



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources & Information Technology Committee

---

Wednesday, October 11, 2017

6:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

2. Roll call of membership

**Present:** 5 - Konezke, Plank, Spears, Coenen and Baker

3. Approval of minutes from previous meeting

**Plank moved, seconded by Coenen, that the minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Konezke, Plank, Spears, Coenen and Baker

[17-1524](#)

Minutes from July 26, 2017

**Attachments:** [Minutes 7-26-17.pdf](#)

4. **Public Hearings/Appearances**

5. **Action Items**

[17-1538](#)

Request to approve the 2018 Seasonal Pay Plan with a 1.25% adjustment and addition of Election Workers to the schedule.

**Attachments:** [2018 Seasonal Pay Plan.pdf](#)

*Motion to hold until the December 13 committee meeting.*

**Baker moved, seconded by Coenen, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Konezke, Plank, Spears, Coenen and Baker

[17-1532](#)

Request to approve changes to the Salary Administration Policy

**Attachments:** [Salary Administration Policy 2017.pdf](#)

*Motion to separate out and approve Section H - Overtime only.*

**Spears moved, seconded by Plank, that Section H Overtime of the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Konezke, Plank, Spears, Coenen and Baker

*Motion to hold remainder of policy and schedule an October 25 committee meeting for this action item.*

**Konezke moved, seconded by Baker, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Konezke, Plank, Spears, Coenen and Baker

[17-1545](#)

Request to approve Aldermanic salary for the 2019 election year

**Attachments:** [Elected Alderperson Salaries.pdf](#)

*Motion to approve the 2019 aldermanic salary with a 0% increase.*

**Konezke moved, seconded by Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Konezke, Plank, Spears and Coenen

**Nay:** 1 - Baker

## 6. Information Items

[17-1528](#)

Changes to the Network Security & Use of Technology Policy

**Attachments:** [Network Security and Use of Technology Policy.pdf](#)

**This Presentation was received and filed**

[17-1537](#)

2018 Information Technology budget

**Attachments:** [2018 I.T. budget.pdf](#)

**This Presentation was received and filed**

[17-1527](#)

Premium contribution and funding levels for 2018 medical plans

**This Presentation was received and filed**

[17-1529](#) Report out vacation exception for newly hired Transit Operations Specialist

**This Presentation was received and filed**

[17-1531](#) Report out moving expense paid for newly hired Diversity and Inclusion Coordinator

**This Presentation was received and filed**

[17-1544](#) Changes to the Dress Code Policy

**Attachments:** [Dress Code Policy.pdf](#)

**This Presentation was received and filed**

[17-1526](#) Changes to the AED Policy

**Attachments:** [AED Policy.pdf](#)

**This Presentation was received and filed**

[17-1536](#) 2018 Human Resources Budget

**Attachments:** [2018 Human Resources budget.pdf](#)

**This Presentation was held until the October 25 meeting**

[17-1535](#) Recruitment Status Report 10-6-17

**Attachments:** [RSR thru 10-06-17.pdf](#)

**This Presentation was received and filed**

## 7. Adjournment

**Spears moved, seconded by Plank, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Konetzke, Plank, Spears, Coenen and Baker