



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: August 12, 2024

To: Municipal Services Committee

From: Mark Lahay, Assistant City Engineer

Subject: Award of Contract for Land Acquisition Services for Lawe Street Reconstruction to Moss & Associates, in an amount not to exceed \$217,000.

The Department of Public Works requests approval to contract with Moss & Associates, in an amount not to exceed \$217,000 to provide Land Acquisition Services for the Lawe Street reconstruction project scheduled for construction in 2026. The Wisconsin Department of Transportation requires that the City obtain all right-of-way prior to the PS&E date for this construction project. This contract will authorize Moss & Associates to provide services enabling the City to meet this requirement.

The Department of Public Works issued Requests for Proposals to six qualified firms. The only proposal received was from Moss & Associates. Moss & Associates demonstrated the personnel necessary and a good understanding of the project to complete the required tasks. The not-to-exceed cost of \$217,000 provides for appraisals for all 66 parcels along the project limits. Based on future design refinements, some of these parcels may not require an appraisal, and the scope of work and associated costs would be reduced accordingly.