



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, March 8, 2021

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Firkus called the meeting to order at 4:30 p.m.

2. Roll call of membership

Present: 3 - Firkus, Prohaska and Wolff

Excused: 2 - Coenen and Otis

3. Approval of minutes from previous meeting

[21-0272](#)

Minutes from February 22, 2021

Attachments: [Minutes from February 22, 2021.pdf](#)

Aldersperson Coenen arrived at 4:35 p.m.

Aldersperson Otis arrived at 4:49 p.m.

Prohaska moved, seconded by Wolff, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 3 - Firkus, Prohaska and Wolff

Excused: 2 - Coenen and Otis

4. **Public Hearings/Appearances**

5. **Action Items**

[21-0273](#)

Review Driveway Opening Policy to possibly delete requirement #5 regarding neighboring property owners.

Attachments: [Driveway Opening Policy.pdf](#)

Prohaska moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Coenen, Prohaska and Wolff

Excused: 1 - Otis

[21-0274](#)

Approve installation of standard parking meters in Soldier Square along with Passport pay-by-phone option.

Attachments: [Soldier Square parking meters.pdf](#)

Prohaska moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[21-0275](#)

Request from Appleton Downtown, Inc. for a street occupancy permit for "Fiber Rain" to install yarn creations on planters, wayfinding kiosks and poles on College Avenue (600 W. College to 300 E. College) from April 12, 2021 through May 31, 2021.

Attachments: [ADI-Fiber Rain.pdf](#)

Coenen moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[21-0277](#)

Request from Matt Miller to bag nine (9) meters on March 17, 2021 on Lawrence Street and Walnut Street for food pick-up at McGuinness Pub. This request was administratively denied based on the Downtown Parking & Meter Bag Policy. This request will not have time to go through the Council process.

Attachments: [Matt Miller request for meter bags.pdf](#)

Prohaska moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Coenen, Prohaska and Wolff

Excused: 1 - Otis

6. Information Items

[21-0276](#)

Inspection Division Permit Summary Comparison Report for February, 2021.

Attachments: [Inspection Division Permit Summary-2-21.pdf](#)

7. Adjournment

Prohaska moved, seconded by Coenen, that the meeting be adjourned at 4:54 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff