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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: January 23, 2023

Re: Action: Request to sole source contract to Parker Coatings for Fire Station #1 rig room floor epoxy for a fee of \$40,674 with a contingency of 10% for a project total not to exceed \$44,742.

For 2023, the Facilities Management Division is planning to replace the existing Fire Station #1 rig room floor epoxy. The existing epoxy floor is worn, with areas of cracking, and pieces of epoxy chipping. The existing epoxy floor was installed in 1997. The average life expectancy for a high traffic and industrial grade epoxy floor is 25 years.

This memo is a request to sole source a contract to Parker Coatings. In 2021, Parker Coatings replaced the existing Fire Station #1 mechanic shop epoxy floor. The mechanic shop floor borders the rig room floor. Sole sourcing to Parker Coatings will allow for a consistent epoxy texture and color between the mechanic shop and rig room. Furthermore, the epoxy floor system is an industrial grade with chemical and high wear resistance.

This expense is planned to be funded by the 2023 Facilities Maintenance operations budget. It is the recommendation of the Parks, Recreation & Facilities Management Department to execute a contract with Parker Coatings in the amount of \$40,674 with a 10% contingency for a project total not to exceed \$44,742.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.