



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, March 3, 2021

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [21-0216](#) Common Council Meeting Minutes of February 17, 2021.
Attachments: [CC Minutes 2-17-21.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
 - [21-0234](#) Board & Task Force Appointments
Attachments: [Board & Task Force Appts. 3-3-21.pdf](#)
 - [21-0235](#) Be Active Wisconsin Month Proclamation
Attachments: [Be Active WI Proclamation.pdf](#)
 - [21-0241](#) Presentation: IACT Grants
 - [21-0231](#) COVID-19 Update
Attachments: [COVID -19 Cases 3-3-21.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[21-0192](#) Request from Pollenablers-Fox Cities to designate the month of May, 2021 as No Mow May and to provide a 7 day grace period to not enforce the ~~Weed Ordinance~~.

Attachments: [Pollenablers-No Mow May.pdf](#)

Legislative History

2/22/21 Municipal Services recommended for approval
Committee
*Amendment: remove 7 day grace period so there is no grace period.
(Coenen/Prohaska) Passed: 5-0*

[21-0189](#) Approve Contract for 2021-2025 Movable Bridge Inspections to AECOM Technical Services, Inc. in an amount not to exceed \$95,061.

Attachments: [Contract-Movable Bridge Inspections.pdf](#)

Legislative History

2/22/21 Municipal Services recommended for approval
Committee

[21-0193](#) Request to extend free parking in the Red Ramp for an additional 90 days, during vaccination clinic days only, as part of the community vaccination program at the Fox Cities Exhibition Center.

Legislative History

2/22/21 Municipal Services recommended for approval
Committee

[21-0209](#) Request from Tyler Mueller for a second curb cut at 70 Pheasant Court be ~~denied~~ approved based on neighboring property objection per the City of Appleton's Driveway Opening Policy.

Attachments: [70 Pheasant Ct-driveway.pdf](#)

Legislative History

2/22/21 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[21-0191](#) Class "A" Beer application for Oneida Street Mini Mart LLC d/b/a Oneida BP, Prabhu Dhungana, Agent, located at 1306 S Oneida St, contingent upon approval from all departments.

Attachments: [Oneida BP.pdf](#)

[21-0195](#) Amusement Device License application for Oneida Street Mini Mart LLC d/b/a Oneida St BP, Prabhu Dhungana, applicant, located at 1306 S Oneida St, contingent upon approval from all departments.

Attachments: [Oneida St BP 2021 S&L.pdf](#)

[21-0190](#) Pet Store License application for Fancy Fish, Sia Y. Lor, applicant, located at 1804 S Lawe St, contingent upon approval from all departments.

Attachments: [Fancy Fish S&L.pdf](#)

[21-0208](#) Cigarette License application for Oneida Street Mini Mart LLC d/b/a Oneida BP, located at 1306 S Oneida St.

Attachments: [Oneida St BP 2021 S&L.pdf](#)

3. MINUTES OF THE CITY PLAN COMMISSION

[21-0175](#) Request to approve the First Addition to Broadway Hills Estates Annexation consisting of approximately 16.6454 acres generally located approximately 1,400 feet north of the intersection of N. French Road and E. Broadway Drive, on the west side of French Road, currently in the Town of Freedom, as shown on the attached maps subject to the stipulation in the attached staff report

Attachments: [StaffReport_1stAddBroadwayHillsEstates_Annexation_For02-23-21.pdf](#)

Legislative History

2/23/21 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[21-0211](#) Request to award Unit B-21 Asphalt Pavement Reconstruction to Vinton Construction Company in the amount of \$1,712,148 with a 2.7% contingency of \$45,625 for a project total not to exceed \$1,757,773

Attachments: [Award of Contract Unit B-21.pdf](#)

Legislative History

2/22/21 Finance Committee recommended for approval
Aldersperson Coenen arrived at 5:33pm

[21-0212](#) Request approval to write off delinquent accounts receivable invoices and personal property taxes (outstanding for more than one year) in the following amounts: 2017 accounts receivable invoices of \$4,868.80 and personal property taxes of \$25,246.73; and 2018 accounts receivable invoices of \$18,747.96 and personal property taxes of \$15,096.65

Attachments: [Write-off List 2021 for Committee.pdf](#)

Legislative History

2/22/21 Finance Committee recommended for approval

[21-0213](#) Request to approve the following 2021 Budget amendment:

Valley Transit

Federal Grant	+\$110,964
Miscellaneous Local Aids	+\$ 27,741
Capital Outlay - Software	+\$138,705

to record funding for, and purchase of, the Trans Data Management software program (2/3 vote of Council required)

Attachments: [VT Trans Data Management Memo 2021-02-18.pdf](#)

Legislative History

2/22/21 Finance Committee recommended for approval

[21-0215](#) Request to approve the following 2021 Budget amendment:

Reid Golf Course

Capital Outlay - Parking Lot	+\$ 43,000
Fund Balance	- \$ 43,000

to record funding for and additional spending authority for parking lot construction (2/3 vote of Council required)

Attachments: [2021 Reid Golf Course Parking Lot Budget Amendment.pdf](#)

Legislative History

2/22/21 Finance Committee recommended for approval

6. **MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**
7. **MINUTES OF THE UTILITIES COMMITTEE**
8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[21-0201](#) Approve Award of Contract for TransTrack Data Management System

Attachments: [TransTrack Request.pdf](#)

Legislative History

2/23/21	Fox Cities Transit Commission	recommended for approval
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10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[21-0230](#) Ordinance #6-21 - First addition to Broadway Hills Estates Annexation

Attachments: [Ordinances going to Council 3-3-21.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO
COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES
OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, February 17, 2021

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Schultz.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Nate Wolff, Alderperson Kyle Lobner, Alderperson Joe Prohaska, Alderperson Corey Otis and Mayor Jake Woodford

Excused: 1 - Alderperson Patti Coenen

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[21-0159](#)

Common Council Meeting Minutes of February 3, 2021

Attachments: [CC Minutes 2-3-21.pdf](#)

Alderperson Reed moved, seconded by Alderperson Otis, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Nate Wolff, Alderperson Kyle Lobner, Alderperson Joe Prohaska and Alderperson Corey Otis

Excused: 1 - Alderperson Patti Coenen

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[21-0167](#)

Proclamations
-Re-issued Face Coverings Proclamation
-Caregiver's Day Proclamation

Attachments: [Re-Issued Face Coverings Proclamation.pdf](#)
[Caregivers' Day Proclamation.pdf](#)

The Proclamations were presented

[21-0168](#)

Library Board Appointment

Attachments: [Library Board Teen Appointment Memo 2-17-21.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Otis, that the Appointment be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Nate Wolff, Aldersperson Kyle Lobner, Aldersperson Joe Prohaska and Aldersperson Corey Otis

Excused: 1 - Aldersperson Patti Coenen

Abstained: 1 - Mayor Jake Woodford

[21-0169](#)

COVID-19 Update

Attachments: [COVID -19 Cases 2-17-21.pdf](#)

H. PUBLIC PARTICIPATION

No one was in attendance or signed in to speak during Public Participation.

I. PUBLIC HEARINGS

[21-0160](#)

Public Hearing for Rezoning #11-20 at N. Purdy Parkway from R1-B Single-Family District to NC Nature Conservancy District.

Attachments: [RZ #11-20 PublicHearingNotice 7476 N. Purdy Parkway.pdf](#)

The Public Hearing was held, no one spoke during the hearing.

[21-0161](#)

Public Hearing for Rezoning #1-21 at 675 E. Edgewood Drive from Temporary AG Agricultural District to R-1A Single-Family District.

Attachments: [RZ #1-21_Notice of Public Hearing.pdf](#)

The Public Hearing was held, no one spoke during the hearing.

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[21-0153](#)

Request approval to award the City of Appleton's 2021 Fire Stations #2 and #3 HVAC Upgrades contract to AMA, Inc in the amount of \$78,053 with a contingency of \$8,000 for a project total not to exceed \$86,053

Attachments: [2021 Fire Station #2 #3 HVAC Upgrades.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Reed, that awarding the contract be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Nate Wolff, Aldersperson Kyle Lobner, Aldersperson Joe Prohaska and Aldersperson Corey Otis

Excused: 1 - Aldersperson Patti Coenen

Abstained: 1 - Mayor Jake Woodford

[21-0154](#)

Request approval to award the City of Appleton's 2021 Fire Stations #2 and #3 HVAC Digital Controls contract to Energy Control & Design for a Sole Source contract in the amount of \$47,440

Attachments: [2021 Fire Station #2 #3 HVAC Controls.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Martin, that awarding the contract be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Nate Wolff, Aldersperson Kyle Lobner, Aldersperson Joe Prohaska and Aldersperson Corey Otis

Excused: 1 - Aldersperson Patti Coenen

Abstained: 1 - Mayor Jake Woodford

[21-0155](#)

Request to award Unit A-21 Concrete Paving to Vinton Construction Company in the amount of \$4,614,695 with a 3% contingency of \$139,550 for a project total not to exceed \$4,754,245

Attachments: [Award of Contract Unit A-21.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Prohaska, that awarding the contract be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Nate Wolff, Aldersperson Kyle Lobner, Aldersperson Joe Prohaska and Aldersperson Corey Otis

Excused: 1 - Aldersperson Patti Coenen

Abstained: 1 - Mayor Jake Woodford

[21-0156](#)

Request to award Unit W-21 Sewer & Water Reconstruction No. 1 to Dorner, Inc in the amount of #3,290,297 with a 2.5% contingency of \$82,257 for a project total not to exceed \$3,372,554

Attachments: [Award of Contract Unit W-21.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Martin, that awarding the contract be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Nate Wolff, Aldersperson Kyle Lobner, Aldersperson Joe Prohaska and Aldersperson Corey Otis

Excused: 1 - Aldersperson Patti Coenen

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Aldersperson Reed moved, Aldersperson Fenton seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Nate Wolff, Aldersperson Kyle Lobner, Aldersperson Joe Prohaska and Aldersperson Corey Otis

Excused: 1 - Alderperson Patti Coenen

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[21-0142](#)

Class "B" Beer and "Class B" Liquor License Temporary Premise Amendment application for Sangria's Mexican Grill, Sarah Gregory, Agent, for May 5, 2021, contingent upon approval from all departments.

Attachments: [Sangrias S&L.pdf](#)

This Report Action Item was approved.

[21-0147](#)

Class "A" Beer License application for Kedaar LLC d/b/a Appleton Clark, Lekha Timilsaina, Agent, located at 1200 W Wisconsin Ave, contingent upon approval from all departments.

Attachments: [Appleton Clark.pdf](#)

This Report Action Item was approved.

[21-0148](#)

Cigarette License application for Kedaar LLC d/b/a Appleton Clark, located at 1200 W Wisconsin Ave.

Attachments: [Appleton Clark S&L.pdf](#)

This Report Action Item was approved.

[21-0149](#)

Cigarette License application for M.D. Tobacco & Snacks LLC d/b/a M.D. Tobacco & Snacks, located at 1415 W Kamps Ave #4.

Attachments: [M.D. Tobacco & Snacks S&L.pdf](#)

This Report Action Item was approved.

[21-0165](#)

Class "B" Beer and "Class B" Liquor License Change of Agent application for Apollon II LLC d/b/a Apollon, Tara E. Ziebell, New Agent, located at 207 N Appleton St, contingent upon approval from Appleton Police Department.

Attachments: [Tara E Ziebell S&L.pdf](#)

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

[21-0066](#)

Request to approve Rezoning #11-20 to rezone part of 7476 N. Purdy Parkway (Tax Id #31-1-9203-36), including all of the adjacent one-half right-of-way of N. Purdy Parkway, as shown on the attached maps, from R-1B Single-Family District to NC Nature Conservancy District

Attachments: [StaffReport_Collins YMCA Rezoning_For01-26-21.pdf](#)

This Report Action Item was approved.

[21-0068](#)

Request to approve Rezoning #1-21 to rezone the Cain Annexation, formerly part of Town of Grand Chute, located at 675 E. Edgewood Drive (Tax Id #31-6-5824-00), as shown on the attached maps, from Temporary AG Agricultural District to R-1A Single-Family District

Attachments: [StaffReport_Cain Annex Rezoning_For01-26-21.pdf](#)

This Report Action Item was approved.

[21-0069](#)

Request to approve the Apple Ridge 2 Preliminary Plat as shown on the attached maps and subject to the conditions in the attached staff report

Attachments: [StaffReport_PrePlat_AppleRidge2_For02-09-21.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[21-0152](#)

Request to award Change Order 1 for the Phase I Lake Station Construction contract to Miron Construction Company in an amount of \$173,215 decreasing project contingency from \$360,700 to \$187,485

Attachments: [Change Order 1 - Lake Station Project 02-02-21.pdf](#)
[redundant valves CO.pdf](#)

This Report Action Item was approved.

[21-0158](#)

Request to approve the follow 2021 Budget amendment:

Wastewater Utility

2020 AWWTP Water Lateral Replacement Proj (Fund Bal)	- \$80,000
2020 AWWTP Hardscape Replacement Proj (Fund Bal)	- \$ 8,700
2021 AWWTP Hardscape Replacement Proj	+\$88,700

to carry over unused budget funds from the 2020 Water Lateral Replacement and Hardscape projects to fund 2021 Hardscape projects (2/3 vote of Council required)

Attachments: [2021 AWWTP Hardscapes Budget Amendment.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**7. MINUTES OF THE UTILITIES COMMITTEE**[21-0143](#)

Award sole source purchase of Water Plant High Service Pump #5 Variable Frequency Drive (VFD) equipment and commissioning services to Werner Electric in the amount of \$49,794.

Attachments: [210204 UC Memo High Lift Service Pump 5 VFD.pdf](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION****10. MINUTES OF THE BOARD OF HEALTH**[21-0144](#)

Fox Cities Exhibition Center Agreement

Attachments: [Bd. of Health Memo FCEC Rental Agreement.pdf](#)
[FCEC Rental Agreement Jan 26-28 and Feb 2021 \(002\).pdf](#)
[FCEC Rental Agreement March 1,2021 Edits.pdf](#)

This Report Action Item was approved.

