



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, April 26, 2021

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[21-0500](#) April 12, 2021 Finance Committee meeting minutes

Attachments: [MeetingMinutesApr-12-2021-08-09-44.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [21-0501](#) Request to approve the following 2021 Budget adjustment:

General Fund - Department of Public Works

Miscellaneous Revenue	+\$57,200
Contractor Fees	+\$57,200

for utility locating services for TDS Fiber-Optic project

Attachments: [DPW Budget Adj.pdf](#)

- [21-0503](#) CEA Review Committee Report

Attachments: [CEA MeetingMinutes12-Apr-2021-09-55-52.pdf](#)

- [21-0525](#) Request to award the City of Appleton's 2021 Park Pavilions Roof Replacement project contract to Schulze Exteriors, LLC in the amount of \$106,374 with a contingency of \$10,000 for a project total not to exceed \$116,374

Attachments: [2021 Parks Pavilion Roof Replacemnt Project.pdf](#)

- [21-0526](#) Request to approve Lower Substation Building Remodeling Project Engineering Services Amendment #1 increasing the McMahon total contract amount by \$7,000 from \$24,000 to \$31,000
- Attachments:** [2021 AWWTP Lower Substation Building Remodeling Design Contract Ammend](#)
- [21-0527](#) Request to award the 2021 AWWTP Electrical Distribution Upgrades Phase 4 Project - Substation Installation contract to Van Ert Electric, Inc in the amount of \$2,130,000 with a contingency of 10% for a project total not to exceed \$2,343,000
- Attachments:** [2021 AWWTP Electrical Distribution Upgrades Phase 4 - Substation Installation](#)
- [21-0528](#) Request to award the 2021 AWWTP Electrical Distribution Upgrades Phase 4 Project - Lower Substation Building Renovation contract to Cardinal Construction Co., Inc in the amount of \$303,395 with a contingency of 12% for a project total not to exceed \$339,802
- Attachments:** [2021 AWWTP Electrical Distribution Upgrades Phase 4 - Lower Substation Build](#)
- [21-0563](#) Request to award Unit D-21 Sidewalk Construction to Fischer Ulman Construction, Inc in an amount not to exceed \$330,000
- Attachments:** [Award of Contract Unit D-21.pdf](#)
- [21-0564](#) Request approval to reject all bids for Unit L-21. Re-bid Project in May 2021
- Attachments:** [Reject all Bids - Unit L-21.pdf](#)
- [21-0565](#) Request to postpone planned 2021 Sewer and Water Construction projects and re-budget in 2022
- Attachments:** [Postpone 2021 Sewer and Water Projects.pdf](#)
- [21-0512](#) Election of Vice-Chair
- [21-0513](#) Election of Tax Appeals Members
- [21-0515](#) Election of Central Equipment Agency Board Member
- [21-0517](#) Set Meeting Day of Week and Time
- [21-0518](#) Appoint Contact Person

6. Information Items

[21-0502](#) Contract 7-20 was awarded to Milbach Construction for the 2019 DPW Remodel Project in the amount of \$605,630 with a contingency of \$35,000. Change orders totaled \$23,894. The scope was increased to provide data cabling. Payments to date total \$566,572.04. Request to issue the final contract payment of \$62,952.45

[21-0544](#) The following 2021 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Friends of the Library	+\$34,000
Administration Expenses	+\$ 6,000
Childrens Services Expenses	+\$ 9,000
Public Service Expenses	+\$ 500
Community Partnership Expenses	+\$15,000
Materials Management Expenses	+\$ 3,500

to record funds received from the Friends of the Appleton Public Library

General Fund - Library

Reimbursements - OWLS	+\$24,500
Materials Management Materials & Supplies	+\$21,000
Administration Travel/Training	+\$ 3,500

to record expense reimbursement from OWLS

Facilities Management Capital Projects Fund

Fund Balance	+\$ 1,934
Scheig Center Improvements	+\$ 1,934

to record donation from the Heckrodt Trust for improvements to the Scheig Center

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.