



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, October 16, 2024

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[24-1330](#) Common Council Meeting Minutes of October 2, 2024

Attachments: [CC Minutes 10-2-24.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS

[24-1334](#) Resolution to Participate in the Outagamie Co. Hazard Mitigation Plan

Attachments: [2024-05 Outagamie County HMP 2024-2029 Resolution.pdf](#)

- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[24-1311](#) Approve Alexander Street Asphalt Reconstruction Design.

Attachments: [Alexander St Design Approval Memo MSC 10-07-2024.pdf](#)

Legislative History

10/7/24 Municipal Services recommended for approval
Committee

[24-1312](#)

Approve Bell Avenue Asphalt Reconstruction Design.

Attachments: [Bell Ave Design Approval Memo MSC 10-07-2024.pdf](#)

Legislative History

10/7/24 Municipal Services recommended for approval
Committee

[24-1313](#)

Approve Bellaire Court Asphalt Reconstruction Design.

Attachments: [Bellaire Court Design Approval Memo MSC 10-07-2024.pdf](#)
[10-07-2024 MSC DPW Q&A 2026 Reconst St.pdf](#)
[Bellaire Reconstruct Kim Reilly Email.pdf](#)
[Bellaire Reconstruct Kyle Tripp Email.pdf](#)
[Bellaire Reconstruct Marisa Meister Email.pdf](#)
[Bellaire Reconstruct Mary Gerlach Email.pdf](#)
[Bellaire Reconstruct Timothy Watson Email.pdf](#)

Legislative History

10/7/24 Municipal Services recommended for approval
Committee

10/7/24 Municipal Services held
Committee

[24-1314](#)

Approve Melrose Avenue Asphalt Reconstruction Design.

Attachments: [Melrose Ave Design Approval Memo MSC 10-07-2024.pdf](#)

Legislative History

10/7/24 Municipal Services recommended for approval
Committee

[24-1315](#)

Approve Long-Term Temporary Occupancy Permit Extension on College Avenue and on Drew Street to Boldt for Lawrence University/Trout Museum Construction Project Through November 22, 2024.

Attachments: [24-049-T_REV1.pdf](#)

Legislative History

10/7/24 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[24-1105](#) Operator License for Cindy Reed.

Attachments: [Cindy Reed Operator License Application.pdf](#)
[Cindy Reed Clerk Letter.pdf](#)
[Cindy Reed PD Letter.pdf](#)
[Cindy Reed Denial Appeal Memo.pdf](#)
[Cindy Reed Documents Submitted to Safety and Licensing.pdf](#)

Legislative History

9/25/24	Safety and Licensing Committee	recommended for denial
	<i>Cindy Reed appeared and addressed the committee.</i>	
	<i>Mark Joosten, 2948 W. 1st Ave, Appleton WI 54914, owner of Eager Beaver, appeared and addressed the committee.</i>	
	<i>The Motion to deny the license failed 1/3.</i>	
9/25/24	Safety and Licensing Committee	recommended for approval
	<i>The Motion to approve the license passed 3/1.</i>	
10/2/24	Common Council	referred to the Safety and Licensing Committee
10/9/24	Safety and Licensing Committee	recommended for denial
	<i>Cindy Reed appeared and addressed the committee.</i>	

[24-0420](#) Class "B" Beer and Reserve "Class B" Liquor License application for Delaires LLC d/b/a Delaire's, David Boulanger, Agent, located at 823 W. College Ave, contingent upon approval from the Health and Inspections departments.

Attachments: [Delaire's.Alcohol.Class B Beer Reserve Liquor.4.10.24.REDACTED.pdf](#)

Legislative History

10/9/24	Safety and Licensing Committee	recommended for approval
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[24-1235](#) Class "B" Beer and "Class C" Wine License application for MyMy LLC d/b/a MyMy, Pa Zao Chang, Agent, located at 2825 Ballard Rd, contingent upon approval from the Health and Inspections departments.

