



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, April 11, 2022

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

3. Approval of minutes from previous meeting

[22-0422](#)

Minutes from March 21, 2022

**Attachments:** [Minutes from March 21, 2022.pdf](#)

**Fenton moved, seconded by Doran, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

4. Public Hearings/Appearances

5. Action Items

[22-0423](#)

Request from All Tied up for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 324 E. College Avenue.

**Attachments:** [All Tied Up Floral Cafe.pdf](#)

**Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

[22-0424](#)

Request from Hilton Appleton Paper Valley Hotel to extend their street occupancy permit for dumpsters on College Avenue (Meters CAW 301, 303 & 305) through April 30, 2022.

**Attachments:** [Hilton Appleton Paper Valley-dumpsters.pdf](#)

**Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

[22-0425](#)

Request from Hilton Appleton Paper Valley Hotel for a street occupancy permit for a construction container on the Superior Street side of 333 W. College Avenue through May 31, 2022.

**Attachments:** [Hilton Appleton Paper Valley-storage container.pdf](#)

**Fenton moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

[22-0426](#)

Approve Inter Governmental Agreement with Outagamie County for the CTH JJ (Lightning Drive to Cherryvale Avenue) Reconstruction Project.

**Attachments:** [CTH JJ-Lightning Dr to Cherryvale Ave.pdf](#)

**Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

[22-0427](#)

Approve Inter Governmental Agreement with Outagamie County for the CTH E & EE (CTH JJ to Applehill Boulevard) Reconstruction Project.

**Attachments:** [CTH E & EE.pdf](#)

**Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

[22-0428](#)

Approve designation of 9 parking stalls in the Red Ramp for the Hilton Hotel.

**Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

[22-0455](#)

Approve parking restriction change on the 400 block of W. College Avenue. Follow-up to Six-Month Trial Period.

**Attachments:** [400 block of W College Ave.pdf](#)

**Fenton moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

[22-0456](#)

Approve parking restriction change on the 300/400 block of N. Division Street. Follow-Up to Six-Month Trial Period.

**Attachments:** [300-400 block of N Division St.pdf](#)

**Fenton moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Firkus, Doran and Fenton

**Nay:** 1 - Siebers

**Excused:** 1 - Prohaska

[22-0457](#)

Approve request from Creative Downtown Appleton Inc. to install a parklet on the west side of N. State Street at parking stalls #178 and #179 per the On-Street Parklet Policy.

**Attachments:** [Parklet-N State St.pdf](#)

**Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

## 6. Information Items

[22-0210](#)

Review Crosswalk Installation Evaluation Guidance Flowchart.

**Attachments:** [Crosswalk Installation Evaluation .pdf](#)

[22-0429](#)

Review three Soldier Square options and schedule date for public

hearing once project is within the Capitol Improvement Plan.

**Attachments:** [Soldier Square.pdf](#)

[22-0430](#)

2021 Tree City USA.

**Attachments:** [Arbor Day Foundation.pdf](#)

[22-0431](#)

Inspection Division Permit Summary Comparison Report for March, 2022.

**Attachments:** [Inspection Div Report 3-31-22.pdf](#)

## 7. Adjournment

**Fenton moved, seconded by Doran, that the be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska