



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Wednesday, August 28, 2013

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting was called to order at 4:30pm.**

2. Roll call of membership

**Present:** 4 - Alderperson Greg Dannecker, Alderperson Kathleen Plank, Alderperson Peter Stueck and Alderperson Curt Konetzke

**Excused:** 1 - Alderperson Joe Martin

3. Approval of minutes from previous meeting

**Alderperson Konetzke moved, seconded by Alderperson Dannecker, that the minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

**Excused:** 1 - Alderperson Martin

[13-1227](#)

Minutes from meeting of July 31, 2013.

**Attachments:** [MeetingMinutes31-Jul-2013-11-40-04.pdf](#)

4. Public Hearings/Appearances

5. Action Items

[13-792](#)

Request for Finance Director to sell \$5,250,000 General Obligation Notes. Item held from 7/31/13 Finance Committee Meeting.

**Attachments:** [2013 GO Issue.pdf](#)

*Substitute Amendment to delay the debt issue for the 2013 CIPs and include instead in the 2014 debt issue*

**Alderperson Konetzke moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

**Excused:** 1 - Alderperson Martin

[13-1170](#)

Approve the transfer of \$85,000 from the Municipal Services Roof Replacement CIP to the replace the trench drains located in the vehicle storage areas at the Municipal Services Building (2/3 vote required).

**Attachments:** [MSB Trench Drain Transfer of Funds Request 2013.doc](#)

**Alderson Stueck moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Plank, Alderson Stueck and Alderson Konezke

**Excused:** 1 - Alderson Martin

[13-1171](#)

Request to approve Regional Hazardous Materials Response Contract

**Attachments:** [Regional HazMat Response Contract.pdf](#)

**Alderson Konezke moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Plank, Alderson Stueck and Alderson Konezke

**Excused:** 1 - Alderson Martin

[13-1180](#)

Request to assess a special charge for the Risk Management fund for unfavorable loss trend in excess of funds available in 2012. Allocation completed based on the same percentage calculated for expected loss allocations for the 2013 Budget (internal service funds excluded).

**Attachments:** [Loss Special Charge.pdf](#)

**Alderson Stueck moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Plank, Alderson Stueck and Alderson Konezke

**Excused:** 1 - Alderson Martin

[13-1233](#)

Request to approve the following 2013 Budget Adjustment:

General Fund - Community and Economic Development  
Salaries and Benefits - \$5,000

General Fund - Unclassifieds  
Transfer out to Special Revenue Fund +\$5,000

Special Revenue Fund - Neighborhood Revitalization Program  
Transfer in - General Fund +\$5,000  
Consulting Services +\$5,000

to fund the neighborhood academy so that all City residents can participate in the program (2/3 vote required).

**Attachments:** [Budget Adj for Neighborhood Academy.pdf](#)

**Alderson Konetzke moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for denial. Roll Call. Motion failed by the following vote:**

**Aye:** 2 - Alderson Dannecker and Alderson Konetzke

**Nay:** 2 - Alderson Plank and Alderson Stueck

**Excused:** 1 - Alderson Martin

[13-1221](#)

RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves

**Attachments:** [Riverside Cemetery.pdf](#)

**Alderson Konetzke moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Plank, Alderson Stueck and Alderson Konetzke

**Excused:** 1 - Alderson Martin

## 6. Information Items

[13-1172](#)

Contract 4-13 was awarded to Norcon Corporation \$104,590.00 with a contingency of \$5,410.00 for bridge rail repainting and maintenance. No change orders were approved. Final contract amount is \$104,590.00 without a contingency. Payment issued to date totals \$95,521.00. Request to issue the final contract payment of \$8,005.00.

[13-1181](#)

The following 2013 Budget Adjustment was approved by the Mayor and Finance Director in accordance with policy:

General Fund - Fire	
Miscellaneous State Aids	+\$27,574
Salaries and Benefits	+\$27,574

to record reimbursement of overtime expense for training through Wisconsin Emergency Management

[13-797](#)

Granicus Implementation

7. Adjournment

**Alderson Konetzke moved, seconded by Alderson Stueck, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Plank, Alderson Stueck and Alderson Konetzke

**Excused:** 1 - Alderson Martin