



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Niki Wendt, Recreation Manager

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TO: Parks and Recreation Committee

FROM: Niki Wendt

DATE: December 12, 2022

RE: Action: Request Approval of Aquatic Special Event Policy

The Parks, Recreation, and Facilities Management Department along with the City's Legal Services Office has reviewed the Aquatic Special Event Policy. Reviews were completed to ensure the policy remains current and reflects the needs of the users. In addition to updates on some of the verbiage and consistency in wording throughout the policy the following changes have been made:

- Removal of the \$500 deposit at time of reservation as we do not feel this is necessary.
- Rental fees were increased to reflect inflation over the past couple of years.

Our department requests approval of the updates which will go into effect January 1, 2023.

Please contact me at 832-5572 or at niki.wendt@appleton.org with any questions.