



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, September 18, 2013

7:00 pm

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [13-1344](#) Approve September 4, 2013 Council Meeting Minutes.

Attachments: [CC Minutes 09-04-2013.pdf](#)
- H. BUSINESS PRESENTED BY THE MAYOR
 - [13-1343](#) Appoint Brian Looker to the Library Board for the remainder of a 3-year term to expire June 2016.

Attachments: [CC 09-18-2013 Library Board Appointment.pdf](#)
- I. PUBLIC HEARINGS
 - [13-1345](#) Public Hearing for Rezoning #10-13 at 230 East Coolidge Avenue.

Attachments: [Public Hearing - #10-13.doc](#)
- J. SPECIAL RESOLUTIONS

[13-1346](#) A Resolution Creating, Describing, and Making Certain Findings and Approving Project Plan for Tax Incremental District #9, City of Appleton, Wisconsin.

Attachments: [CC 09-18-2013 Resolution TIF #9.doc](#)
[CC 09-18-2013 TIF District 9 Project Plan 2013 rev 8-19-13.pdf](#)

[13-1347](#) A Resolution Creating, Described, and Making Certain Findings and Approving Project Plan for Tax Incremental District #10, City of Appleton, Wisconsin.

Attachments: [CC 09-18-2013 Resolution TIF #10.doc](#)
[CC 09-18-2013 TIF District 10 Project Plan 2013 rev 8-19-13.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[13-1307](#) Request to amend licensed premises description for "Class B" Beer/Liquor license of Gregg VanDinter, at 906 S. Olde Oneida Street to read as follows: current description with the addition of the entire paved area including the brick pavers - contingent upon departmental approvals.

2. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[13-1278](#) Request from Janeine Cardin to appeal her \$50 Weed Administration Fee for 821 S. Memorial Drive.

Attachments: [Janeine Cardin.pdf](#)

Legislative History

| | | |
|---------|------------------------------|------------------------|
| 9/10/13 | Municipal Services Committee | recommended for denial |
|---------|------------------------------|------------------------|

[13-1295](#)**Primrose Lane from Oneida Street to Ashbrook Street**

Be reconstructed with asphalt pavement and curb and gutter to a width of 33' from back of curb to back of curb. In areas with delineated on-street parking, the pavement width would be 39' from back of curb to back of curb, with the delineated parking areas being 9' wide measured from the face of curb per Exhibit "A". The current street width varies from 22 feet to 28 feet. New 5' sidewalks would be constructed along both sides of Primrose Lane.

- **Juniper Lane from Ashbrook Street to Vermillion Street**
- **Shasta Lane from Ashbrook Street to Vermillion Street**
- **Ashbrook Street from Shasta Lane to Juniper Lane**
- **Friendly Street from Shasta Lane to Juniper Lane**
- **Ivy Street from Shasta Lane to Juniper Lane**
- **Vermillion Street from Shasta Lane to Juniper Lane**

Be reconstructed with asphalt pavement and curb and gutter to widths varying from 29' to 39' from back of curb to back of curb, depending on the locations of delineated on-street parking. The streets would include two 10' travel lanes and may include 9'-wide delineated parking lanes measured from the face of curb per Exhibit "A". The current paved street widths vary from 24 feet to 26 feet, with gravel parking areas occupying a large portion of the remaining public right-of-way. New 5' sidewalks would be constructed along one side of Ashbrook Drive, Juniper Lane, Vermillion Street and Shasta Lane.

Attachments: [Fox Valley Estates Street layout.pdf](#)

Legislative History

| | | |
|---------|---------------------------------|--------------------------|
| 9/10/13 | Municipal Services Committee | recommended for approval |
|---------|---------------------------------|--------------------------|

3. MINUTES OF THE CITY PLAN COMMISSION[13-1208](#)

Rezoning #10-13 - Michael and Christine Faucett, 230 E. Coolidge Avenue to rezone a portion of the eastern side from R-1B Single-Family Residential District to C-2 General Commercial District for expansion of an existing business located on the adjacent lot to the east.

Attachments: [Rezoning #10-13 attachment.pdf](#)

Legislative History

| | | |
|---------|---------------------------------------|--------------------------|
| 8/26/13 | City Plan Commission | recommended for approval |
| | <i>Proceeds to Council on 9/18/13</i> | |

[13-1275](#) Annual Review of the Business Improvement District (BID) 2014 Operating Plan

Attachments: [BID Annual Update to PC.doc](#)
[2014 Operating Plan.pdf](#)
[Schedule of Assessments.pdf](#)

Legislative History

9/9/13 City Plan Commission recommended for approval
Proceeds to Council 9/18/13

[13-1282](#) Double Frontage Lot - to combine two lots into one, creating double frontage on both E. Longview Drive and E. Greenfield Street.