Attachments: [MyMy_LLC.Alcohol.Class B Beer Class C Wine.9.9.2024.REDACTED.pdf](#)

Legislative History

10/9/24	Safety and Licensing Committee	recommended for approval
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3. MINUTES OF THE CITY PLAN COMMISSION**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

5. MINUTES OF THE FINANCE COMMITTEE[24-1278](#)

Request to award Appleton Water Treatment Facility Carbon Dioxide System Rehabilitation Project Base Bid to Rohde Brothers, Inc., in the amount of \$208,000 with a 10% contingency of \$20,800 for a project total not to exceed \$228,800.

Attachments: [240926_FinanceMemo_BidAward_AWTF_CO2_RohdeContract.pdf](#)

Legislative History

10/7/24 Finance Committee recommended for approval

[24-1305](#)

Request to approve the following 2024 Budget amendment:

General Fund - Police

Donation & Memorials	+ \$51,339
Training/Conferences	+ \$6,085
Other Contracts/Obligation	+ \$36,000
Patrol - Misc Supplies	+ \$1,782
Patrol - Other Contract/Obligations	+ \$7,472

To record K9 reimbursements for two canines, training courses, equipment, & medical expenses.

Attachments: [Police K9 BUA.pdf](#)

Legislative History

10/7/24 Finance Committee recommended for approval

[24-1306](#)

Request to approve inventory write-off of \$2,521.20 for parts no longer needed for Wastewater systems.

Attachments: [WW Inventory Write off memo Oct 2024.pdf](#)

Legislative History

10/7/24 Finance Committee recommended for approval

[24-1307](#)

Request to approve sole source contract with Restoration Systems, Inc. to complete Phase 3 of the Green Ramp Barrier Panel Emergency Repair in an amount not to exceed \$73,700.

Attachments: [Finance Agenda 10-07-2024 RSI Green Ramp Phase 3.pdf](#)

Legislative History

10/7/24 Finance Committee recommended for approval

[24-1308](#)

Request to Amend State/Municipal Financial Agreement for I-41/Ballard Interchange Project (Proposed 2025 City Cost Share \$431,050; Current City Cost Share \$435,200).

Attachments: [I-41 Ballard SMFA Amend Finance Memo 10-07-2024.pdf](#)
[SMFA 1130-65-76 Ballard Road CTH E 20240919.pdf](#)

Legislative History

10/7/24 Finance Committee recommended for approval

[24-1317](#)

Request to award contract to KleenMark to provide Janitorial Services to all City of Appleton facilities/locations for the years 2025-2029. The contract totals are 2025 (\$463,883), 2026 (\$477,800), 2027 (\$492,134), 2028 (\$506,898), and 2029 (\$522,105) annually.

Attachments: [Custodial Services Contract.pdf](#)

Legislative History

10/7/24 Finance Committee recommended for approval

[24-1319](#)

Request to award sole source purchase of Final Effluent Screw Pump Gearbox Inspection & Rebuild Services to Midwest Power Products in the amount of \$35,298 with a 10% contingency of \$3,530 for a total not to exceed \$38,828.

Attachments: [2401002_SoleSourceAward_MPP_Screw_Pump_Gearbox.pdf](#)
[Sole Source - MPP.pdf](#)

Legislative History

10/7/24 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE
7. MINUTES OF THE UTILITIES COMMITTEE
8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE
9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION
10. MINUTES OF THE BOARD OF HEALTH

[24-1299](#)

Proposed Update to City of Appleton Municipal Code 7-100 (d): Smoking Prohibition Around Valley Transit Center and Appleton Public Library

Attachments: [Proposed Update to City of Appleton Municipal Code 7-100 Smoking Prohibition](#)
[MUNICIPAL CODE UPDATE - 7-100\(D\) SMOKE FREE AREA AROUND TRAN](#)

Legislative History

10/9/24 Board of Health recommended for approval
Aldersperson Wolff moved, seconded by Vogel, that the Proposed Update to City of Appleton Municipal Code 7-100 (d): Smoking Prohibition Around Valley Transit Center and Appleton Public Library be recommended for approval. Motion carried by the following vote:

- M. CONSOLIDATED ACTION ITEMS
- N. ITEMS HELD
- O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO
COMMITTEES OF JURISDICTION

[24-1309](#) Ordinance #138-24

Attachments: [Ordinances to Council 10-16-24.pdf](#)

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES
OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.