on the agenda items.*

5. Action Items

[15-870](#)

Approve Budget Amendment for Federal Transit Administration Section 5310 Grant Funds (also appears on Finance Committee agenda as an action item).

**Attachments:** [FCTC 5310 budget amendment memo.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Lobner, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[15-872](#) Authorization to Award a Contract to Compass Group USA, Inc. for the Provision of Vending Machine Services in Valley Transit's Buildings

**Attachments:** [FCTC vending machine contract memo.pdf](#)

Commissioner Dearborn moved, seconded by Commissioner Buckingham, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[15-873](#) Approve Valley Transit Near Term Action Plan and Schedule

**Attachments:** [Valley Transit Strategic Plan - Near Term Action Plan.pdf](#)

Commissioner Gregozeski moved, seconded by Commissioner Dearborn, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

## 6. Information Items

[15-868](#) Election of Chair and Vice-Chair, Meeting Date and Time, Designate Deborah Wetter as the Contact Person for the Commission

*Moved action item to information section.*

*Chuck Rundquist was elected Chair, Kyle Lobner was elected Vice-Chair, Deborah Wetter was designated as the contact person and the meetings will be held the 4th Wednesday of the month at 3:00 p.m.*

**This Presentation was presented**

[15-869](#) Approval of Payments

**Attachments:** [Check Register 04-15-15 through 05-18-15.pdf](#)

*Moved action item to information section.*

**This Presentation was presented**

[15-871](#) Authorization to Award Federal Transit Administration Section 5310 Grant Funds to Lutheran Social Services for Provision of Mobility and Volunteer Ride Programs

**Attachments:** [FCTC LLS contract memo.pdf](#)

*Moved action item to information section.*

**This Presentation was presented**

[15-874](#) April Ridership and Revenue

***Attachments:*** [April Ridership and Revenue.pdf](#)

**This Presentation was presented**

[15-875](#) April Financials

***Attachments:*** [April Financials.pdf](#)

**This Presentation was presented**

[15-876](#) Introduction of New Road Supervisor - Michelle Knox

**This Presentation was presented**

[15-877](#) Pending Items

***Attachments:*** [Pending Items.pdf](#)

**This Presentation was presented**

7. Adjournment