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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 11/22/2013

RE: Informational: Approve Change Order No. 1 to Contract "MSB Building Roof Replacement" with Northeastern Roofing, Inc. for removal of a couple of drains and curbs no longer needed in the amount of \$685 resulting in a decrease to contingency from \$16,058.80 to \$15,373.80. No change to overall contract amount.

Informational: Contract 14-13 was awarded to Northeastern Roofing, Inc. "MSB Building Roof Replacement" \$160,588 with a contingency of \$16,058.80. One change order was issued totaling \$685. Final contract amount is \$161,273 with remaining contingency of \$15,373.80. Payments issued to date totals \$152,558.60. Request to issue the final contract payment of \$8,714.40.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.