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

[20-1553](#)

Request to approve Rezoning #10-20 to rezone 1000 North Ballard Road (Tax Id #31-1-1372-00), including to the centerline of the adjacent right-of-way and the Fox River, as shown on the attached maps, from P-I Public Institutional District to C-1 Neighborhood Mixed Use District

Attachments: [StaffReport_TheRefuge_Rezoning_For12-8-20.pdf](#)
[RZ 10-20 Letter to Postpone 12 24 20.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Otis, that the Rezoning be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Nate Wolff, Aldersperson Kyle Lobner, Aldersperson Joe Prohaska and Aldersperson Corey Otis

Excused: 1 - Aldersperson Patti Coenen

Abstained: 1 - Mayor Jake Woodford

[21-0002](#)

Ordinance #1-21 for Rezoning #10-20, 1000 N Ballard Rd

Attachments: [Ord # 1-21 for 1-6-2021 Council Mtg.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Otis, that the Ordinance be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Mike Smith, Aldersperson Nate Wolff, Aldersperson Kyle Lobner, Aldersperson Joe Prohaska and Aldersperson Corey Otis

Excused: 1 - Aldersperson Patti Coenen

Abstained: 1 - Mayor Jake Woodford

O. ORDINANCES

[21-0170](#)

Ordinances 4-21 and 5-21

Attachments: [Ordinances going to Council 2-17-21.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Otis, that the Ordinances be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Nate Wolff, Alderperson Kyle Lobner, Alderperson Joe Prohaska and Alderperson Corey Otis

Excused: 1 - Alderperson Patti Coenen

Abstained: 1 - Mayor Jake Woodford

- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Alderperson Fenton moved, seconded by Alderperson Lobner, that the meeting be adjourned at 7:38 p.m. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Mike Smith, Alderperson Nate Wolff, Alderperson Kyle Lobner, Alderperson Joe Prohaska and Alderperson Corey Otis

Excused: 1 - Alderperson Patti Coenen

Abstained: 1 - Mayor Jake Woodford


Kami Lynch, City Clerk



"...meeting community needs...enhancing quality of life."

OFFICE OF THE MAYOR

Jacob A. Woodford
100 North Appleton Street
Appleton, Wisconsin 54911-4799
Phone: (920) 832-6400
Email: Mayor@Appleton.org

TO: Members of the Common Council
FROM: Mayor Jacob A. Woodford 
DATE: March 1, 2021
RE: Confirmation of Board and Task Force Appointments

It is with pleasure that I present the following appointments for your confirmation at the March 3 Common Council meeting.

BOARD OF HEALTH – Appointment

Deborah Werth Remainder of 2-year Term Term Expires April 2022

Deborah (Deb) is a retired school nurse who, while in that role, worked collaboratively with the Appleton Health Department on such issues as communicable disease management, immunization compliance, and emergency preparedness.

TASK FORCE ON RESILIENCY, CLIMATE MITIGATION AND ADAPTATION – Appointment

Penny Bernard Schaber Remainder of 2-year Term Term Expires January 2022

Penny was a member of the Wisconsin State Assembly for District 57 with an interest in the health of our community and the planet.

PROCLAMATION



Office of the Mayor

WHEREAS, the City of Appleton is dedicated to improving the quality of life of all residents and visitors through physical activity, connecting them to nature, social, and recreational opportunities; and

WHEREAS, inactivity is a leading contributor to epidemic rates of obesity, diabetes, cancer, and cardiovascular disease; and

WHEREAS, access to parks and the outdoors is crucial for mental and emotional health of our citizens; and

WHEREAS, physical activity is fundamental to the environmental well-being of our community; and

WHEREAS, the City of Appleton recognizes the benefits of providing opportunities and encouragement to participate in physical activities; and

WHEREAS, we will be competing with fellow Wisconsin communities to win the title of the "Fittest Community".

NOW, THEREFORE, BE IT RESOLVED, THAT I, JACOB A. WOODFORD, Mayor of the City of Appleton, Wisconsin, do hereby proclaim the month of March as

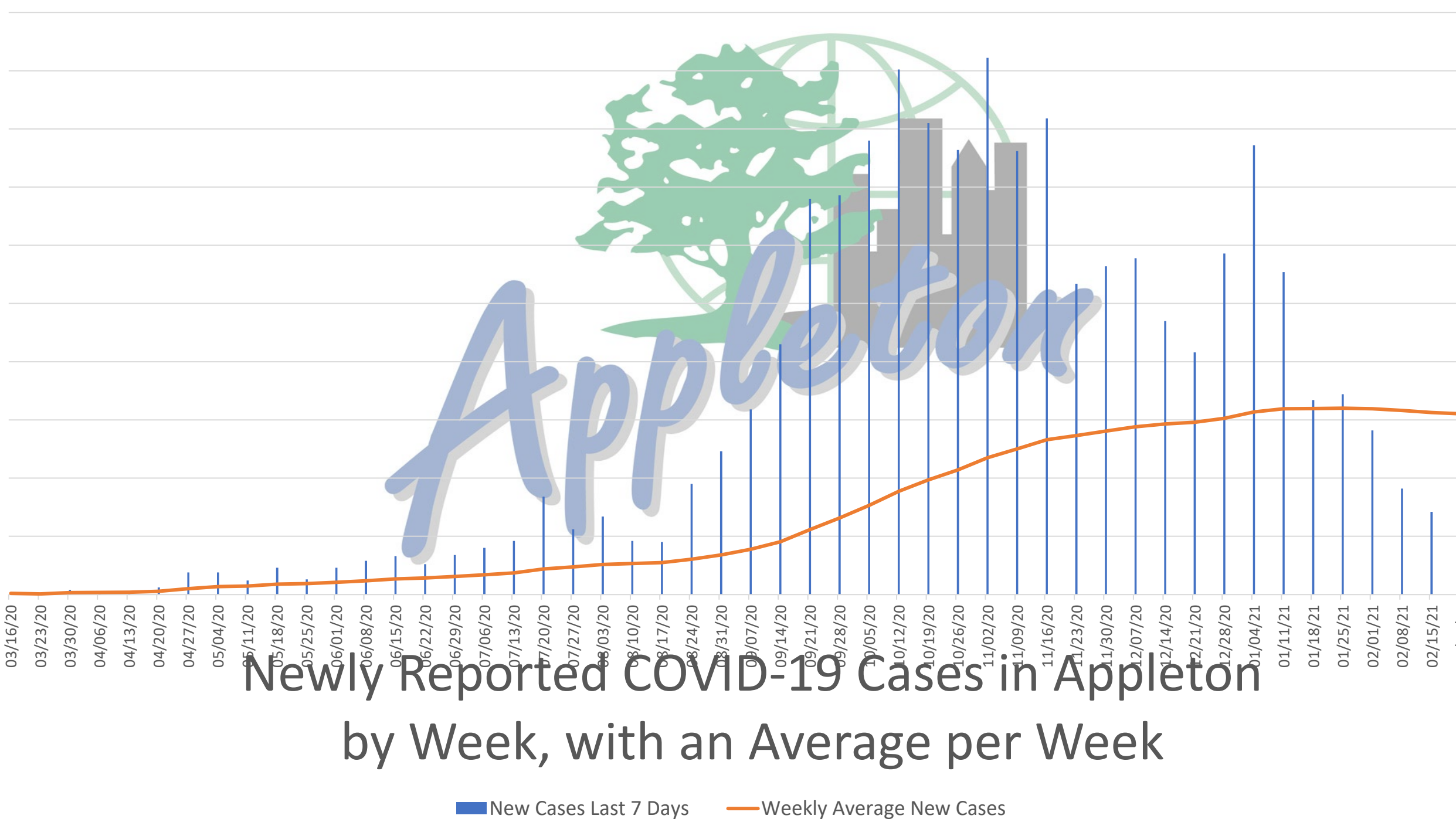
Be Active Wisconsin Month

in Appleton and encourage all residents to participate in the Community Challenge promoted by the Parks & Recreation Department from March 1 to March 31, 2021.

Signed and sealed this 1st day of March, 2021.



JACOB A. WOODFORD
MAYOR OF APPLETON



Newly Reported COVID-19 Cases in Appleton
by Week, with an Average per Week

■ New Cases Last 7 Days — Weekly Average New Cases

$71 + 97 = 168$ (2 week case counts)

$168 / 75,000 = .00224$ (Appleton population 75,000)

$.00224 \times 100,000 = 224$ (equals burden)

Low less than or equal to 10 per 100,000 people

Moderate greater than 10 but less than 50 per 100,000 people

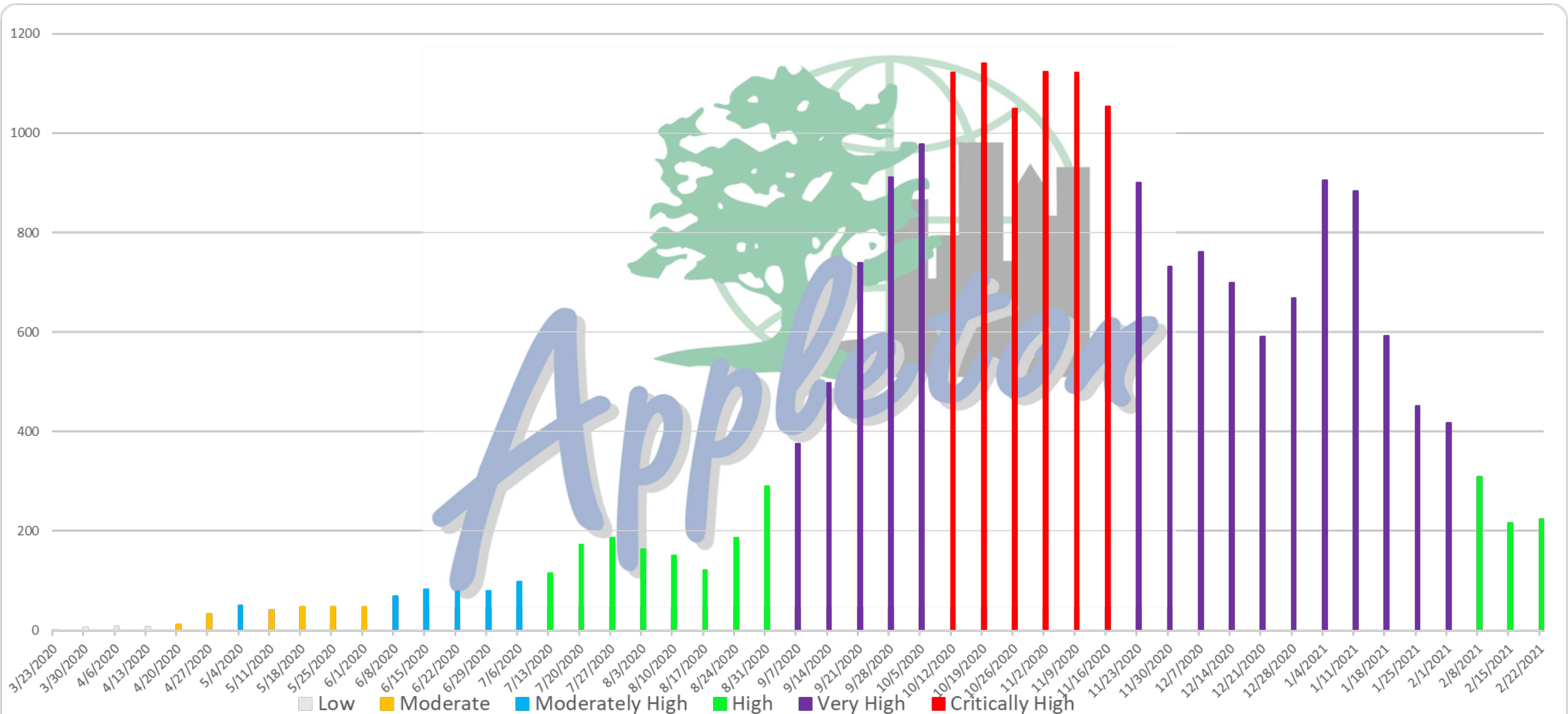
Moderately High greater than 50 but less than 100 per 100,000 people

High is greater than 100 per 100,000 people

Very High is greater than 350 per 100,000 people

Critically High is greater than 1,000 per 100,000 people

Table 1. Two indicators being based on confirmed cases: Burden and Trajectory. A third indicator maps Burden and Trajectory indicators into one composite indicator.					
Indicator	Definition	Classes			
Burden	Total number of cases per 100,000 in the last two weeks (B)	Low	$B \leq 10$		
		Moderate	$10 < B \leq 50$		
		Moderately High	$50 < B \leq 100$		
		High	$100 < B \leq 350$		
		Very High	$350 < B \leq 1000$		
		Critically High	$1000 < B$		
Trajectory	Percent change in the last two weeks (T), p-value from a test against $T = 0$ (p)	Shrinking	$T \leq -10\%$ and $p < 0.025$		
		Growing	$10\% \leq T$ and $p < 0.025$		
		Not changing (No Call)	Otherwise		
Case status indicator(Composite of burden and trajectory)	Summary concern based on Burden and Trajectory classifications		Shrinking	No Call	Growing
		Low	Low	Low	Medium
		Moderate	Medium	Medium	High
		Moderately High	Medium	High	High
		High	High	High	High
		Very High	Very High	Very High	Very High
		Critically High	Critically High	Critically High	Critically High



Two Week Total New COVID-19 Cases in Appleton,
 Rate per 100,000 Population, Risk Level Assessments per WDHS



February 15, 2021

Dear Director VanDeHey,

Pollenablers-Fox Cities would like to initiate another season of our NoMowMay initiative under the same parameters as were established in 2020, with a minor adjustment. Last year's NoMow was well received and we anticipate even greater participation, but we did get a number of anecdotal complaints about the aggressive notifications that began in earnest on June 1st.

