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Department of Utilities
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To: Finance Committee Chairperson Chris Croatt and Members of the Finance Committee

From: Chris Stempa, Utilities Deputy Director

cc: Chris Shaw, Utilities Director
Kelli Rindt, Enterprise Fund Accounting Manager

Date: July 25, 2019

Re: Informational Item: Change Orders #1, #2, and #3 to Vinton Construction Company contract as part of the Briarcliff and Midway Lift Station Improvement Projects totaling \$2,722 resulting in a decrease in contingency from \$14,615 to \$11,893.

On December 5, 2018 Common Council approved contract for the Briarcliff and Midway Lift Station Improvement Projects to Vinton Construction Company in the amount of \$194,870 plus a 7.5% contingency of \$14,615 for a total cost not to exceed \$209,485.

Project substantial completion was reached on June 18, 2018. A summary of project construction change orders is provided in the table below.

CO#	Cost	Description
CO#1	\$1,625	Furnish additional float (low level) including wiring to control panel
CO#2	\$1,097	Additional site restoration, sod installation.
CO#3	\$0	Extend contract final completion date from June 28, 2019 to July 31, 2019.

TOTAL \$2,722
Contingency \$14,615
Remaining \$11,893

If you have any questions regarding the project or change orders please contact Chris Stempa at 832-2353.