



MEMORANDUM

TO: Community & Economic Development Committee

FROM: David Kress, Principal Planner

DATE: January 7, 2021

RE: Annual Update of Housing Affordability Report and Housing Fee Report

In 2018, the Wisconsin State Legislature approved new legislation that requires villages and cities of 10,000 population or more to provide two separate annual reports related to housing affordability and housing fees. In 2019, the City of Appleton, along with 11 other communities in the region, contracted with East Central Wisconsin Regional Planning Commission (ECWRPC) to prepare these reports. On December 18, 2019, Common Council approved the initial version of these reports – with data from 2018.

State Statutes require the reports be updated annually, not later than January 31st. The attached reports represent the annual update – with data from 2019. These updates were completed by City staff, with collaboration from multiple departments, as ECWRPC did not have the capacity to assist this time around. The primary emphasis was updating the necessary data found in tables, maps, and related narrative. For comparison purposes, below are some highlights from the 2018 and 2019 data.

	2018	2019
Plats and CSMs Approved	24	19
Residential Building Permits	60	58
New Dwelling Units Approved	173	111
Applicable Fees Collected	\$86,170.58	\$108,393.00
Vacant Parcels	656	626

The numbers above represent a snapshot in time for each calendar year. However, development projects often extend beyond one calendar year. As such, the project's permits, fees, and resulting dwelling units may be counted in separate years. This disconnect can lead to fluctuation in the annual reporting data.

The attached documents were prepared to meet the requirements of Wis. Stats. 66.10013 and 66.10014.