- No weed citations issued from May 1 through May 31, with an additional 7 day grace period to accommodate those who choose to participate the entire month, but may need a few extra days to get their lawn mowed.
- Pollenablers-Fox Cities will supply signage for both yard waste sites to direct citizens to alternate drop-off points for grass clippings.

Pollenablers-Fox Cities will again coordinate with area community gardens and co-ops to offer free grass clipping collection for registered participants and we would like to better coordinate our community outreach with the City to show a mutual desire for this initiative to succeed. A united front will help the many participants who will not register and will need additional instructions at the end of May.

If instituting the grace period requires action by Council, please let us know so we can introduce a Resolution to address it.

Thank you for your consideration,

Pollenablers-Fox Cities
pollenablersfoxcities@gmail.com



"...meeting community needs...enhancing quality of life."

MEMO

Department of Public Works – Engineering Division

TO: Municipal Services Committee
FROM: Chad Weyenberg, Project Engineer
DATE: February 2, 2021
RE: Notification of Award of Contract for 2021-2025 Movable Bridge Inspections to AECOM in an amount not to exceed \$95,061.

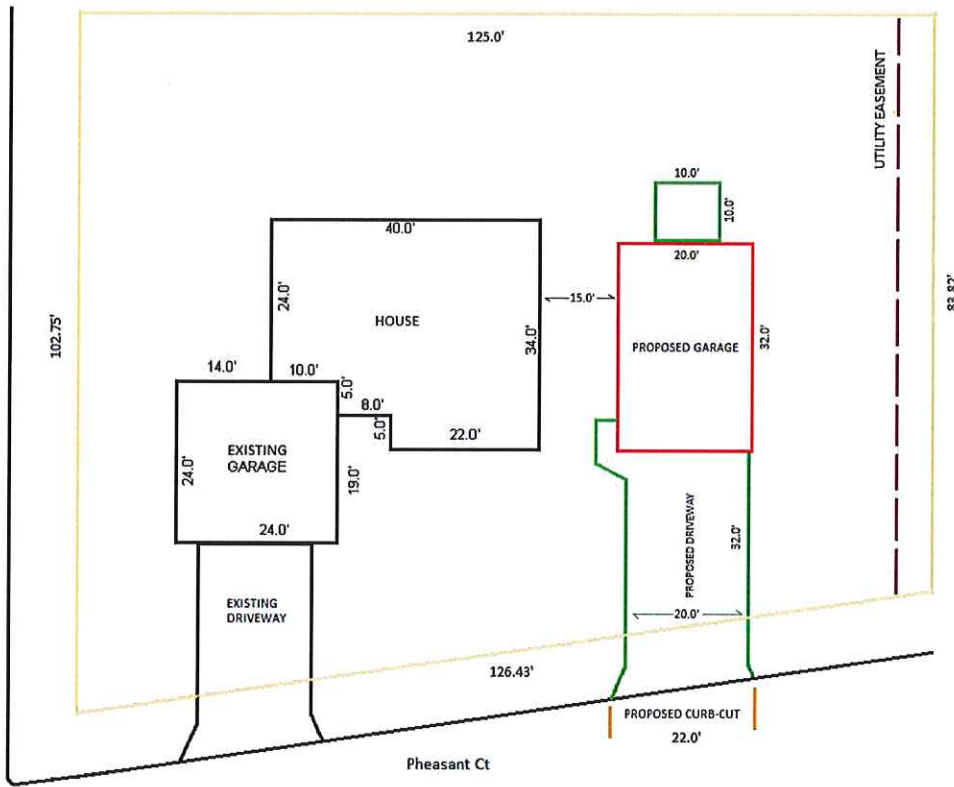
The State of Wisconsin requires that the City inspect, record and report to the State on the condition of its movable bridges every year. The Department of Public Works requested proposals from three qualified Wisconsin consulting firms. The City received the following three qualified proposals from AECOM Technical Services, Inc., EXP U.S Services, Inc., and Collins Engineers, Inc.:

AECOM	\$ 95,061
Collins	\$101,216
EXP	\$108,300

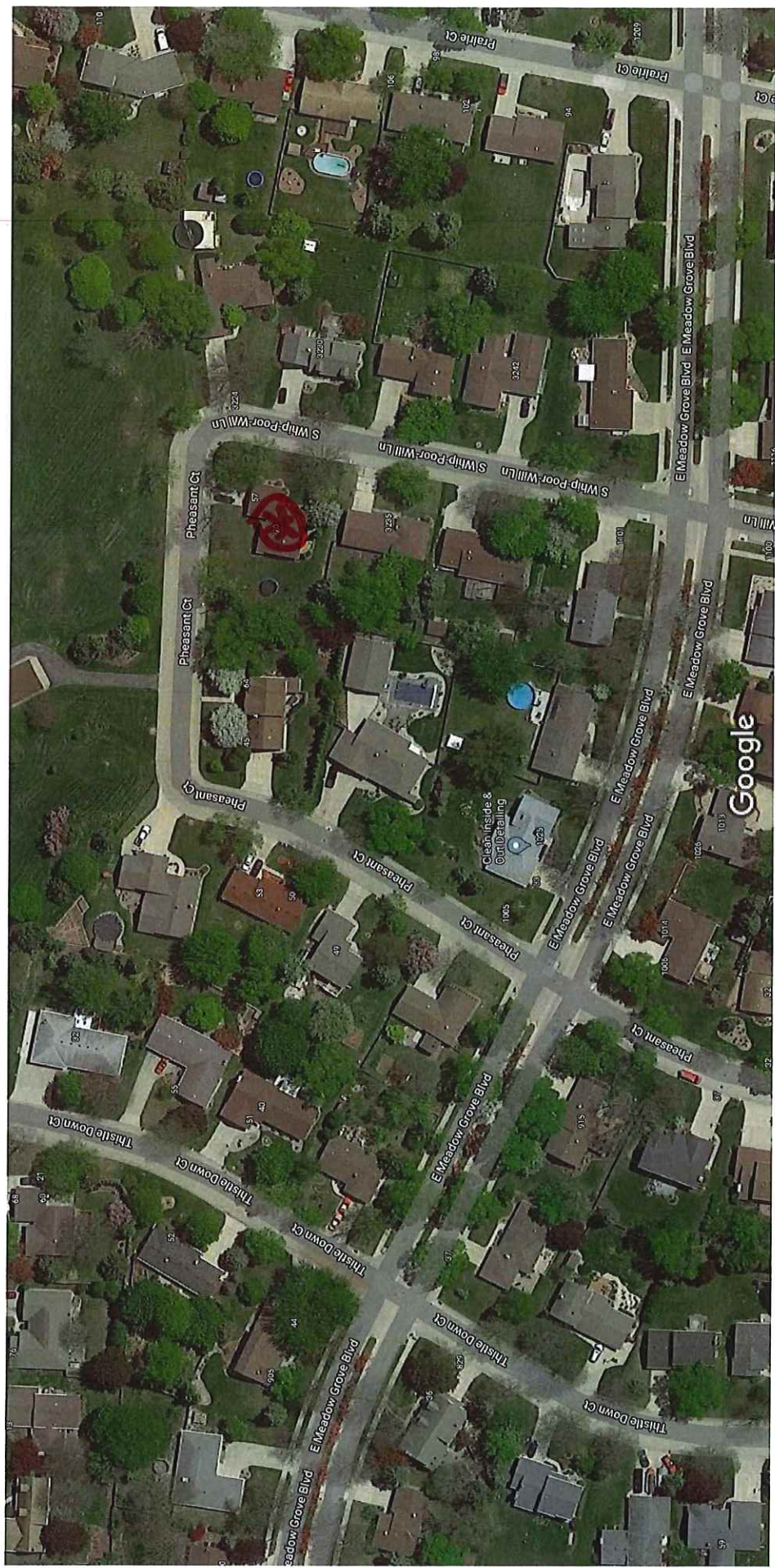
AECOM Technical Services, Inc. demonstrated the related experience and personnel necessary to complete the required tasks. In addition, they also demonstrated a good project understanding and approach. The AECOM staff were members of the team that designed the bridge rehabilitation projects in 2008/09. They provided an excellent service and have a detailed understanding of the City's bridges.

Therefore, staff recommends award of the 2021-2025 Movable Bridge Inspection Services Contract to AECOM Technical Services, Inc. in an amount not to exceed \$95,061.

S Whip-Poor-Will Ln



PROPOSED GARAGE PLAN
70 PHEASANT CT



Imagery ©2021 Maxar Technologies, Map data ©2021 50 ft

[View COVID-19 info](https://www.google.com/maps/@44.23093559,-88.3896784,200m/data=!3m1!1e3)





DEPARTMENT OF PUBLIC WORKS
Engineering Division
100 North Appleton Street
Appleton, WI 54911
(920) 832-6474
FAX (920) 832-6489

Adopted October 28, 2014

CITY OF APPLETON DRIVEWAY OPENING POLICY

Permit Required

A Street Excavation Permit from the Department of Public Works is required to construct, repair, replace, or remove any sidewalk, driveway approach, carriage walk, curb and gutter, or surfacing within any public right-of-way.

Location and Dimensions

The location and dimensions of any driveway opening shall be approved by the Engineering Division prior to any building permit being issued by the Inspection Division. For developments subject to site plan review per section 23-171(b) of the Municipal Code, an approved site plan shall be considered a driveway opening approval by the Engineering Division. A Street Excavation Permit is still required prior to constructing the portion of driveway within the public right-of-way.

Anyone denied a driveway opening request administratively may appeal the decision to the Common Council through the Municipal Services Committee.

All driveways must be a minimum of 25 feet from any residential street intersection point of curvature, 100 feet from any collector or arterial street intersection, or 200 feet from any signalized intersection as defined by the property line extended to the curb, perpendicular to the road centerline.

A property owner may be granted a second curb cut if the following conditions are met:

1. A sketch showing proposed location of second driveway is submitted to the Engineering Division of the Department of Public Works.
2. The Engineering Division does not object to the request.
3. The Forestry Division does not object to the request.
4. The Inspections Division does not object to the request.

5. The two neighboring properties to each side of the requesting property do not object to the request. (Municipal Services Report, June 18, 1997)

All abandoned or partially abandoned driveways shall be closed when new driveways are constructed. Terrace areas shall be restored to provide uniformity on the street. All construction costs incurred shall be borne by the property owner, except as noted for paving projects below.

Driveways on Paving Projects

Driveways shall be subject to the requirements of the Policy for Special Assessments for the current year. (See section I.A.6)

Residential Driveways

Residential driveway aprons may not exceed 40% of the total width of the side of the property where the driveway is located, or a maximum of 40 feet, whichever is less. In addition, all residential driveways shall conform to Section 19-91 of the City's Municipal Code.

Commercial Driveways

Driveway aprons designed to accommodate truck traffic shall be 7" thick concrete and constructed using a minimum of 15' radii on the flares. (See Exhibit A)

Commercial driveways on streets with average traffic volumes greater than 10,000 vehicles per day shall be constructed with street-type entrances using a minimum of 15' radii on the flares. (See Exhibit A)

College Avenue Driveways

(Street & Sanitation Committee – August 8, 1990)

Resolution 87-R-90-Alderman Rosecky. "Be it resolved, that no curb cuts shall be allowed on College Avenue between Badger Avenue and Linwood Avenue unless approved by the Municipal Services Committee and the Common Council.

Driveways in Non-City of Appleton Streets

If a proposed driveway is located in a right-of-way that does not have City of Appleton jurisdiction (e.g., a County Highway or Town Road), the property owner must submit a copy of the driveway permit (and culvert permit, if applicable) issued by the agency having jurisdiction prior to the issuance of a driveway permit by the City.

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ ending: _____
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Appleton
 Village of }
 City of }

County of Outagamie Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number ●●●●●●●●●●●●●●●●●●	
FEIN Number ●●●●●●●●●●●●●●●●●●	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Oneida Street mini mart llc

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Dhungana</u>	(First) <u>Prabhu</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>4716 W Grand Meadows Dr, Appleton, WI 54914</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>Dhungana</u>	(First) <u>Prabhu</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>4716 W Grand Meadows Dr, Appleton, WI, 54914</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Oneida Street mini mart llc Business Phone Number 920 731 3518

2. Address of Premises 1306 S Oneida Street Appleton, WI, 54915 Post Office & Zip Code 54915

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

36 x 71 sq ft.
sales floor and cooler

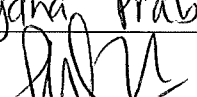


4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? Northern gas llc / You pump

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain Yes No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 2/2/2021 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain. Yes No
Hortonville BP
102 E Main Street, Hortonville, WI, 54994
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, MI.) <u>Dhungana Prabhu</u>	Title/Member <u>owner</u>	Date <u>2/16/2021</u>
Signature 	Phone Number 	Email Address 

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



City of Appleton

Liquor License Questionnaire

1. Name of Applicant: Prabhu Dhungana

2. Name of Business: Oneida street mini mart LLC

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) Gas station

3. Address of Business: 1306 S Oneida street, Appleton, WI, 54915

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes X No _____

AND/OR been convicted of a felony? Yes _____ No X

If yes to either question, please explain in detail below:

Sold Beer to minor in 2011 Perry County, Illinois

5. List all partners, shareholders or investors of your business. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

<u>Prabhu</u>		<u>Dhungana</u>	<u> </u> / <u> </u> / <u> </u>
First name	M.I.	Last name	Date of Birth
First name	M.I.	Last name	Date of Birth
First name	M.I.	Last name	Date of Birth
First name	M.I.	Last name	Date of Birth

6. Name of person/corporation you are buying the premise and equipment from?

Name: Northern gas LLC

First name Middle Initial Last name

Address: 1306 S Oneida street Appleton WI 54915

City State ZIP

7. What was the previous name and primary nature of the business operating at this location?

Name: Northern gas llc

(Check Applicable Box(s) to identify primary business activity)

- Restaurant
- Tavern/Night Club/Wine Bar
- Microbrewery/Brewpub
- Painting/Craft Studio
- Other (describe) Gas Station

8. Was this premise licensed for alcohol sales/consumption during the past license year?

Yes If yes, please contact the Community and Economic Development Department at 832-6468 about obtaining a copy of an existing Special Use Permit and related requirements that may run with property.

