



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 2/26/2024

RE: Action: Award the City of Appleton's "2024 Telulah Pavilion Renovation Project" contract to RJM Construction, LLC. in the amount of \$106,150 with a contingency of \$15,000 for a project total not to exceed \$121,150.

The 2024 Capital Improvement Plan includes \$200,000 to renovate the Telulah Large Pavilion. Of that amount, \$5,850 has been utilized for design, leaving a construction balance of \$194,150. The project will include painting, ADA upgrades, kitchen upgrades, plumbing upgrades, and electrical upgrades to the large pavilion at Telulah Park.

The bids were received as follows:

RJM Construction, LLC. (low bid) \$106,150

Although only one bid was received, the bid was below the engineer's cost estimate.

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to RJM Construction, LLC. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to RJM Construction, LLC. in the amount of \$106,150 plus a contingency of \$15,000 only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.