



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes Finance Committee

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Monday, January 20, 2025

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

4. Approval of minutes from previous meeting

[25-0019](#)

1/6/25 Finance Committee Minutes

**Attachments:** [Meeting\\_Minutes010625.pdf](#)

Croatt moved, seconded by Hartzheim, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

5. Public Hearing/Appearances

6. Action Items

[25-0020](#)

Request to approve the following 2025 Budget amendment:

**CEA Capital Projects**

Federal Grants	+\$134,180
Vehicles	+\$134,180

To record EECGB grant award and associated expense (2/3 vote of council required).

**Attachments:**     [2025 Grant Budget Transfer.pdf](#)

**Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

[25-0021](#)

Request to accept Non-State Grant Award of \$274,000 and approve the following 2025 Budget Amendment:

**Facilities Capital Projects**

Misc State Aids	+\$274,000
Library Project	+\$274,000

To record the grant funds and associated project expense (2/3 vote of council required).

**Attachments:**     [NSG Request for Approval 1-8-2025.pdf](#)

**Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Firkus, Croatt and Fenton

**Nay:** 1 - Hartzheim

**Excused:** 1 - Van Zeeland

[25-0022](#)

Request to award Sole Source Contract to Groome Industrial Services for WWTP Hydroblasting service in the amount not to exceed \$30,000.

**Attachments:**     [Groome 2025 Sole Source - Finance.pdf](#)  
                              [250115\\_SoleSource\\_Groome\\_Hydroblasting.pdf](#)

**Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

[25-0023](#)

Request to award Sole Source Purchase of Appleton Water Treatment Facility Emergency Generator Control Equipment to Fabick Power Systems for a cost of \$653,837 with a contingency of \$46,163 for a total not to exceed \$700,000.

**Attachments:**     [Fabick CAT Sole Source - Finance.pdf](#)  
                                 [250115\\_SoleSource\\_Fabick\\_Generator\\_Controls.pdf](#)

**Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

[25-0024](#)

Request to award Unit H-25 Lawe Street Bridge over Fox River Repairs project to Norcon Corporation in the amount of \$203,946 with a 10% contingency of \$20,394.60, for a project total not to exceed \$224,340.60.

**Attachments:**     [H-25 Contract Award Form and Bid Tabs.pdf](#)

**Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

[25-0016](#)

Request to accept Wisconsin Department of Transportation Signals and ITS Standalone Program (SISP) grant in the amount of \$576,000.

**Attachments:**     [SISP Grant Acceptance Request\\_RidgeviewRichmond 01-20-2025.pdf](#)

**Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

## 7. Information Items

[25-0025](#)

Contract 25-24 was awarded to Kruczek Construction Inc. for \$1,579,000.00 with a contingency of \$20,000.00 for X-24 Water Reconstruction No. 2. Payments issued to date total \$1,519,437.61. Request final payment of \$38,389.62.

**This item was prestented**

[25-0026](#)

Contract 29-24 was awarded to Vinton Construction Co. for A-24 Concrete Paving in an amount not to exceed \$3,847,407.27 with a contingency of \$50,000. Payments issued to date total \$3,376,047.21. Request final payment of \$278,999.95.

**This item was presented**

[25-0027](#)

The following 2024 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy:

Hazardous Materials	
Miscellaneous State Aids	+\$8,200
Training & Conferences	+\$8,200

To record a grant received from the State of Wisconsin for Hazardous Materials Emergency Preparedness for training.

**Attachments:**     [20250114122613599.pdf](#)

**This item was presented**

[25-0028](#)

Contract 66-24 was awarded to M&E Construction, LLC for the J-24 Mini Storm Sewer Construction in the amount not to exceed \$250,000. Final contract amount is \$203,165, and no payments have been made to date. Request final payment of \$203,165.

**This item was presented**

8.     Adjournment

**Hartzheim moved, seconded by Fenton, that this meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:**    4 -    Firkus, Croatt, Fenton and Hartzheim

**Excused:**    1 -    Van Zeeland