No If no, please contact the Community and Economic Development Department at 832-6468 about obtaining a Special Use Permit. A Special Use Permit may be required for your business activity prior to the issuance of a Liquor License, pursuant to the City of Appleton Zoning Ordinance.

9. If alcohol sales were a previous use in this building, when did the operation cease?

0 months ago.

10. Seating capacity: Inside Outside

11. Operating hours (Inside the building): 8 AM - 12 AM
Operating hours (Outdoor seating areas):

12. Employees/Staff

Number of floor personnel 1 Number of door checkers

13. In general, state the size and operational details of the proposed establishment:

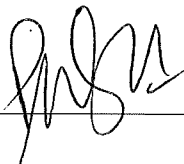
a. Gross floor building area of the premises to be licensed: square feet.

b. Gross outdoor seating areas of the premises to be licensed: square feet.

c. Below, identify the operational details of the proposed establishment:

• 36x71 sq ft
sales floor and cooler

Signature



Date

2/16/2021



"meeting community needs
.....enhancing quality of life"

FEES ARE NON-REFUNDABLE	Date Rec'd ___/___/___
Acct Code: CLCAMS License Fee:	
\$15.00 per machine (_____) X \$15.00 = _____	
	15 machines and over \$250.00
Acct Code: CLCPIF	Investigation Fee + \$7.00
TOTAL AMOUNT PAID \$ _____	
Receipt No. _____	
License period – July 1 and ending June 30 of the following year	

APPLICATION for MECHANICAL AMUSEMENT DEVICE LICENSE

DEFINITION – A mechanical amusement device is a machine which upon the insertion of a coin or slug operates a game, contest or amusement, *except music*. A billiard table or pool table is a mechanical device when operated commercially, whether is it coin operated or not.

SECTION 1 – BUSINESS INFORMATION – Answer all questions completely. Please PRINT clearly

Name of Corporation/ Individual	Oneida street mini mart LLC	Date of Birth	05/31/1979
Corporation/ Individual Address	Prabhu Dhurmana 4716 W Grand Meadows Dr	City	Appleton
		State	WI
		Zip	54914
Corporation/ Individual Telephone Number	[REDACTED]		

SECTION 2 – LOCATION INFORMATION

Trade Name of Establishment	Oneida BP Oneida street mini mart LLC	Telephone Number	920 731 3518
Street address where devices will be operated:	1306 S Oneida Street	City	Appleton
		State	WI
		Zip	54915

SECTION 3 – AMUSEMENT DEVICES

Number of Devices: 5	NOTE: IF YOU ARE LICENSING 15 OR MORE AMUSEMENT DEVICES, A SPECIAL USE PERMIT MAY BE REQUIRED. PLEASE CONTACT THE DEPARTMENT OF COMMUNITY DEVELOPMENT FOR DETAILS. (920.832.6468)
Description of Devices:	
Phone charging station	

SECTION 4 – PENALTY NOTICE

The undersigned request that a license be granted in accordance with Sections 9-126 to 9-129 of the Municipal Code of the City of Appleton.

Signature of Applicant: _____

FOR OFFICE USE ONLY

DEPARTMENT	APPROVE	DENY	BY	REASON
POLICE				
FIRE				
INSPECTION				
COMMUNITY DEVEL				

Date Issued:	License No:
--------------	-------------



"meeting community needs
.....enhancing quality of life"

APPLICATION for the Operation of a PET STORE/KENNEL

FEES ARE NON-REFUNDABLE		Date Rec'd <u>2/5/2021</u>
See SECTION 5 for Fee Schedule		
License Fee - Initial	\$ <u>90.00</u>	Acct. Code: CLPETK
License Fee - Renewal	\$ _____	Acct. Code: CLPETK
Investigation Fee	+ \$7.00	Acct. Code: CLCPIF
Total Amount Paid	\$ <u>97.00</u>	Receipt <u>97.00</u>
License period July 1 to June 30		1778-0006

PLEASE ALLOW 4 WEEKS FOR PROCESSING

SECTION 1 - BUSINESS LOCATION - Answer all questions completely. Please PRINT clearly

NOTE: The location of a Kennel or Pet Store is subject to applicable zoning and other regulations.

Business Name <u>Fancy Fish (Long Cheng Market place)</u>			
Business Street Address <u>1804 S. Lawer St.</u>	City <u>Appleton</u>	State <u>WI</u>	Zip <u>54915</u>
Business Telephone Number <u>Primary (920) 681-0788 Secondary (920) 242-7896</u>			

SECTION 2 - APPLICANT INFORMATION

Name <u>Sia Y. Lor</u>			
Home Street Address <u>929 S. 24th St.</u>	City <u>Manitowoc</u>	State <u>WI</u>	Zip <u>54220</u>
Date of Birth ●●●●●●	Male <input type="checkbox"/>	Female <input checked="" type="checkbox"/>	Telephone Number ●●●●●●

SECTION 3 - SERVICES TO BE PROVIDED

Please check the type(s) of services your establishment will offer:		
<input type="checkbox"/> Pet Accessories	<input checked="" type="checkbox"/> Fish	<input type="checkbox"/> Live animals
<input type="checkbox"/> Other	<u>Fish Foods, live bloodworms, Dry blood worms plants, and Brine Shrimp</u>	

SECTION 4 - PENALTY NOTICE

Having knowledge of all governmental laws, rules or regulations governing the keeping or protection of animals, I hereby certify that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: S. Jay Lor

SECTION 5 - FEE SCHEDULE

Pet Store License	Initial Fee - \$90.00 ✓	Renewal Fee - \$75.00
Kennel License	10 or less animals - \$55.00	25 or less animals - \$130.00
	50 or less animals - \$255.00	More than 50 animals - \$5.00 per animal with a minimum of \$280.00

FOR OFFICE USE ONLY

Dept.	Approve	Deny	By	Reason
Police				
Fire				
City Sealer				
Inspection				
Community Development				
S&L	Council	Date Issued	Exp. Date	
				License Number

09-24-19

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799

Application for Cigarette and Tobacco Products Retail License

MUNICIPAL USE ONLY

Submit to municipal clerk.

License Number
Period Covered
Date of Issuance

Applicant's Wisconsin 15-digit Sales Tax Account Number
 [Redacted]

← This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or sole proprietorship) Oneida Street mini mart LLC			Federal Employer Identification No. (FEIN) [Redacted]		
Trade or Business Name (if different than Legal Name) Oneida BP			Telephone Number [Redacted]		
Business Address (License Location) 1306 S Oneida Street		Business Located In <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town		Business Telephone (920) 731 3518	
Municipality Appleton	State WI	Zip Code 54915	of: Appleton		County Outagamie
Mailing Address (if different than Business Address)			Municipality		State Zip Code

Organization (check one)

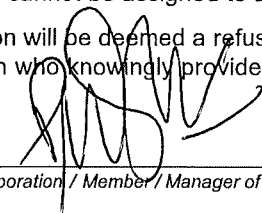
- Sole Proprietor Wisconsin Corporation – Enter date incorporated: 2/2/2021
- Partnership Out-of-State Corporation – Are you registered to do business in Wisconsin? Yes No
- Other (describe) _____

- Yes No 1. Does the applicant understand that they must purchase cigarettes only from distributors or jobbers who hold a permit with the Wisconsin Department of Revenue?
- Yes No 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, revenue.wi.gov/forms/excise/ctp-129.pdf.)
- Yes No 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
- Yes No 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (<https://witobaccocheck.org>)
- Yes No 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
- Yes No 6. Does the applicant understand that they may not sell single cigarettes?
- Yes No 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
- Yes No 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco-directory may be sold in Wisconsin?

Cigarettes / Tobacco will be sold over counter through vending machine both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another.

Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


 (Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)



REPORT TO CITY PLAN COMMISSION

Plan Commission Meeting Date: February 23, 2021

Common Council Meeting Date: March 3, 2021

Anticipated Date Annexation Effective: March 9, 2021 at 12:01 a.m.

Item: 1st Addition to Broadway Hills Estates Annexation

Case Manager: Don Harp, Principal Planner

GENERAL INFORMATION

Owner: North Appleton Properties, LLC, Gregory Gauerke - Member

Town Where Property is Located: Town of Freedom

Parcel Number: 090-0855-00

Petitioner's Request: Owners are requesting direct annexation by unanimous approval pursuant to Section 66.0217(2), Wisconsin State Statutes of land currently located in the Town of Freedom, Outagamie County.

Purpose for Annexation: To allow for the future development of a single-family subdivision.

Population of Such Territory: 0

Annexation Area: 16.6454 acres m/l

BACKGROUND

On December 31, 2003, the City of Appleton and the Town of Freedom agreed to and entered into an initial 50 year Intermunicipal Cooperation Agreement pursuant to Section 66.0301, 66.0305 and 66.0225 of the Wisconsin State Statutes for the purpose of defining and expanding the provision of governmental services, including water and sewer services, by establishing the City's growth area and establishing provisions for annexation of land within the Town of Freedom to the City of Appleton.

The Broadway Hills Estates Annexation (39.427 acres m/l) was approved by the Plan Commission on July 7, 2020 and by the Common Council on July 15, 2020. The Broadway Hills Estates Annexation is located directly south of this annexation request and was officially annexed to the City on July 21, 2020.

1st Addition to Broadway Hills Estates Annexation

February 23, 2021

Page 2

On September 2, 2020, the Final Plat for Broadway Hills Estates located directly south of this annexation was approved by the Common Council. This plat divided the 39.72 acre property into 20 single-family residential lots and 2 outlots for stormwater ponds.

On February 10, 2021, the Wisconsin Department of Administration (DOA) issued their review letter and has determined the proposed 1st Addition to Broadway Hills Estates Annexation is in the public interest per Wisconsin State Statute 66.0217 (6), and the City can provide the needed municipal services to the annexation area. As a result, the Common Council may act on this request at their March 3, 2021 meeting. (See attached)

STAFF ANALYSIS

The Community and Economic Development Department staff has reviewed the annexation petition and identifies the following:

- The area proposed for annexation is contiguous to the existing City boundary located to the west and south of the annexation area.
- Annexation of the site in question is consistent with the Intermunicipal Cooperation Agreement with the Town of Freedom.
- City sanitary sewer and water infrastructure is already installed along Broadway Drive and within an easement along the west side of annexation area. Annexation to the City of Appleton is required before the subject property could connect to the City sewer and water.
- The owner is requesting the City Plan Commission initiate a rezoning application for the annexation area from temporary AG Agricultural District to a permanent zoning classification of R-1B Single-Family District. This request is anticipated to be scheduled for an informal public hearing at the March 9, 2021 Plan Commission meeting. The temporary zoning classification must be made permanent in accordance with Section 23-65(d), Zoning Map Amendments, within 90 days, or the zoning will revert to AG Agricultural District.
- It has come to the City's attention, a metal storage building (approximate size 40 ft. x 80 ft.) was moved from its original location (City of Appleton Parcel Id Number 1-9210-39, Lot 20 of Broadway Hills Estates) and placed on the parcel identified in this annexation request (Town of Freedom Parcel Id Number 090-0855-00). Based upon information provided by the property owner, building permit #2020-116 was issued on December 14, 2020 by Town of Freedom Building Inspector to allow this building to be moved and placed on Parcel Id Number 090-0855-00. Buildings lawfully existing at the time of annexation to the City may be continued, although the use, size, or location does not conform to the provisions of the Municipal Code. As a result, this metal storage building will be deemed a legal, nonconforming building (size and agricultural storage of farming equipment and bales of hay) and the applicable provisions of Section 23-42 Nonconforming buildings, structures, uses and lots of the Municipal Code shall apply to specific nonconforming circumstances.

Surrounding Zoning Classification and Land Uses:

North: Town of Freedom. The adjacent land use to the north is currently residential and agricultural land.

South: City of Appleton - R-1B Single-Family District. The adjacent land use to the south is currently being developed as single-family residential (Broadway Hills Estates).

East: Town of Freedom. The adjacent land uses to the east are currently a mix of single-family residential and agricultural uses.

West: City of Appleton - AG Agricultural District. City of Appleton sanitary sewer and water easement parcel.

Appleton Comprehensive Plan 2010-2030: The City of Appleton 2010-2030 Comprehensive Plan Map identifies the subject area as future One/Two-Family residential. The proposed annexation is consistent with the following goals and objectives of the *Comprehensive Plan 2010-2030*.

Goal 1 – Community Growth

Appleton will continue to provide opportunities for residential, commercial, and industrial growth, including appropriate redevelopment sites within the downtown and existing neighborhoods, and greenfield development sites at the City's edge.

OBJECTIVE 5.3 Housing and Neighborhoods:

Provide a range of housing options that meet the needs and appeal to all segments of the community and allows residents to age in place.

Policy 5.3.3 Plan for a supply of developable land suitable for residential development.

OBJECTIVE 10.1 Land Use:

Provide an adequate supply of suitable land meeting the demand for development of various land uses.

Technical Review Group (TRG) Report: This item appeared on the February 2, 2021 TRG Agenda. No negative comments were received from participating departments.

FUTURE ACTIONS

- Per Section 23-65(e) of the Municipal Code, a temporary zoning classification of AG Agricultural District is assigned to newly annexed territory, with the permanent rezoning process taking place after the subject site has been annexed to the City. All territory annexed to the City is assigned a zoning classification as recommended by Plan Commission.

1st Addition to Broadway Hills Estates Annexation
February 23, 2021
Page 4

- The Plan Commission shall consider the following criteria in selection of an appropriate zoning district for the annexed land:
 - The existing land uses within the territory to be annexed;
 - The surrounding land uses that exist on adjacent properties regardless of municipal boundary lines;
 - The comprehensive plan of the City.
- The owners are requesting that Plan Commission initiate a rezoning for the subject property from temporary AG Agricultural District to a permanent zoning classification of R-1B Single-Family District. A rezoning initiated directly by Plan Commission will be processed in accordance with Section 23-65(d), Zoning Map Amendments, which includes review and action by the Common Council.
- Review and approval of a Preliminary Plat and Final Plat will be needed to subdivide the subject site. Each of these items requires action by Plan Commission and Common Council.

