



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Wednesday, August 28, 2013

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[13-1227](#) Minutes from meeting of July 31, 2013.

Attachments: [MeetingMinutes31-Jul-2013-11-40-04.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [13-792](#) Request for Finance Director to sell \$5,250,000 General Obligation Notes. Item held from 7/31/13 Finance Committee Meeting.

Attachments: [2013 GO Issue.pdf](#)

Legislative History

6/26/13	Finance Committee	held
7/17/13	Finance Committee	held
7/31/13	Finance Committee	held

- [13-1170](#) Approve the transfer of \$85,000 from the Municipal Services Roof Replacement CIP to the replace the trench drains located in the vehicle storage areas at the Municipal Services Building (2/3 vote required).

Attachments: [MSB Trench Drain Transfer of Funds Request 2013.doc](#)

- [13-1171](#) Request to approve Regional Hazardous Materials Response Contract

Attachments: [Regional HazMat Response Contract.pdf](#)

- [13-1180](#) Request to assess a special charge for the Risk Management fund for unfavorable loss trend in excess of funds available in 2012. Allocation completed based on the same percentage calculated for expected loss allocations for the 2013 Budget (internal service funds excluded).

Attachments: [Loss Special Charge.pdf](#)

[13-1233](#) Request to approve the following 2013 Budget Adjustment:

General Fund - Community and Economic Development
Salaries and Benefits - \$5,000

General Fund - Unclassifieds
Transfer out to Special Revenue Fund +\$5,000

Special Revenue Fund - Neighborhood Revitalization Program
Transfer in - General Fund +\$5,000
Consulting Services +\$5,000

to fund the neighborhood academy so that all City residents can participate in the program (2/3 vote required).

Attachments: [Budget Adj for Neighborhood Academy.pdf](#)

[13-1221](#) RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves

Attachments: [Riverside Cemetery.pdf](#)

6. Information Items

13-1172 Contract 4-13 was awarded to Norcon Corporation \$104,590.00 with a contingency of \$5,410.00 for bridge rail repainting and maintenance. No change orders were approved. Final contract amount is \$104,590.00 without a contingency. Payment issued to date totals \$95,521.00. Request to issue the final contract payment of \$8,005.00.

[13-1181](#) The following 2013 Budget Adjustment was approved by the Mayor and Finance Director in accordance with policy:

General Fund - Fire
Miscellaneous State Aids +\$27,574
Salaries and Benefits +\$27,574

to record reimbursement of overtime expense for training through Wisconsin Emergency Management

[13-797](#) Granicus Implementation

7. Adjournment

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on the agenda, contact Lisa Remiker at 920-832-5502.