Attachments: [Longview Attachment.pdf](#)

Legislative History

9/9/13 City Plan Commission recommended for approval
Proceeds to Council 9/18/13

4. **MINUTES OF THE PARKS AND RECREATION COMMITTEE**

5. **MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

6. **MINUTES OF THE UTILITIES COMMITTEE**

[13-1267](#) Approve proposed Stormwater ERU formula change for multi-family properties effective January 1, 2015.

Attachments: [Equivalent Runoff Unit Formula Change.pdf](#)

Legislative History

9/10/13 Utilities Committee recommended for approval
 9/10/13 Utilities Committee amended
Aldersperson Lobner made a motion to amend the effective date to January 1, 2016.

7. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

8. **MINUTES OF THE BOARD OF HEALTH**

9. **MINUTES OF THE HUMAN RESOURCES COMMITTEE**

[13-1269](#) Request to approve changes to the Salary Administration Policy

Attachments: [Salary Administration Policy Draft 082013doc.doc](#)

Legislative History

9/9/13 Human Resources recommended for approval
Committee

10. MINUTES OF THE FINANCE COMMITTEE

[13-1281](#) Request to approve the following 2013 Budget Adjustment:

| | |
|-------------------------|------------|
| <u>Reid Golf Course</u> | |
| Equipment | +\$13,430 |
| Fund Balance | - \$13,430 |

to use fund balance to purchase a new boiler for Reid Golf Course Clubhouse. (2/3 vote required)

Attachments: [Reid Golf Course Boiler.pdf](#)

Legislative History

9/11/13 Finance Committee recommended for approval

[13-1283](#) Request to approve the following 2013 Budget Adjustment:

| | |
|---|------------|
| <u>Special Revenue Fund - Police Grants</u> | |
| State Aids | +\$121,434 |
| Salaries and Benefits | +\$121,434 |

To record grant received from the Wisconsin Office of Justice Assistance to fund street crime officers working in collaboration with other agencies to identify high crime neighborhoods (2/3 vote required).

Legislative History

9/11/13 Finance Committee recommended for approval

[13-1285](#) Request to enter into Intergovernmental Agreement with Appleton Area School District to borrow short term cash in an amount not to exceed \$18 million from time to time as needed. The note shall be dated as of date of issuance, shall bear interest at the rate of 2% above the average Federal Funds rate from its dated date until paid; and shall mature no later than June 30, 2014. Interest on the note shall be paid at maturity or redemption.

Attachments: [2013 - 2014 Bond Counsel Letter.doc](#)

[2013 - 2014 Certificate of Compliance with Open Meeting Law Public Notice Re](#)

[2013 - 2014 Certificate of Equalized Value.doc](#)

Legislative History

9/11/13 Finance Committee recommended for approval

[13-1290](#) Request to approve the following 2013 Budget Adjustment:

General Fund - Community and Economic Development

| | |
|-----------------------|-----------|
| Consulting | +\$25,000 |
| Salaries and Benefits | -\$25,000 |

to fund Resolution #21-R-13/Jirschele approved at the September 4, 2013 Council meeting (2/3 vote required).

Attachments: [Budget Adj memo EC.pdf](#)

[Exhibition Center Resolution.pdf](#)

[Amended Resolution.docx](#)

Legislative History

9/11/13 Finance Committee recommended for approval

[13-1297](#) Approve Contract Amendment and Change Order No. 2 to Contract 12-13 for Unit X-13 Sewer & Water Reconstruction #2 with Don Hietpas & Sons, Inc. to increase for costs related to unforeseen conflict with underground wooden/concrete sewer crib and additional topsoil/mulch material quantities in the amount of \$18,820.00 resulting in no change to contract contingency. Overall Contract Amount to increase from \$1,077,218.60 to \$1,096,038.60.

Attachments: [Unit X-13 Change Order No 2.pdf](#)

Legislative History

9/11/13 Finance Committee recommended for approval

M. CONSOLIDATED ACTION ITEMS

O. ITEMS HELD

P. ORDINANCES

[13-1348](#) Ordinances #80-13 through #82-13.

Attachments: [Ordinances going to 09-18-2013 Council.doc](#)

Q. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

R. RESOLUTIONS SUBMITTED BY ALDPERSONS REFERRED TO COMMITTEES OF JURISDICTION

S. OTHER BUSINESS

[13-1349](#)

Reconsideration of Operator License Application of Roberto Hernandez-Rivas. (Denied at 5/15/2013 Common Council meeting.)

Attachments: [CC 09-18-2013 Operator License Roberto Hernandez-Rivas.pdf](#)

T. ADJOURN

CHARLENE M. PETERSON, CMC/WCMC
City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.