RECOMMENDATION

Staff recommends that the 1st Addition to Broadway Hills Estates Annexation, as shown on the attached maps, **BE APPROVED** with the following stipulation:

1. The Plan Commission initiate the rezoning for the subject property, from temporary AG Agricultural District to a permanent zoning classification of R-1B Single-Family District, pursuant to Section 23-65(d)(1) of the Municipal Code.



TONY EVERS

GOVERNOR

JOEL BRENNAN

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview>

February 10, 2021

PETITION FILE NO. 14366

KAMI LYNCH, CLERK
CITY OF APPLETON
100 N APPLETON ST
APPLETON, WI 54911-4702

COLLEEN LAHA, CLERK
TOWN OF FREEDOM
W2004 COUNTY RD S
FREEDOM, WI 54131-7502

Subject: FIRST ADDITION TO BROADWAY HILLS ESTATES ANNEXATION

The proposed annexation submitted to our office on January 22, 2021, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF APPLETON**, which is able to provide needed municipal services.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14366 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2440>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

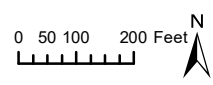
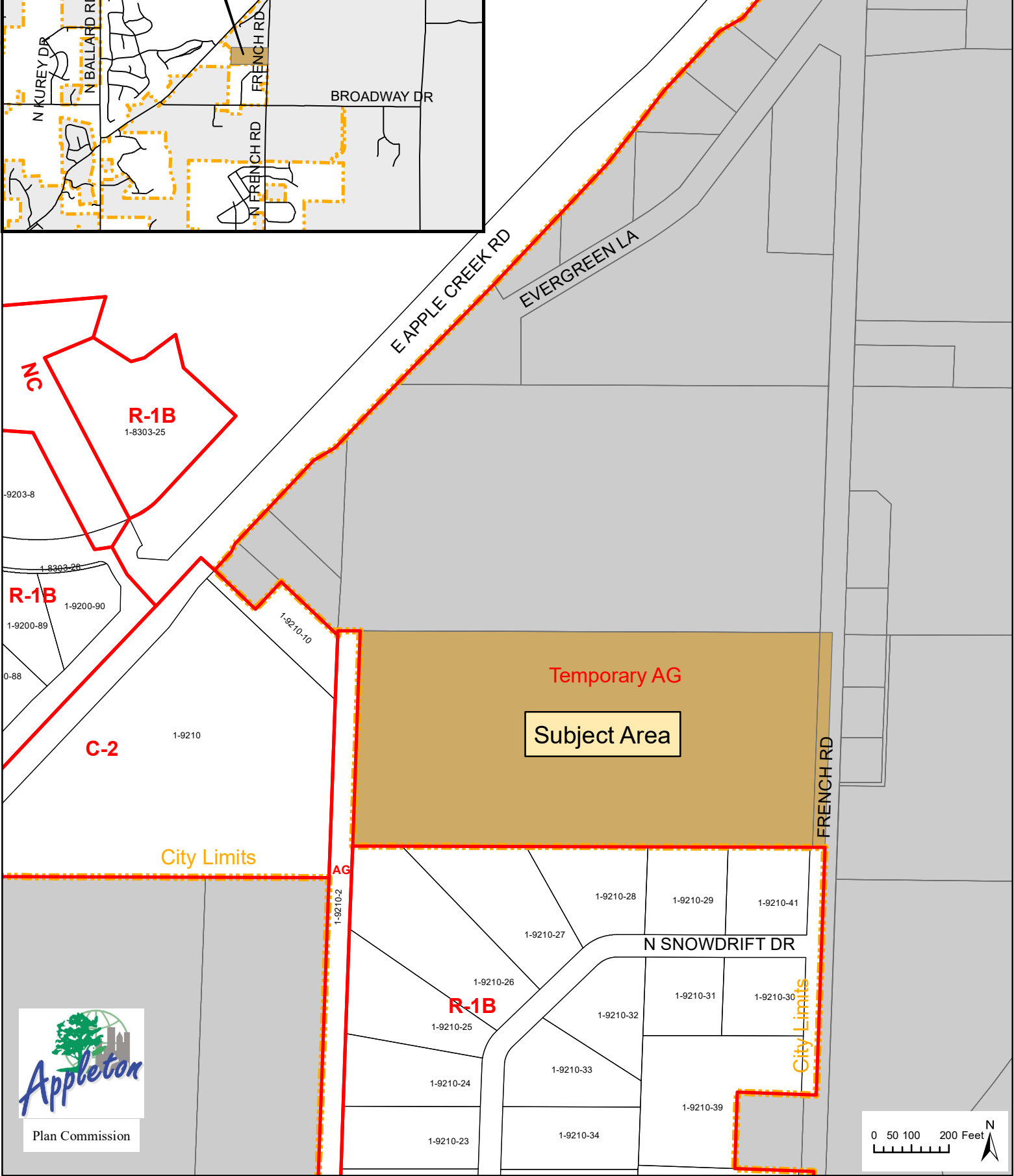
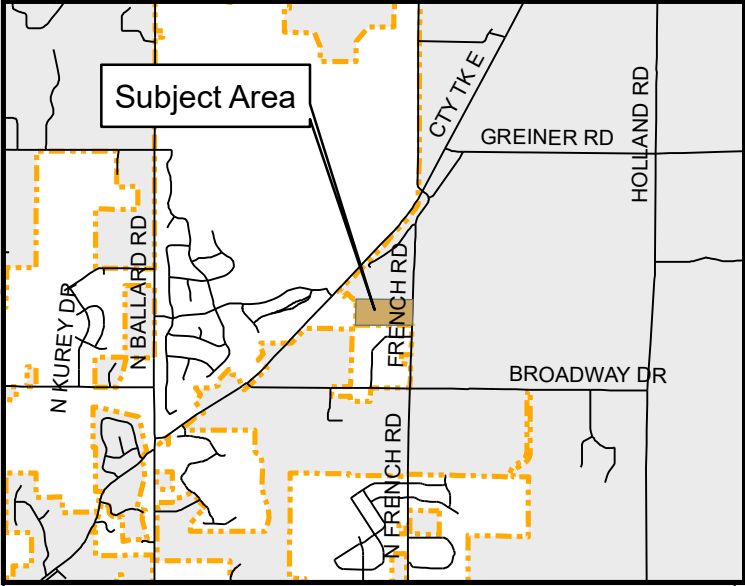
Sincerely,

A handwritten signature in black ink, appearing to read "Erich Schmidtke". The signature is fluid and cursive.

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

Annexation (Town of Freedom)
Broadway Hills Estates 1st Addition
Temporary AG Agricultural District
Zoning Map



Annexation (Town of Freedom)
Broadway Hills Estates 1st Addition
Temporary AG Agricultural District
Aerial Map

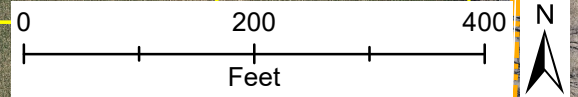
Subject Area

FRENCH RD

N SNOWDRIFT DR



Plan Commission





**PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL
PURSUANT TO SECTION 66.0217(2), WISCONSIN STATUTES
WHERE NO ELECTORS RESIDE IN TERRITORY**

I/We, the undersigned, constituting all of the owners of the real property in which no electors reside in the following territory of the Town of Freedom, Outagamie County, Wisconsin, lying contiguous to the City of Appleton petition the Common Council of the City of Appleton to annex the territory described below and shown on the attached scale map to the City of Appleton, Outagamie County, Wisconsin.

Part of the Northeast 1/4 of the Southeast 1/4 of Section 31, Township 22 North, Range 18 East, Town of Freedom, Outagamie County, Wisconsin, containing 725,074 Square Feet (16.6454 Acres) of land described as follows:


Commencing at the East 1/4 corner of Section 31; thence, along the East line of the Southeast 1/4 of said Section 31, S01°59'40"W, 659.59 feet to the point of beginning; thence, continuing along said East line, S01°59'40"W, 574.22 feet to the Northeast corner of Broadway Hills Estates; thence, along the North line of said Broadway Hills Estates, N89°51'17"W, 1262.37 feet to the East line of Outlot 1, Certified Survey Map, 5664; thence, along said East line, N02°03'47"E, 575.46 feet to the South line of Certified Survey Map 7294; thence, along said South line, S89°47'58"E, 1261.64 feet to the point of beginning, subject to all easements, and restrictions of record.

I/We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation, or consolidation proceedings, if any.

I/We understand the subject property will be assigned a temporary zoning classification of AG Agricultural District, pursuant to Section 23-65(e)(3) of the Appleton Zoning Ordinance.

I/We further respectfully request that the City Plan Commission initiate a rezoning for the subject property, from temporary AG Agricultural District to a permanent zoning classification of R-1B Single-Family District.

Area of lands to be annexed contains 16.6454 acres m/l. Tax Parcel number of lands to be annexed: 090-0855-00. The current population of such territory is 0.

Signature of Petitioner	Owner	Date of Signing	Address of Petitioner (Include Zip Code)
	North Appleton Properties, LLC Gregory Gaukerke, Member	1-11-21	4226 E. Appleseed Drive Appleton, WI 54913
Gregory Gaukerke, Member			

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: **Finance Committee**
 Municipal Services Committee
 Utilities Committee

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:
Unit B-21 Asphalt Pavement Reconstruction

Be awarded to:

Name: Vinton Construction Company
Address: 2705 N. Rapids Road
Manitowoc, WI 54221

In the amount of : \$1,712,148.00
With a 2.7 % contingency of : \$45,625.00
For a project total not to exceed : \$1,757,773.00

**** OR ****

In an amount Not To Exceed : _____

Budget: \$2,139,047.00
Estimate: \$1,803,068.25
Committee Date: 02/22/21
Council Date: 03/03/21

BID TABULATION
UNIT B-21 ASPHALT PAVEMENT RECONSTRUCTION
Monday, February 15, 2021

Bid Item	Unit	Qty	Vinton Const. Co.		MCC, Inc.		Peters Concrete Company		
			Unit Price	Total	Unit Price	Total	Unit Price	Total	
1	Furnish & Install 8" Plain Concrete Pavement	sq. yds.	900	\$45.65	\$41,085.00	\$57.98	\$52,182.00	\$58.00	\$52,200.00
2	Furnish & Install 8" Doweled Concrete Pavement	sq. yds.	500	\$54.65	\$27,325.00	\$67.98	\$33,990.00	\$68.00	\$34,000.00
3	Furnish & Install 8" 3-Day High Early Concrete Pavement	sq. yds.	25	\$60.00	\$1,500.00	\$72.00	\$1,800.00	\$80.00	\$2,000.00
4	Furnish & Install 12" Stone Base	sq. yds.	30,500	\$8.72	\$265,960.00	\$8.25	\$251,625.00	\$8.07	\$246,135.00
5	Excavation	cu. yds.	12,800	\$16.90	\$216,320.00	\$12.37	\$158,336.00	\$19.72	\$252,416.00
6	Furnish & Install Geogrid	sq. yds.	30,500	\$1.75	\$53,375.00	\$2.07	\$63,135.00	\$1.80	\$54,900.00
7	Furnish & Install Extra Stone Base	ton	250	\$13.00	\$3,250.00	\$12.77	\$3,192.50	\$13.00	\$3,250.00
8	Furnish & Install 30" Concrete Curb & Gutter	lin.ft.	11,650	\$13.85	\$161,352.50	\$14.81	\$172,536.50	\$14.45	\$168,342.50
9	Furnish & Install 30" Concrete Curb & Gutter -- Spot	lin.ft.	1,240	\$36.50	\$45,260.00	\$33.00	\$40,920.00	\$37.00	\$45,880.00
10	Furnish & Install 36" Concrete Curb & Gutter (12" Curb Head)	lin.ft.	1,250	\$34.00	\$42,500.00	\$33.00	\$41,250.00	\$33.00	\$41,250.00
11	Furnish & Install 24" Concrete Curb & Gutter	lin.ft.	90	\$35.00	\$3,150.00	\$33.00	\$2,970.00	\$33.00	\$2,970.00
12	Furnish & Install 18" Concrete Curb & Gutter	lin.ft.	30	\$35.00	\$1,050.00	\$32.50	\$975.00	\$33.00	\$990.00
13	Furnish & Install 7" Concrete Driveway Apron	sq.ft.	3,175	\$6.10	\$19,367.50	\$6.65	\$21,113.75	\$5.65	\$17,938.75
14	Furnish & Install 5" Concrete Driveway Apron	sq.ft.	23,600	\$5.20	\$122,720.00	\$6.00	\$141,600.00	\$5.36	\$126,496.00
15	Furnish & Install 7" Concrete Sidewalk	sq.ft.	1,000	\$6.10	\$6,100.00	\$6.64	\$6,640.00	\$5.65	\$5,650.00
16	Furnish & Install 7" Thickened Edge Concrete Sidewalk	sq.ft.	375	\$7.10	\$2,662.50	\$8.50	\$3,187.50	\$8.00	\$3,000.00
17	Furnish & Install 5" Concrete Sidewalk	sq.ft.	9,400	\$5.25	\$49,350.00	\$6.07	\$57,058.00	\$5.26	\$49,444.00
18	Furnish & Install 4" Concrete Sidewalk	sq.ft.	32,500	\$5.00	\$162,500.00	\$5.75	\$186,875.00	\$4.95	\$160,875.00
19	Furnish & Install 7" Concrete Handicap Ramp	sq.ft.	3,900	\$6.60	\$25,740.00	\$6.75	\$26,325.00	\$5.65	\$22,035.00
20	Furnish & Install Truncated Dome	sq. ft.	700	\$28.00	\$19,600.00	\$30.00	\$21,000.00	\$30.00	\$21,000.00
21	Furnish & Install 7" Private Concrete Driveway	sq.ft.	50	\$6.10	\$305.00	\$7.05	\$352.50	\$8.00	\$400.00
22	Furnish & Install 5" Private Concrete Driveway	sq.ft.	260	\$5.30	\$1,378.00	\$8.75	\$2,275.00	\$6.00	\$1,560.00
23	Concrete Pavement Removal	sq. yds.	600	\$1.00	\$600.00	\$4.00	\$2,400.00	\$6.00	\$3,600.00
24	Asphalt Pavement Removal	sq. yds.	26,600	\$2.00	\$53,200.00	\$1.50	\$39,900.00	\$2.75	\$73,150.00
25	Concrete Curb & Gutter Removal	lin.ft.	14,425	\$2.00	\$28,850.00	\$3.08	\$44,429.00	\$2.50	\$36,062.50
26	Asphalt & Concrete Driveway Apron Removal	sq. ft.	25,800	\$0.50	\$12,900.00	\$0.25	\$6,450.00	\$0.45	\$11,610.00
27	Asphalt & Concrete Handicap Ramp Removal	sq. ft.	3,900	\$1.00	\$3,900.00	\$0.25	\$975.00	\$0.75	\$2,925.00
28	Asphalt & Concrete Sidewalk Removal	sq. ft.	43,800	\$0.80	\$35,040.00	\$0.35	\$15,330.00	\$0.95	\$41,610.00
29	Private Concrete Drive Removal	sq.ft.	275	\$1.00	\$275.00	\$0.50	\$137.50	\$3.00	\$825.00
30	Private Asphalt Drive Removal	sq.ft.	1,375	\$1.00	\$1,375.00	\$0.25	\$343.75	\$1.00	\$1,375.00
31	Full Depth Saw Cut	lin.ft.	2,900	\$2.00	\$5,800.00	\$2.50	\$7,250.00	\$2.25	\$6,525.00
32	Saw Cut Curb Head	lin.ft.	15	\$40.00	\$600.00	\$30.50	\$457.50	\$30.00	\$450.00
33	Furnish & Install Drill Tie Bars	each	725	\$7.00	\$5,075.00	\$7.50	\$5,437.50	\$7.50	\$5,437.50
34	Furnish & Install Terrace Restoration	sq. yds.	13,325	\$7.00	\$93,275.00	\$7.00	\$93,275.00	\$7.60	\$101,270.00
35	Furnish & Install Seed, Fertilizer, & Mulch	sq. yds.	13,325	\$1.10	\$14,657.50	\$1.10	\$14,657.50	\$1.10	\$14,657.50
36	Furnish & Install Erosion Mat, CL-1 Type B	sq. yds.	300	\$1.50	\$450.00	\$1.50	\$450.00	\$1.50	\$450.00
37	Furnish & Install Silt Fence	lin.ft.	300	\$3.00	\$900.00	\$3.00	\$900.00	\$2.50	\$750.00

