

2024 Services Agreement
Outagamie Waupaca Library System
Appleton Public Library

Article I: General

The Outagamie Waupaca Library System Board and the Board of the Appleton Public Library do hereby enter into this agreement, for the purpose of defining the mutually agreed upon fees and services between the Appleton Public Library and the Outagamie Waupaca Library System. This agreement shall become effective January 1, 2024 or upon the approval by both Boards and shall work in concert with the approved resource library contract.

Article II: Definitions

For the purposes of this agreement:

- (1) Outagamie Waupaca Library System Board is the body established by the Boards of Supervisors of Outagamie County and Waupaca County in accordance with Section 43.19 of the *Wisconsin Statutes*.
- (2) Outagamie Waupaca Library System, hereinafter known as OWLS, is the agency established under Section 43.15 of the *Wisconsin Statutes* and operating under the System Board to provide and administer the public library system for Outagamie and Waupaca Counties.
- (3) The Appleton Public Library Board is the body, established under the provisions of Section 43.54 of the Wisconsin Statutes, that administers the Appleton Public Library.
- (4) The Appleton Public Library, also known as APL, is the agency established under Section 43.52 of the Wisconsin Statutes by the City of Appleton to provide municipal public library service.
- (5) OWLSnet is a program established by OWLS to provide a shared, integrated library automation system to OWLS and Nicolet Federated Library System member libraries.

Article III: Appleton Public Library Responsibilities

It is mutually agreed that the Appleton Public Library shall:

- (1) Select and add up to \$21,000 worth of materials, paid for by OWLS, to the collection to enhance the Resource Library's ability to serve as a resource for the entire system and OWLSnet.
- (2) Contribute at least \$5,000 toward the purchase of digital content through the Overdrive Advantage program. This can be modified by mutual agreement should there be budgetary constraints. In addition to the \$5,000, APL is authorized to spend 50% of the OverDrive

holds reduction amount assigned by WPLC to OWLS to purchase copies of digital titles with high holds ratios.

- (3) Provide \$25,000 in cataloging services to OWLSnet.
- (4) Allow OWLS to use library meeting spaces whenever available, for staff, board, or other library-related meetings. OWLS will have priority access to meeting space after APL programs and events.
- (5) Promote innovation and best practices in library service among other OWLS libraries by sharing staff expertise and new knowledge gained through OWLS-funded continuing education.

Article IV: OWLS Responsibilities

It is mutually agreed that OWLS shall:

- (1) Fund the acquisition of up to \$21,000 worth of materials to be added to APL's collection to enhance APL's ability to serve as a resource for the entire system and OWLSnet.
- (2) Contribute at least \$5,000 toward the purchase of digital content through the Overdrive Advantage program. This can be modified by mutual agreement should there be budgetary constraints. In addition to the \$5,000, OWLS will spend 50% of the OverDrive holds reduction amount assigned by WPLC to OWLS to purchase copies of digital titles with high holds ratios. OWLS authorizes APL to spend the other 50%.
- (3) Provide a credit of \$25,000 toward APL's OWLSnet fee for cataloging services provided.
- (4) Provide APL with up to \$6,000 of printing and photocopying services. Additional printing or photocopying will be billed at OWLS prevailing rates.
- (5) Provide Appleton Public Library staff with at least \$3,500 in continuing education funds.

Article V: Mutual Understandings

It is mutually understood and agreed that:

- (1) Implementation of this agreement is consistent with the provisions of Wisconsin law. Should any part of this agreement become inconsistent with any state law, the State of Wisconsin law shall take precedence over this agreement.
- (2) This contract shall continue in force through December 31, 2024. In the event that a new contract has not been signed by December 31, 2024, the term of the previous agreement shall be automatically extended through April 30, 2025 or until an agreement is approved

by both Boards.

- (3) This contract may be amended at any time as is mutually agreeable to both parties.

For the Appleton Public Library:

(President) (Date)

For the Outagamie Waupaca Counties
Federated Library System:

(President) (Date)