

MINUTES— FOX CITIES TRANSIT COMMISSION
November 13, 2013

Commissioners Present

Aldersperson Jeff Jirschele
Aldersperson Kyle Lobner
Lynn Erickson
Kevin Vonck
Carol Kasimor
Rick Detienne

Valley Transit Staff

Deborah Wetter, General Manager
Sal LaPuma, Assistant General Manager
Debra Ebben, Administrative Services Manager
Nikki Voelzke, Community Relations Specialist
Lisa Laughlin, Communications Technician

Commissioners Excused

Chairperson Chuck Rundquist
Vice Chairperson Carolyn Mewhorter

Others Present

Chris Behrens, Assistant City Attorney

Aldersperson Kyle Lobner was selected as Interim Chairperson.

Interim Chairperson Kyle Lobner called the meeting to order at 3:00p.m.

APPROVAL OF MINUTES

There being no questions or corrections to the minutes of the October 23, 2013 meeting, Aldersperson Jeff Jirschele moved that the minutes be approved which was seconded by Commissioner Rick Detienne. The minutes were approved (6/0).

APPEARANCES

Public Participation of Agenda Items

There were no public appearances.

ACTION ITEMS

Approval of Payments

Administrative Services Manager, Debra Ebben provided a brief summary of the check register covering 10/16/13 through 11/01/13. A motion was made by Commissioner Rick Detienne and seconded by Aldersperson Jeff Jirschele to accept the payments 10/16/13 through 11/01/13. The motion carried (6/0).

Approval of Valley Transit 2014 Budget

General Manager Deborah Wetter presented the 2014 budget to the Commission for approval. Aldersperson Jeff Jirschele moved that the Valley Transit 2014 Budget be approved and was seconded by Commissioner Kevin Vonck. The motion carried (6/0).

Approval of Award Contract for Riders Survey to RLS & Associates for \$19,988

Community Relations Specialist Nikki Voelzke presented the results of the RFP for the Riders Survey. Valley Transit asked for approval from the Commission to award the contract to RLS & Associates. A motion for approval was made by Commissioner Rick Detienne and seconded by

Commissioner Carol Kasimor. The motion carried (6/0).

Endorse the Outagamie County Board Resolution in Favor of a Fox Cities Regional Transit Authority

General Manager Deborah Wetter requested that the Commission endorse the Outagamie County Board Resolution in favor of establishing legislation to develop a Fox Cities Regional Transit Authority. Ms. Wetter stated that this would be a first step in taking the bills forward this year and hopefully having a successful conclusion to this year's Assembly and Senate votes. A motion was made by Alderperson Jeff Jirschele and seconded by Commissioner Rick Detienne. The motion carried (6/0).

INFORMATION ITEMS

Route 16 Change to Accommodate Valley Packaging Schedule

Assistant General Manager Sal LaPuma presented a change to the route 16 to better accommodate the passengers that board at Valley Packaging on Roemer Road. The change would be effective as of December 2, 2013.

Valley Transit New Technology Tools - Demonstration

Community Relations Specialist Nikki Voelzke gave a demonstration of the various technologies people are using to obtain Valley Transit information. Commissioner Lynn Erickson requested that the Commission be updated with how many hits the social media sites are receiving. Ms. Voelzke will put together a report for the next meeting.

Holiday Hours

Ms. Wetter presented the 2014 Christmas Day and New Year's Day schedules.

Legislative Update

Ms. Wetter reported that there are no legislative updates.

Pending Items

Ms. Wetter stated that the pending items list has been cleaned up and she will be adding the social media update for the next meeting.

ADJOURNMENT

The next scheduled meeting on Wednesday, November 27, 2013 has been canceled. The next meeting will be on Wednesday, December 11, 2013 at 3:00 p.m. The meeting adjourned at 3:50 p.m.

Respectfully submitted,



Mrs. Deborah Wetter
General Manager