



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Library Board

Tuesday, September 17, 2024

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

President Margret Mann called the meeting to order at 4:37 pm

2. Pledge of Allegiance

3. Roll call of membership

Others present: Owen Anderson, Nicole Casner, Ann Cooksey, Darrin Gladd, Tina Krueger, Adriana McCleer, Alex Niemi, Colleen Rortvedt, Tasha Saecker, Missy Sawicki, Maureen Ward

Present: 10 - Looker, Scheuerman, Mann, Nett, Van Zeeland, Keller, Brozek, Bunnaw, Lee and Lokensgard

Excused: 1 - Sivasamy

4. Approval of minutes from previous meeting

[24-1202](#)

August 20, 2024 Library Board Meeting Minutes

Attachments: [08-20-24 Library Board Meeting Minutes.pdf](#)

Scheuerman moved, seconded by Keller, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 10 - Looker, Scheuerman, Mann, Nett, Van Zeeland, Keller, Brozek, Bunnaw, Lee and Lokensgard

Absent: 1 - Sivasamy

5. Public Participation and Communication

[24-1201](#)

Introduction of New Library Board Trustee Mary Lokensgard

Attachments: [New Appointment - Library Board - M. Lokensgard.pdf](#)

Establish Order of the Day

President Margie Mann called for a motion to place Action Items 24-1203 and 24-1204 on a Consent Agenda.

Bunnow moved, seconded by Brozek that Action Items 24-1203 and 24-1204 be placed on a Consent Agenda. Voice Vote. Motion Carried. (10-0)

6. Action Items

Scheuerman moved, seconded by Brozek that the Consent Agenda be approved. Voice Vote. Motion Carried. (10-0)

[24-1203](#)

Bill Register - August 2024

Attachments: [August 23 Bill Register.pdf](#)
[APL Financial Cash Flow-August 2024.pdf](#)

This Report Action Item was approved

[24-1204](#)

Library Board Committee Appointments 2024-2025

Attachments: [2024 Board Committees 09-2024 .pdf](#)

This Report Action Item was approved

7. Information Items

A. Administrative Report

[24-1205](#)

Building Project Update, Project Milestones, Next Steps

Attachments: [August 2024 Building Project Update.pdf](#)
[Library Board September 2024 Presentation.pdf](#)

[24-1206](#)

APL Hiring Process Update

[24-1212](#)

Library Website and Branding Update

[24-1207](#)

City of Appleton Poet Laureate Cathryn Cofell

Attachments: [PoetLaureate-Launch.pdf](#)

B. Presidents Report

[24-1208](#)

Trustee Training: Updated Policy Review Schedule

Attachments: [Library Policy Tracking.pdf](#)**C. Staff Updates**[24-1209](#)

Children's Program Updates

Attachments: [SLP 2024 visual for board.pdf](#)[24-1210](#)

Community Partnerships Updates

. Adjournment**Bunnow moved, seconded by Scheuerman, that the meeting be adjourned.****Roll Call. Motion carried by the following vote:****The meeting was adjourned at 5:22 pm****Aye:** 10 - Looker, Scheuerman, Mann, Nett, Van Zeeland, Keller, Brozek, Bunnow, Lee and Lokensgard**Excused:** 1 - Sivasamy