BID TABULATION
UNIT B-21 ASPHALT PAVEMENT RECONSTRUCTION
Monday, February 15, 2021

Bid Item	Unit	Qty	Vinton Const. Co.		MCC, Inc.		Peters Concrete Company	
			Unit Price	Total	Unit Price	Total	Unit Price	Total
38 Adjust Storm Manhole Casting	each	55	\$25.00	\$1,375.00	\$400.00	\$22,000.00	\$10.00	\$550.00
39 Adjust Sanitary Manhole Casting	each	35	\$25.00	\$875.00	\$400.00	\$14,000.00	\$10.00	\$350.00
40 Adjust Inlet Casting	each	60	\$25.00	\$1,500.00	\$100.00	\$6,000.00	\$100.00	\$6,000.00
41 Furnish & Install 48" Storm Manhole	vert.ft.	20	\$100.00	\$2,000.00	\$400.00	\$8,000.00	\$400.00	\$8,000.00
42 Furnish & Install Sanitary Manhole Casting Only	each	8	\$200.00	\$1,600.00	\$850.00	\$6,800.00	\$350.00	\$2,800.00
43 Furnish & Install Storm Manhole Casting Only	each	9	\$200.00	\$1,800.00	\$600.00	\$5,400.00	\$350.00	\$3,150.00
44 Furnish & Install "C" Inlet Casting Only	each	10	\$100.00	\$1,000.00	\$720.00	\$7,200.00	\$550.00	\$5,500.00
45 Furnish & Install "E" Inlet Casting Only	each	10	\$100.00	\$1,000.00	\$725.00	\$7,250.00	\$550.00	\$5,500.00
46 Furnish & Install "C" Inlet w/Casting	each	10	\$1,000.00	\$10,000.00	\$2,100.00	\$21,000.00	\$2,500.00	\$25,000.00
47 Furnish & Install "E" Inlet w/Casting	each	20	\$1,000.00	\$20,000.00	\$2,100.00	\$42,000.00	\$2,500.00	\$50,000.00
48 Furnish & Install 12" Storm Sewer Inlet Lead	lin.ft.	60	\$70.00	\$4,200.00	\$67.50	\$4,050.00	\$80.00	\$4,800.00
49 Furnish & Install 15" Storm Sewer Inlet Lead	lin.ft.	20	\$75.00	\$1,500.00	\$75.00	\$1,500.00	\$100.00	\$2,000.00
50 Furnish & Install 6" Storm Lateral/Mini Sewer/Riser	lin.ft.	50	\$20.00	\$1,000.00	\$85.00	\$4,250.00	\$28.00	\$1,400.00
51 Furnish & Install 12" Storm Sewer	lin.ft.	50	\$65.00	\$3,250.00	\$67.50	\$3,375.00	\$55.00	\$2,750.00
52 Furnish & Install 10" Storm Sewer	lin.ft.	325	\$65.00	\$21,125.00	\$62.00	\$20,150.00	\$44.00	\$14,300.00
53 Furnish & Install 6" Storm Sewer	lin.ft.	70	\$60.00	\$4,200.00	\$58.00	\$4,060.00	\$28.00	\$1,960.00
54 Connect Sump Pump	each	5	\$50.00	\$250.00	\$350.00	\$1,750.00	\$75.00	\$375.00
55 Connect Mini Storm Sewer	each	5	\$50.00	\$250.00	\$350.00	\$1,750.00	\$75.00	\$375.00
56 Remove Inlet/Manhole	each	6	\$200.00	\$1,200.00	\$600.00	\$3,600.00	\$400.00	\$2,400.00
57 Abandon Inlet/Lead	each	7	\$200.00	\$1,400.00	\$500.00	\$3,500.00	\$150.00	\$1,050.00
58 Lot Line Grading	sq. yds.	700	\$6.25	\$4,375.00	\$4.69	\$3,283.00	\$7.90	\$5,530.00
59 Furnish & Install Sanitary Manhole Chimney Seal - (0" - 12")	each	5	\$25.00	\$125.00	\$475.00	\$2,375.00	\$100.00	\$500.00
60 Furnish & Install Sanitary Manhole Chimney Seal - (12" - 18")	each	35	\$25.00	\$875.00	\$665.00	\$23,275.00	\$500.00	\$17,500.00
61 Furnish & Install Sanitary Manhole Chimney Seal - (18"+)	each	5	\$25.00	\$125.00	\$735.00	\$3,675.00	\$100.00	\$500.00
62 Furnish & Install D.O.T. "D-M" Inlet Protection	each	94	\$80.00	\$7,520.00	\$110.00	\$10,340.00	\$110.00	\$10,340.00
63 Furnish & Install 12-inch dia. Curlex Sediment Log	each	25	\$120.00	\$3,000.00	\$120.00	\$3,000.00	\$120.00	\$3,000.00
64 Furnish & Install 15" Reinforced Concrete Culvert	lin.ft.	60	\$85.00	\$5,100.00	\$83.00	\$4,980.00	\$82.00	\$4,920.00
65 Furnish & Install 15" Concrete Apron End Wall	Ea	2	\$750.00	\$1,500.00	\$600.00	\$1,200.00	\$900.00	\$1,800.00
66 Furnish & Install 24" Reinforced Concrete Culvert	lin.ft.	310	\$85.00	\$26,350.00	\$90.00	\$27,900.00	\$86.50	\$26,815.00
67 Furnish & Install 24" Concrete Apron End Wall	Ea	12	\$100.00	\$1,200.00	\$950.00	\$11,400.00	\$1,150.00	\$13,800.00
68 Miscellaneous Removals (Reid Golf Course Parking Lot work)	lump sum	1	\$2,000.00	\$2,000.00	\$2,510.00	\$2,510.00	\$1,000.00	\$1,000.00
69 Furnish & Install 30" Catch Basin w/Casting	each	2	\$1,750.00	\$3,500.00	\$1,750.00	\$3,500.00	\$1,400.00	\$2,800.00
70 Furnish & Install 96" Diameter Storm Manhole (with Sump and Casting)	vert.ft.	8	\$650.00	\$5,200.00	\$650.00	\$5,200.00	\$800.00	\$6,400.00
71 Notify Property Owners	lump sum	1	\$2,000.00	\$2,000.00	\$1,801.00	\$1,801.00	\$40,250.00	\$40,250.00
72 Furnish & Install Traffic Control	lump sum	1	\$41,000.00	\$41,000.00	\$24,000.00	\$24,000.00	\$25,000.00	\$25,000.00
73 Excavate & Haul Contaminated Soil	ton	500	\$0.01	\$5.00	\$69.50	\$34,750.00	\$1.00	\$500.00
Bid Total:				\$1,712,148.00		\$1,872,555.50		\$1,912,344.75

City of Appleton 2021 Write-Off List

The following accounts will be posted on the City's website and published in The Post Crescent unless they filed for bankruptcy or are confirmed deceased

Addresses shown are the last known location of the individual or business.

Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
A/R	09/16/2016	2	AMY YOUNG	223 S MEMORIAL DR APPLETON, WI 54911	126.45	VEHICLE EXTRICATION
A/R	01/27/2017	3	MATTHEW PYNENBERG	1101 SAUNDERS RD # 6 KAUKAUNA, WI 54130	67.35	TRAFFIC SIGN DAMAGE
A/R	02/06/2017	4	MARCUS A PROTSMAN	35 WOODMERE CT APT 1 APPLETON, WI 54911	124.56	TRAFFIC SIGN DAMAGE
A/R	02/10/2017	5	HEIDI SMITH	1620 HOLLAND RD #201 APPLETON, WI 54911	5.25	POLICE RECORDS REQUEST
A/R	02/10/2017	6	JUSTUS POEHLIS	218 E SOUTH ISLAND ST #201 APPLETON, WI 54915	8.25	POLICE RECORDS REQUEST
A/R	03/02/2017	8	SIGNARAMA	2428 W NORDALE DR APPLETON, WI 54914	25.00	BUSINESS MAILING ADDRESS LIST
A/R	03/09/2017	9	JOSHUA J TELLEFSEN	405 S 14TH ST ESCANABA, MI 49829	89.97	HAZ MAT CLEANUP
A/R	03/27/2017	10	CHRISTOPHER HARRIS	681 S MAIN ST #1 FOND DU LAC, WI 54935	83.67	TRAFFIC SIGN DAMAGE
A/R	03/27/2017	12	SHAWN WEYENBERG	207 E MAIN ST WEYAUWEGA, WI 54983	515.90	TRAFFIC DAMAGE
A/R	04/11/2017	14	ATTY GENELLE M JOHNSON	225 N RICHMOND ST #207 APPLETON, WI 54911	13.00	POLICE RECORDS REQUEST
A/R	04/11/2017	15	ATTY GENELLE JOHNSON	225 N RICHMOND ST #207 APPLETON, WI 54911	5.00	POLICE RECORDS REQUEST
A/R	04/11/2017	16	ARELLANO & PHEBUS SC	1468 N HIGH POINT RD #102 MIDDLETON, WI 53562	8.25	POLICE RECORDS REQUEST
A/R	04/11/2017	17	JOHN OLEN	N8690 FIRELANE 6 MENASHA, WI 54952	3.25	POLICE RECORDS REQUEST
A/R	04/14/2017	18	KEILI SUMMERS	341 LISBON AVE MENASHA, WI 54952	5.00	POLICE RECORDS REQUEST
A/R	05/01/2017	19	JOHN K PIKE	377 S KARLYN ST KIMBERLY, WI 54136	3.75	POLICE RECORDS REQUEST
A/R	05/05/2017	20	CORY A SMITH	9 RAINBOW CT APPLETON, WI 54915	189.39	HAZ MAT CLEANUP
A/R	05/05/2017	21	LIBERTY MUTUAL	PO BOX 7207 LONDON, KY 40741	1.75	POLICE RECORDS REQUEST
A/R	05/05/2017	22	JACOB LEE KING	361 ELM ST MENASHA, WI 54952	72.97	HAZ MAT CLEANUP
A/R	05/12/2017	23	CORY A SMITH	9 RAINBOW CT APPLETON, WI 54915	71.74	SWEEP AFTER ACCIDENT
A/R	05/12/2017	25	THOMAS LEE BARTLETT	E6815 PIGEON RIVER SHORES MARION, WI 54950	100.00	TRAFFIC DAMAGE
A/R	06/09/2017	29	LOUIS S CAMPSHURE	2404 LONGTAIL BEACH LN SUAMICO, WI 54173	73.77	HAZ MAT CLEANUP
A/R	06/09/2017	30	EMILY J GRUNWALD	1160 CENTRAL ST #D OSHKOSH, WI 54901	90.77	HAZ MAT CLEANUP
A/R	06/16/2017	32	DOUG C FAR	109 E SOUTH ST WEYAUWEGA, WI 54983	73.77	HAZ MAT CLEANUP
A/R	06/23/2017	33	GRANT STROOK	7540 RICHTER LN LARSEN, WI 54947	3.75	POLICE RECORDS REQUEST
A/R	06/30/2017	34	JASON M MARX	W3364 CTY RD S APPLETON, WI 54913	61.59	SWEEP AFTER ACCIDENT
A/R	06/30/2017	35	AMY M WILDE	213 S WILLIAMS ST COMBINED LOCKS, WI 54113	927.15	TRAFFIC DAMAGE
A/R	07/07/2017	36	ANDREW VAN BOXTEL	1639 ELMWOOD AVE #1 OSHKOSH, WI 54901	1.75	POLICE RECORDS REQUEST
A/R	07/07/2017	37	CHLOE MAE OLSON	1020 1/2 N DIVISION ST APPLETON, WI 54911	64.33	TRAFFIC SIGN DAMAGE
A/R	07/14/2017	38	MICHELLE HOLZKNECHT	515 E COOLIDGE AVE APPLETON, WI 54915	14.00	POLICE RECORDS REQUEST
A/R	08/11/2017	41	LUIS SOSA LANDA	991 7TH ST #C MENASHA, WI 54952	500.00	VEHICLE FIRE FEE
A/R	09/01/2017	43	HAL J WARFIELD	94 FOX ST MENASHA, WI 54952	73.77	HAZ MAT CLEANUP
A/R	09/01/2017	44	WILL K MICKY	989 HACKER RD APT 7 BRILLION, WI 54110	90.77	HAZ MAT CLEANUP
A/R	09/01/2017	45	RYAN BROADHAGEN	W6848 CURT BLACK RD SHAWANO, WI 54166	90.77	HAZ MAT CLEANUP
A/R	09/08/2017	47	KRISTOFOR J MILNER	1524 N OWAISSA ST APPLETON, WI 54911	3.50	POLICE RECORDS REQUEST
A/R	09/29/2017	54	JESSICA M SMITH	1312 N PERKINS ST #10 APPLETON, WI 54914	9.00	POLICE RECORDS REQUEST
A/R	10/06/2017	56	TERESA YAKES	PO BOX 9 WINNEBAGO, WI 54985	450.00	VEHICLE FIRE FEE
A/R	10/06/2017	57	DEVON STRINGER	246 N FOWLER ST OCONOMOWOC, WI 53066	40.00	RETURNED CHECK FEE
A/R	10/06/2017	58	JOSE LEON	850 1/2 THIRD ST MENASHA, WI 54952	4.75	POLICE RECORDS REQUEST
A/R	10/13/2017	60	LOUIS A AFFELDT (deceased)	W3696 KRUEGER RD SEYMOUR, WI 54165	228.87	BARRICADE FOR ACCIDENT SITE
A/R	10/20/2017	61	SKYLAR M MCGINNIS	222 LOPER CT NEENAH, WI 54956	107.77	HAZ MAT CLEANUP
A/R	11/03/2017	65	JARTAVIS L MOSS	3119 CARNEY AVE MARINETTE, WI 54143	90.77	HAZ MAT CLEANUP
A/R	11/03/2017	66	MITCHELL KWIATKOWSKI	721 E LINDBERGH ST APPLETON, WI 54911	6.25	POLICE RECORDS REQUEST
A/R	11/09/2017	67	SKYLAR M MCGINNIS	222 LOPER CT NEENAH, WI 54956	98.64	HYDRANT DAMAGE
A/R	11/09/2017	68	SIERRA ACUNA	240 W LAKE AVE WISCONSIN DELLS, WI 53965	1.75	POLICE RECORDS REQUEST
A/R	11/20/2017	71	LAURIE DAVIS	3316 N RACINE ST APPLETON, WI 54911	2.50	POLICE RECORDS REQUEST
A/R	12/01/2017	74	MARGARET HILL (deceased)	330 E FIRST AVE APPLETON, WI 54911	73.77	HAZ MAT CLEANUP

Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
A/R	12/01/2017	75	ERIN D WERTH	3083 GREEN MEADOW DR #1 APPLETON, WI 54914	73.77	HAZ MAT CLEANUP
A/R	12/08/2017	77	HOLLY R ROWE	1705 N UNION ST APPLETON, WI 54911	90.77	HAZ MAT CLEANUP
2017 A/R Total:					<u>4,868.80</u>	
A/R	01/12/2018	81	SAI VA YANG	1919 S 22ND ST SHEBOYGAN, WI 53081	107.77	HAZ MAT CLEANUP
A/R	01/12/2018	82	AMY SHAFT	2950 W SPENCER ST APT O11 APPLETON, WI 54914	40.00	RETURNED CHECK FEE
A/R	01/12/2018	83	JORGIA DIAZ	841 2ND ST MENASHA, WI 54952	226.32	HAZ MAT CLEANUP
A/R	01/19/2018	84	ROMANUCCI & BLANDIN	321 N CLARK ST STE 900 CHICAGO, IL 60654	3.50	POLICE RECORDS REQUEST
A/R	01/19/2018	86	JAMIE UNIQUE BASQUEZ	306 W VALLEY RD APT 5 APPLETON, WI 54915	541.06	TRAFFIC DAMAGE
A/R	01/26/2018	88	MATTHEW SHIELDS	201 1/2 E WILSON AVE APPLETON, WI 54915	6.75	POLICE RECORDS REQUEST
A/R	02/05/2018	90	TONI M HERNANDEZ	2600 S BERRY DR APPLETON, WI 54915	45.43	SWEEP AFTER ACCIDENT
A/R	02/09/2018	91	JASON L ZIMMERMAN	2716 FINGER RD #B GREEN BAY, WI 54302	2,427.04	TRAFFIC DAMAGE
A/R	02/23/2018	92	LAHKEESHA A GHASTIN	833 W FOURTH ST APPLETON, WI 54914	39.89	HAZ MAT CLEANUP
A/R	02/23/2018	93	BENJAMIN D BRULLA	1673 S NICOLET RD #8 APPLETON, WI 54914	39.89	HAZ MAT CLEANUP
A/R	02/23/2018	94	BRENDA HENES	424 ARAGON ST IRON MOUNTAIN, MI 49801	158.54	HAZ MAT CLEANUP
A/R	03/23/2018	100	JODY M WALBRIDGE	820 W KAMPS AVE APPLETON, WI 54914	158.54	HAZ MAT CLEANUP
A/R	03/23/2018	101	BIBIANA LARA CORTES	1219 E ROELAND AVE APPLETON, WI 54915	6.50	POLICE RECORDS REQUEST
A/R	03/23/2018	102	TRISTAN GREELY	1121 MELISSA ST MENASHA, WI 54952	6.50	POLICE RECORDS REQUEST
A/R	03/28/2018	106	LAVAUGHNTE CARSON	2708 E PLANK RD #13 APPLETON, WI 54915	84.48	TRAFFIC SIGN DAMAGE
A/R	04/06/2018	107	BAUER & FARRIS LLC	103 W COLLEGE AVE STE 410 APPLETON, WI 54911	18.75	POLICE RECORDS REQUEST
A/R	04/06/2018	108	KANE A DENTON	1004 APPLE BLOSSOM DR #110 NEENAH, WI 54956	90.77	HAZ MAT CLEANUP
A/R	04/13/2018	109	WILLIAM J LUTZE	21 WOODMERE CT #3 APPLETON, WI 54911	124.71	TRAFFIC SIGN DAMAGE
A/R	04/27/2018	110	BRAYAN M RODRIGUEZ	124 LAMPLIGHTER DR #5 KAUKAUNA, WI 54130	482.67	HYDRANT DAMAGE
A/R	05/04/2018	111	ROBERT C BROWN	207 W FOSTER ST APPLETON, WI 54915	73.77	HAZ MAT CLEANUP
A/R	05/04/2018	114	LEGAL ACTION OF WI	201 W WALNUT ST STE 203 GREEN BAY, WI 54303	19.50	POLICE RECORDS REQUEST
A/R	05/11/2018	115	KYRA M VOIGTMAN	710 W FRANKLIN ST APPLETON, WI 54914	73.77	HAZ MAT CLEANUP
A/R	05/11/2018	116	KELLY J LANGLOIS	W3130 BROADWAY DR LOT 57 APPLETON, WI 54914	513.58	HYDRANT DAMAGE
A/R	05/18/2018	119	RORY GRIFFIN	1248 N 68TH ST APT 206 MILWAUKEE, WI 53213	141.54	HAZ MAT CLEANUP
A/R	06/01/2018	121	RANDY R REYNEBEAU	500 E HOOVER AVE APPLETON, WI 54915	590.77	EXTRICATION FEE & HAZ MAT CLEANUP
A/R	06/15/2018	127	JOSHUA W HAND	PO BOX 261 INDIAN RIVER, MI 49749	94.30	TRAFFIC SIGN DAMAGE
A/R	06/29/2018	134	ALICIA R SPRANGERS	526 WHITNEY ST KAUKAUNA, WI 54130	141.54	HAZ MAT CLEANUP
A/R	06/29/2018	135	DANIEL L LAWRENZ	1515 VANDENBROEK RD #54 LITTLE CHUTE, WI 54140	141.54	HAZ MAT CLEANUP
A/R	07/13/2018	139	JASMINE TRIPLETT	2540 N 48TH ST MILWAUKEE, WI 53210	5.50	POLICE RECORDS REQUEST
A/R	07/27/2018	144	AHMED AL BAWI	3019 CHAIN DR APT 16 MENASHA, WI 54952	166.74	TRAFFIC SIGN DAMAGE
A/R	08/24/2018	159	ALEXANDER HOIER	N11327 HWY 45 CLINTONVILLE, WI 54929	107.77	HAZ MAT CLEANUP
A/R	08/31/2018	165	PANTHER BASEBALL CLUB	W3035 EDGEWOOD TRAIL APPLETON, WI 54913	6,500.00	CONCESSION AGREEMENT
A/R	08/31/2018	170	ALEXANDER R GREENING	901 E MARQUETTE ST APPLETON, WI 54911	2,141.02	TRAFFIC DAMAGE & HAZ MAT CLEANUP
A/R	08/31/2018	171	CHAD ELLIS (deceased)	514 E MURRAY AVE APPLETON, WI 54915	90.77	HAZ MAT CLEANUP
A/R	09/17/2018	186	KILEY N VOLDEN	1733A ALGOMA BLVD OSHKOSH, WI 54901	73.77	HAZ MAT CLEANUP
A/R	09/28/2018	207	PANTHER BASEBALL CLUB	W3035 EDGEWOOD TRAIL APPLETON, WI 54913	1,100.00	BALL DIAMOND RENTAL
A/R	09/28/2018	212	NORTH SIDE SIZZLE SOFTBALL CLUB	4401 N HAYMEADOW AVE APPLETON, WI 54913	102.71	BALL DIAMOND RENTAL
A/R	09/28/2018	213	SPRING R ROBERTS	1501 E ROELAND AVE APPLETON, WI 54915	67.06	TRAFFIC SIGN DAMAGE
A/R	09/28/2018	217	MICHAEL A CONLON	2840 N PARK DRIVE LN APPLETON, WI 54911	133.54	HAZ MAT CLEANUP
A/R	10/05/2018	235	ADAM N PEPERAK (deceased)	N9324 EXPLORATION AVE APPLETON, WI 54915-8773	78.27	HAZ MAT CLEANUP
A/R	10/05/2018	236	EMILY A STIEVE	3640 CHERRYVALE CIR #5 APPLETON, WI 54913	184.32	HAZ MAT CLEANUP
A/R	10/12/2018	294	MICHAEL K SCHLAVENSKY	1720 E MARQUETTE ST APPLETON, WI 54911	179.82	HAZ MAT CLEANUP
A/R	10/19/2018	362	RYAN M JACOBS	539 N LAWE ST APPLETON, WI 54911	129.04	HAZ MAT CLEANUP
A/R	10/19/2018	363	COLLIN L DERCKS	N255 DEBRUIN RD KAUKAUNA, WI 54130	129.04	HAZ MAT CLEANUP
A/R	11/15/2018	1043	ERIC C GRODE	218 E RANDALL ST APT 426 APPLETON, WI 54911	129.04	HAZ MAT CLEANUP
A/R	11/15/2018	1044	MANETTE A KELLY	121 VIOLA AVE #D OSHKOSH, WI 54901	129.04	HAZ MAT CLEANUP

Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
A/R	11/15/2018	1048	STEPHANIE A OPPOR	1012 W FRANCES ST APPLETON, WI 54914	78.27	HAZ MAT CLEANUP
A/R	12/03/2018	1133	TYLER ASHLEY KEEL (deceased)	707 E BREWSTER ST APPLETON, WI 54911	250.00	TRAFFIC DAMAGE
A/R	12/03/2018	1134	WENDY ENDRES	822 W FRANCES ST APPLETON, WI 54914	268.28	BARRICADE FOR SWAT INCIDENT
A/R	12/07/2018	1192	JAMES D GRANTLIN	531 1/2 W COLLEGE AVE APPLETON, WI 54911	14.38	HAZ MAT CLEANUP
A/R	12/07/2018	1219	PEGGY J ESCHKE	2608 S EAST ST APPLETON, WI 54915	138.12	TRAFFIC SIGN DAMAGE
A/R	12/07/2018	1222	CODY J TERRY	2001 OAKRIDGE AVE KAUKAUNA, WI 54130	78.27	HAZ MAT CLEANUP
A/R	12/07/2018	1224	SAMANTHA BIESE	1191 VALLEY RD APT 3 APPLETON, WI 54915	73.77	HAZ MAT CLEANUP
2018 A/R Total:					18,747.96	

