



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, March 15, 2023

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
[23-0231](#) Common Council Meeting Minutes of March 1, 2023

Attachments: [CC Minutes 3-1-23.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
[23-0253](#) Public Hearing on Special Resolution 1-P-23; Concrete Pavement,
Driveway Aprons, and Sidewalk Construction
Amethyst Drive (Bluetopaz Dr to Aquamarine Dr)
Amethyst Drive (Providence Ave (w/o) to Bluetopaz Dr)
Bluetopaz Dr (Providence Ave (w/o) to Amethyst Dr)

Attachments: [1-P-23 Public Hearing Notice.pdf](#)

- [23-0255](#) Public Hearing on Special Resolution 2-P-23; Sanitary Laterals, Storm Laterals, and Storm Main
 Alice St (Drew St to Union St)
 Linwood Ave (College Ave to Summer Ave)
 Rankin St (College Ave to Alton St)
 Summit St (Packard St to Elsie St)
 Summit St (Prospect Ave to Fourth St)
Attachments: [2-P-23 Public Hearing Notice.pdf](#)

J. SPECIAL RESOLUTIONS

- [23-0254](#) Final Resolution 1-P-23; Concrete Pavement, Sidewalk Construction, and Driveway Aprons

Attachments: [Final Resolution 1-P-23 Concrete Paving Sidewalks and Aprons.pdf](#)

- [23-0256](#) Final Resolution 2-P-23; Sanitary Laterals, Storm Laterals, and Storm Main

Attachments: [Final Resolution 2-P-23 Sanitary Laterals, Storm Laterals, Storm Main.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

- [23-0201](#) License Transfer of the Class "B" Beer and "Class B" Liquor License for Grand Meridian Inc d/b/a Grand Meridian, Christopher M Vandeyacht, Agent, located at 2621 N Oneida St, contingent upon approval from the Finance, Fire and Inspections departments.

Attachments: [License Transfer - Grand Meridian.pdf](#)

Legislative History

3/8/23	Safety and Licensing Committee	recommended for approval
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3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[23-0229](#)

Request to award the 2023 AWWTP Hardscape Renovation Project contract to Vinton Construction Co., Inc. in the amount of \$499,980.65 with a 12% contingency of \$60,000 for a project total not to exceed \$559,980.65, along with the following budget amendment:

2023 AWWTP Roof Replacement Project	- \$150,000
2023 AWWTP Hardscape Renovation Project	+ \$150,000

To adjust for the increased cost of the project.

Attachments: [2023 AWWTP Hardscapes Repairs with Budget transfer.pdf](#)

Legislative History

3/6/23 Finance Committee recommended for approval

[23-0230](#)

Request to award Unit A-23 Concrete Paving to Vinton Construction Co., Inc. in the amount of \$5,331,314.05 with a 2% contingency of \$106,626.28 for a project total not to exceed \$5,437,940.33 (ATTACHMENTS), contingent upon approval of the following:

- Postpone new concrete paving on Amethyst Drive (Bluetopaz Dr. to Aquamarine Dr.) to 2024 and re-budget funds in 2024.
- Reallocate \$200,000 from our 2023 Lightning Drive stream crossing/pond construction project and re-budget these funds in 2024.

Budget Amendment TIF 11:

Debt Proceeds	+\$ 1,025,000
Infrastructure Construction	+\$ 1,025,000

To amend the project costs within TIF 11 and increase the 2023 General Obligation debt issue for the same amount.

Attachments: [Attachement - Finance Committee - 3-06-23 - Award Memo and Request for Bu Award of Contract Unit A-23.pdf](#)

Legislative History

3/6/23 Finance Committee recommended for approval

[23-0234](#) Request to award Unit B-23 Asphalt Pavement Reconstruction to Vinton Construction Co., Inc. in the amount of \$684,731.28 with a 4% contingency of \$27,500 for a project total not to exceed \$712,231.28. (ATTACHMENT), contingent upon approval of the following:

- Postpone asphalt paving on Helen Street (Pauline St. to Glendale Ave.) to 2024 and re-budget funds in 2024.

