



*"...meeting community needs...enhancing quality of life."*

**DEPARTMENT OF PUBLIC WORKS - Engineering Division  
MEMO**

**TO:** Finance Committee and Utilities Committee

**FROM:** Ross Buetow, Deputy Director of Public Works

**DATE:** June 1, 2018

**SUBJECT:** **The following 2018 budget adjustment be approved to provide funding for additional permanent street patches associated with water main breaks, lead service replacement and curb box/valve replacements:**

Water Utility Fund Balance	-125,000
Street Patch Program	+125,000

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The Department of Public Works has identified and field measured all outstanding temporary street patches associated with past water main breaks, lead service replacement and curb box/valve replacements. Based upon the measurements obtained, we will currently be unable to complete all of the permanent patches within our 2018 budgeted funds. The vast majority of these patches are from an unusually large number of water-related street excavations that occurred in 2017.

In an effort to stay current with our street patch maintenance and avoid long term maintenance of temporary patches, we are requesting approval of the budget adjustment described in the subject line of this memo. We do have sufficient water utility fund balance to cover this proposed budget adjustment.

Thank you for your consideration of our request.