



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Common Council

Wednesday, November 19, 2025

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[25-1417](#) Common Council Meeting Minutes of November 5, 2025

Attachments: [CC Minutes 11-5-25.pdf](#)

[25-1420](#) Common Council Meeting Minutes of Budget Adoption on November 12, 2025

Attachments: [CC Minutes 11-12-25 Budget Adoption.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

[25-1423](#) Public Hearing for the adoption of Plan Appleton - a complete update to the City of Appleton's Comprehensive Plan

Attachments: [Public Hearing Notice Comp Plan Adoption 3-25.pdf](#)

- J. SPECIAL RESOLUTIONS

[25-1345](#) Resolution to Change Aldermanic District 15 Polling Place

Attachments: [Polling Place Resolution D15 Eternal Love 2025.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[25-1380](#) Approve Appleton North Side Business Association Seasonal Decorations Request

Attachments: [ANBA Seasonal Decorations Request.pdf](#)

Legislative History

11/10/25 Municipal Services recommended for approval
Committee

[25-1381](#) Approve Paving Reconstruction Design for Marston Alley (Spruce St to Summit St)

Attachments: [Design Approval Marston Alley.pdf](#)

Legislative History

11/10/25 Municipal Services recommended for approval
Committee

[25-1382](#) Amend 2025 Materials Testing Contract (M-25) with Westwood Professional Services from an amount not to exceed \$100,000 to an amount not to exceed \$150,000.

Attachments: [M-25 Contract Amendment Memo.pdf](#)

Legislative History

11/10/25 Municipal Services recommended for approval
Committee

[25-1383](#) Glenmore Reserve Plat - New Street Design Approvals

Attachments: [Glenmore Reserve Road Design Approvals.pdf](#)

Legislative History

11/10/25 Municipal Services recommended for approval
Committee

[25-1384](#) Approve Long Term Temporary Occupancy Permit for Hoffman Planning at 111 W College Avenue through April 30, 2026.

Attachments: [LTT Occupancy Permit 111 W College.pdf](#)

Legislative History

11/10/25 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION

[25-1163](#)

Request to approve proposed adoption of Plan Appleton (an entire update intended to repeal and recreate the City of Appleton Comprehensive Plan) as identified in the attached documents and approve the attached Resolution #2025-15

Attachments: [StaffMemo Plan Appleton For10-08-25.pdf](#)

[Resolution #2025-15 Adoption of Plan Appleton.pdf](#)

[Plan Appleton.pdf](#)

[Appendix 01 Existing Conditions Report.pdf](#)

[Appendix 02 Housing Assessment.pdf](#)

[Appendix 03 Market and Retail Leakage Study Findings.pdf](#)

[Appendix 04 24x36 Future Land Use Map.pdf](#)

[Appendix 05 Phase 1 Fall Engagement Summary of Findings.pdf](#)

[Appendix 06 Phase 2 Spring Engagement Summary of Findings.pdf](#)

[Appendix 07 Past Plan Review.pdf](#)

[Appendix 08 Northland Richmond Subarea.pdf](#)

[Appendix 09 Oneida Subarea.pdf](#)

[Appendix 10 Wisconsin Subarea.pdf](#)

[Appendix 11 Downtown Plan.pdf](#)

[Appendix 12 Fox River Corridor Plan.pdf](#)

[Appendix 13 College North Neighborhood Plan.pdf](#)

[2025 Appleton Plan Commission - Plan Adoption.pdf](#)

Legislative History

10/8/25 City Plan Commission recommended for approval
Proceeds to Council on November 19, 2025.

Staff provided a PowerPoint presentation at the Plan Commission meeting, and it is the last item attached.

[25-1358](#)

Request to approve the Glenmore Reserve Preliminary Plat as shown on the attached maps and subject to the conditions in the attached staff memo

Attachments: [StaffMemo GlenmoreReserve PrePlat For11-12-25.pdf](#)

Legislative History

11/12/25 City Plan Commission recommended for approval

4. **MINUTES OF THE PARKS AND RECREATION COMMITTEE**
5. **MINUTES OF THE FINANCE COMMITTEE**
6. **MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE**

- [25-1410](#) Request to award a contract to Stantec Consulting Services, Inc. for an initial contract that stipulates grant writing services related to the PAC site will be provided at \$0 to the City; and initial grant-funded environmental testing and remediation services are not to exceed \$190,000, contingent on securing of U.S. Environmental Protection Agency (USEPA) Brownfield Coalition Grant via Calumet County and Wisconsin Economic Development Corporation (WEDC) Site Assessment Grant (SAG) for a parcel located on Division Street between West Franklin Street and West Washington Street (Tax Id #31-5-1056-00)

Attachments: [Brownfield Consultant Memo to CDC 11-19-25.pdf](#)

[10-13-25_Final_RFQ_Brownfields.pdf](#)

[10-13-2025_COA_IR 3.1 Professional Services.pdf](#)

[10-24-25_Addendum_RFQ_Brownfields.pdf](#)

7. MINUTES OF THE UTILITIES COMMITTEE

- [25-1212](#) Providence Trails Drainage Study Findings and Recommendations

Attachments: [Providence Trails Drainage Study Memo final 10-01-2025.pdf](#)

[Providence Tr Study Exhibits 10-02-2025.pdf](#)

Legislative History

10/7/25	Utilities Committee	recommended for approval
10/15/25	Common Council	referred to the Utilities Committee
11/11/25	Utilities Committee	recommended for approval

- [25-1361](#) Amend 2025A Contract with Brown and Caldwell for Stormwater Management Plan Reviews in the amount of \$40,000 for a total contract amount not to exceed \$120,000.

Attachments: [2025A Stormwater Review Contract Amend Memo.pdf](#)

Legislative History

11/11/25	Utilities Committee	recommended for approval
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8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

- [25-1365](#) Authorization to Execute Contract with Affirm Agency for Public Relations & Marketing Services

Attachments: [PR Marketing RFP Award Recommendation Memo.pdf](#)

Legislative History

11/11/25	Fox Cities Transit Commission	recommended for approval
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[25-1366](#)

Authorization to Execute a Memorandum of Understanding with CS Appleton, LLC for preliminary design of the Transit Center

Attachments: [Memo for Transit Facility Design Agreement MOU with VT.pdf](#)
[Transit Facility Design Agreement MOU with VT- 2025-1017.pdf](#)

Legislative History

11/11/25	Fox Cities Transit Commission	recommended for approval
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Memo distributed at meeting.

10. MINUTES OF THE BOARD OF HEALTH

[25-1372](#)

Approve Succession of Delegation of Authority Policy. No changes have been made since last approval.

Attachments: [EM 500 0 Succession of Delegation of Authority 11.04.2025.pdf](#)

Legislative History

11/12/25	Board of Health	recommended for approval
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M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[25-1422](#)

Ordinance #119-25

Attachments: [Ordinances to Council 11-19-25.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

T. ADJOURN

Amy Molitor, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.