Attachments: [Award of Contract Unit B-23.pdf](#)

Legislative History

3/6/23 Finance Committee recommended for approval

[23-0235](#) Request to award Unit C-23 Sidewalk Sawcutting to ASTI Sawing, Inc. in an amount not to exceed \$30,000. (ATTACHMENT)

Attachments: [Award of Contract Unit C-23.pdf](#)

Legislative History

3/6/23 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[23-0209](#) Request to approve staff entering a written agreement with Urbane 115, LLC, pursuant to Section 4.1.1 of the Development Agreement (Phase I), to extend the completion date to November 30, 2023 and grant staff authority to administratively approve an additional six (6) month extension to May 31, 2024, if warranted, for a mixed-use development located on the southeast corner of E. Washington Street and S. Oneida Street (Tax Id #31-2-0281-01) in Tax Increment Financing District No. 11

Attachments: [Urbane 115 LLC Ph 1 DA Extension of Terms Memo to CEDC 3-8-23.pdf](#)
[Request from Merge-Urbane 115 for Phase 1 Completion Extension.pdf](#)
[1st Amendment to Merge-Urbane 115 Development Agreement Recorded_Ph 1](#)
[Merge Conway TIF #11 Development Agreement Recorded Ph 1.pdf](#)

Legislative History

3/8/23 Community & Economic Development Committee recommended for approval

[23-0210](#)

Request to approve an agreement between the City of Appleton and Urbane 115 LLC to memorialize responsibilities for the Community Development Investment (CDI) grant awarded by the Wisconsin Economic Development Corporation (WEDC) for the redevelopment located at 115 E. Washington Street (Tax Id #31-2-0281-01)

Attachments: [Urbane 115 LLC CDI Grant Agreement Memo to CEDC 3-8-23.pdf](#)
[CDI Grant Administration Agrm-Urbane 115+City of Appleton.pdf](#)
[Contract for Execution-CDI Grant-WEDC+City of Appleton.pdf](#)
[WEDC_CDI Grant_Urbane 115 LLC_Memo to CEDC 9-28-22.pdf](#)
[Resolution #2022-07 WEDC_CDI Grant_Urbane 115 LLC_SIGNED.pdf](#)

Legislative History

3/8/23	Community & Economic Development Committee	recommended for approval
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[23-0211](#)

Request to approve the City of Appleton increase its current selling prices for business/industrial park land and hold option fees as described in the attached documents

Attachments: [Business-Industrial Park Land Value Memo to CEDC 3-8-23.pdf](#)
[Exhibit A-Ind Land Sales Comparison.pdf](#)
[Exhibit B-Ind Land Sales Ask Price Comparison.pdf](#)
[Southpoint Commerce Park Map 2-23.pdf](#)

Legislative History

3/8/23	Community & Economic Development Committee	recommended for approval
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7. MINUTES OF THE UTILITIES COMMITTEE[23-0216](#)

Approve 2022 Annual Stormwater Report to DNR

Attachments: [2022 MS4 Annual report w attachments.pdf](#)

Legislative History

3/7/23	Utilities Committee	recommended for approval
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[23-0217](#)

Award of Unit K-23 Native Landscape Management Contract to NES Ecological Services - A Division of Robert. Lee & Associates, in an amount not to exceed \$215,000.

Attachments: [K-23 Contract Award Util Memo FINAL 03-01-2023.pdf](#)

Legislative History

3/7/23	Utilities Committee	recommended for approval
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8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[23-0218](#) Request for Over Hire of Residential Building Inspector Position.

Attachments: [Overhire Memo 3-1-23.pdf](#)

Legislative History

3/8/23	Human Resources & Information Technology Committee	recommended for approval
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9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[23-0252](#) Ordinance #13-23

Attachments: [Ordinances to Council 3-15-23.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.

**We are currently experiencing intermittent issues/outages with our audio/video equipment. Meeting live streams and recordings are operational but unreliable at times. This is due to delays in receiving necessary system hardware components. We continue to look for solutions in the interim and we hope to have these issues resolved soon.*