Accounts Receivable Total \$ 23,616.76

PP	2017	31-0-0463-58	ACCENT CUSTOM COMPONENTS INC	N2091 GREENVILLE DR GREENVILLE, WI 54942-9707	121.34	2017 Personal Property Tax
PP	2017	31-0-1875-00	MINUTEMAN PRESS: FOX RIVER PRINTING INC	2444 W COLLEGE AVE APPLETON, WI 54914-4602	60.67	2017 Personal Property Tax
PP	2017	31-1-0385-10	GOSIA'S PHOTOGRAPHY LLC	5009 N PROVIDENCE AVE APPLETON, WI 54913	132.58	2017 Personal Property Tax
PP	2017	31-1-0981-30	ALWAYS IN MOTION TRUCKING LLC	2201 E ENTERPRISE AVE APPLETON, WI 54913	1,642.50	2017 Personal Property Tax
PP	2017	31-1-1200-20	BRETTS CYCLE REPAIR LLC	1212 WISCONSIN CT APPLETON, WI 54911	56.17	2017 Personal Property Tax
PP	2017	31-1-1478-20	4C ENERGY CONTROL SOLUTIONS LLC	2001 E GLENDALE AVE APPLETON, WI 54911	420.16	2017 Personal Property Tax
PP	2017	31-1-2198-00	RICE MANAGEMENT INC	330 E KILBOURN AVE TWO PLAZA EAST STE 1085 MILWAUKEE, WI 53202	1,442.52	2017 Personal Property Tax
PP	2017	31-1-2655-00	THE WASHBASKET: FORGE PROPERTIES LLC	840 W FRONT ST APPLETON, WI 54914-5465	114.59	2017 Personal Property Tax
PP	2017	31-2-0050-00	ADVANCED WORKFORCE INC	221 W COLLEGE AVE - FLOOR 2 APPLETON, WI 54911	26.96	2017 Personal Property Tax
PP	2017	31-2-0630-00	BOLD SALONS LLC	207 W COLLEGE AVE APPLETON, WI 54911	175.26	2017 Personal Property Tax
PP	2017	31-2-0830-40	FOX CITY MARKETING INC	100 W LAWRENCE ST #212 APPLETON, WI 54911	449.39	2017 Personal Property Tax
PP	2017	31-2-2629-70	UNIQUE PERCEPTION LLC	10317 MAHONIA ST CHARLOTTE, NC 28277	33.70	2017 Personal Property Tax
PP	2017	31-2-2765-00	PAVANA LLC	PO BOX 303 BRADENTON BEACH, FL 34217-0303	2,754.73	2017 Personal Property Tax
PP	2017	31-2-3097-40	PEERLESS DESIGN STUDIO LLC	311 E COLLEGE AVE APPLETON, WI 54911	56.17	2017 Personal Property Tax
PP	2017	31-2-3230-90	PROACTIVE CONSULTING LLC	103 W COLLEGE AVE #508 APPLETON, WI 54911	6.74	2017 Personal Property Tax
PP	2017	31-2-3729-90	SHE. HAIR & BOUTIQUE LLC C/O ADDEY CRONKRITE	2512 N ERB ST APPLETON, WI 54911	184.24	2017 Personal Property Tax
PP	2017	31-3-0020-00	THE ADVISORY GROUP INC	222 S STATE ST APPLETON, WI 54911	150.55	2017 Personal Property Tax
PP	2017	31-3-0689-90	HMONG CONNECTION SERVICES LLC	206 S MEMORIAL DR APPLETON, WI 54911	33.70	2017 Personal Property Tax
PP	2017	31-3-0870-20	KING'S BARBER SHOP	1343 W WISCONSIN AVE APPLETON, WI 54914-3263	150.55	2017 Personal Property Tax
PP	2017	31-3-0908-00	KUSTOM KITCHEN & BATH C/O ROBERT VANEGEREN	618 KAREN LN GREEN BAY, WI 54301	258.40	2017 Personal Property Tax
PP	2017	31-3-0940-30	L&J AUTOBODY	1510 W CIVIC ST APPLETON, WI 54914	105.60	2017 Personal Property Tax
PP	2017	31-3-1566-10	VAL U BEAUTY SUPPLY LLC	609 W COLLEGE AVE APPLETON, WI 54911	17.98	2017 Personal Property Tax
PP	2017	31-3-1628-10	WILDE WEB MARKETING LLC	2330 W CHARLES ST APPLETON WI 54914	112.35	2017 Personal Property Tax
PP	2017	31-3-1630-10	WHIMSICAL CHARM LLC	107 S LINWOOD AVE APPLETON, WI 54914-4924	130.33	2017 Personal Property Tax
PP	2017	31-3-1890-40	METRO PCS C/O ABBAS AMIN	100 S LOCUST ST APPLETON, WI 54911	56.17	2017 Personal Property Tax
PP	2017	31-4-0018-00	ADAGIO THERAPY LLC C/O PAMELA BILYEU	611 N LYNNDALE DR #K APPLETON, WI 54914	42.70	2017 Personal Property Tax
PP	2017	31-4-0018-20	ADVANCED MOVEMENT STUDIO LLC: KEEN HEALTH LLC	1790 W ROSELAWN DR APPLETON, WI 54914-6956	323.56	2017 Personal Property Tax
PP	2017	31-4-0019-50	ADVISORS OF AMERICA C/O YIA MICHAEL THAO	1001 JOHNSON PKWY SAINT PAUL, MN 55106	56.17	2017 Personal Property Tax
PP	2017	31-4-0150-20	BIRDDOG OUTFITTERS LLC	1835 E EDGEWOOD DR APPLETON, WI 54913-9325	150.55	2017 Personal Property Tax
PP	2017	31-4-0243-00	FEATHER AND BONE LLC	800 S LAWE ST APPLETON, WI 54915	130.33	2017 Personal Property Tax
PP	2017	31-4-0324-20	FANTASTIC SAMS - APPLETON	3020 E COLLEGE AVE APPLETON, WI 54915	449.39	2017 Personal Property Tax
PP	2017	31-4-0541-10	INSPIRE FITNESS STUDIO LLC C/O JENN ZEINER	1607 S ALICIA DR APPLETON, WI 54914	139.31	2017 Personal Property Tax
PP	2017	31-4-0716-50	MILLARD MUSIC STUDIO/BREATHING ROOM YOGA C/O RENEE MILLARD	500 E EAGLE FLATS PKWY #312 APPLETON, WI 54915-9204	121.34	2017 Personal Property Tax
PP	2017	31-4-0728-00	MOBILE HELPDESK LLC	206 S FIDELIS ST APPLETON, WI 54915	161.77	2017 Personal Property Tax
PP	2017	31-4-0941-20	ROCK GARDEN STUDIO	101 W EDISON AVE #120 APPLETON, WI 54915	501.05	2017 Personal Property Tax
PP	2017	31-4-1099-70	TRI-MANOR LTD	1312 S MONROE ST APPLETON, WI 54915	139.31	2017 Personal Property Tax
PP	2017	31-4-1130-32	UPCYCLED REMAINS C/O CHRISTINE ABRESCH	137 S WALTER AVE APPLETON, WI 54915	33.70	2017 Personal Property Tax

Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
PP	2017	31-4-1130-38	URBAN FIT WI LLC C/O NANCY WARNER	1006 S LAWE ST APPLETON, WI 54915	337.04	2017 Personal Property Tax
PP	2017	31-4-1198-20	THE YOGA LOFT: ADVANCED MOVEMENT STUDIO LLC	101 W EDISON AVE #110 APPLETON, WI 54915	130.33	2017 Personal Property Tax
PP	2017	31-4-1650-00	AMAZING QUICK CLEAN LAUNDRY	2200 E NEWBERRY ST APPLETON, WI 54915	442.64	2017 Personal Property Tax
PP	2017	31-5-0250-90	BLUE 2.0 LLC	7342 MANCHESTER RD 2ND FLOOR ST LOUIS, MO 63143	496.56	2017 Personal Property Tax
PP	2017	31-5-0648-70	EMERALD TAX & ACCOUNTING LLC	841 E APPLE TREE LN APPLETON, WI 54911	26.96	2017 Personal Property Tax
PP	2017	31-5-0770-20	INSPIRATIONS DANCE AND FITNESS LLC	400 N RICHMOND ST #E APPLETON WI 54911	258.40	2017 Personal Property Tax
PP	2017	31-5-1650-00	ONYX SALON SPA C/O EDWARD IGL	270 KAUKAUNA ST MENASHA, WI 54952-3022	220.21	2017 Personal Property Tax
PP	2017	31-5-2430-20	A-ACTION STEAMWAY LLC	PO BOX 1616 APPLETON, WI 54912	224.69	2017 Personal Property Tax
PP	2017	31-5-2482-20	ALL AMERICAN POOL & SPA	PO BOX 143 MENASHA, WI 54952-0143	47.18	2017 Personal Property Tax
PP	2017	31-5-2496-20	STUDIO H BOUTIQUE RECORDING STUDIO C/O TONY ANDERS	W6384 BIRMINGHAM ST GREENVILLE, WI 54942	56.17	2017 Personal Property Tax
PP	2017	31-5-2538-00	APPLETON PET SPA LLC	400 N RICHMOND ST #D APPLETON WI 54911	150.55	2017 Personal Property Tax
PP	2017	31-5-2701-10	TERRAFIN CONSULTING LLC	1665 LAKESHORE DR MENASHA, WI 54952-1023	56.17	2017 Personal Property Tax
PP	2017	31-5-2797-40	CHAMPTIONS MARTIAL ARTS LLC	956 W NORTHLAND AVE APPLETON, WI 54914-1421	316.81	2017 Personal Property Tax
PP	2017	31-5-2961-30	EAGLE VAPOR C/O YVETTE CORNELIUS	1117 N BADGER AVE #D APPLETON WI 54914	24.72	2017 Personal Property Tax
PP	2017	31-5-2975-25	ELITE IT: CNR ENTERPRISES INC	1030 E 10TH AVE #308 BROOMFIELD, CO 80020	69.65	2017 Personal Property Tax
PP	2017	31-5-2979-25	CCS SYSTEMS INC C/O GREG HARDY	PO BOX 627 WEYAUWEGA, WI 54983	134.81	2017 Personal Property Tax
PP	2017	31-5-2998-25	FAMILY CHRISTIAN STORES LLC	5300 PATTERSON AVE SE GRAND RAPIDS, MI 49530	503.32	2017 Personal Property Tax
PP	2017	31-5-3425-81	KELLIE'S CHILD CARE C/O KELLIE JOHNSON	N9517 JEFF CT APPLETON, WI 54915	44.93	2017 Personal Property Tax
PP	2017	31-5-3512-63	LOUIS ALTERATIONS C/O KEVIN & MYONG MURPHY	1627 N RICHMOND ST APPLETON, WI 54914	186.51	2017 Personal Property Tax
PP	2017	31-5-3552-40	MASAJE A BODYWORK STUDIO C/O KATE SMITH	1731 W WASHINGTON ST #C APPLETON WI 54914	31.46	2017 Personal Property Tax
PP	2017	31-5-3840-00	RADIO SHACK #01-6273: GENERAL WIRELESS OPER INC	300 RADIO SHACK CIR FT WORTH, TX 76102	105.60	2017 Personal Property Tax
PP	2017	31-5-4315-10	WILSON FINANCIAL	103 W COLLEGE AVE #304 APPLETON, WI 54911-5744	56.17	2017 Personal Property Tax
PP	2017	31-6-1469-70	CHAIR INSIDE THE CORNER BARBER SHOP C/O BOBBIE JO SIEBERS	123 W GLENDALE AVE APPLETON, WI 54911	22.47	2017 Personal Property Tax
PP	2017	31-6-1545-20	SOUL REFLECTION PHOTOGRAPHY C/O REBECCA REPERT-KLICH	2909 N UNION ST #11 APPLETON, WI 54911	177.51	2017 Personal Property Tax
PP	2017	31-6-1940-00	THE CORNER BARBERSHOP C/O DON VERKUYLEN	N8774 FIRELANE 1 MENASHA, WI 54954	15.72	2017 Personal Property Tax
PP	2017	31-6-2024-50	THE COMMERCIAL PLACE/PLACE PERFECT REALTY C/O MICHAEL KUNESH	3400 N DURKEE ST APPLETON, WI 54911	33.70	2017 Personal Property Tax
PP	2017	31-6-2411-10	HMONG WISCONSIN RADIO	536 E LAYTON AVE APPLETON, WI 54915-2125	242.66	2017 Personal Property Tax
PP	2017	31-6-2428-80	J MARKLEY BARBERSHOP LLC	123 W GLENDALE AVE APPLETON, WI 54911	17.98	2017 Personal Property Tax
PP	2017	31-6-2432-00	J&J ELECTRONICS OF APPLETON	2518 N RICHMOND ST APPLETON, WI 54911	377.49	2017 Personal Property Tax
PP	2017	31-6-2457-80	CHAIR INSIDE THE CORNER BARBER SHOP C/O MARIAH KNOX	123 W GLENDALE AVE APPLETON WI 54911	22.47	2017 Personal Property Tax
PP	2017	31-6-2459-30	KOSS REAL PROPERTY C/O JOHN KOSS	324 E PERSHING ST APPLETON WI 54911	31.46	2017 Personal Property Tax
PP	2017	31-6-2528-40	MELISSA ALDERTON PHOTOGRAPHY	1021 1/2 N DREW ST APPLETON, WI 54911	67.41	2017 Personal Property Tax
PP	2017	31-6-2538-35	MOSQUITO CREEK LLC	205 W WISCONSIN AVE APPLETON, WI 54911-4343	341.53	2017 Personal Property Tax
PP	2017	31-6-2566-20	ONE WORLD MARTIAL ARTS LLC	324 W WISCONSIN AVE APPLETON, WI 54911	110.09	2017 Personal Property Tax
PP	2017	31-6-2611-25	PERSONAL FITNESS TRAINERS LLC	4732 W GRAND MEADOWS DR APPLETON, WI 54914	175.26	2017 Personal Property Tax
PP	2017	31-6-2649-30	SAI RAM COIN LAUNDRY	253 W NORTHLAND AVE APPLETON, WI 54911-2016	635.87	2017 Personal Property Tax
PP	2017	31-6-2699-20	TASTE OF THE WINDY CITY	3402 N RICHMOND ST APPLETON, WI 54911	256.16	2017 Personal Property Tax
PP	2017	31-7-2702-00	ADRIANA'S BEAUTY SALON	2438 W COLLEGE AVE APPLETON, WI 54914	69.65	2017 Personal Property Tax
PP	2017	31-8-4060-10	MEXICANA TRAVEL C/O MONICA GALINDO	2186 S MEMORIAL DR APPLETON, WI 54915	225.31	2017 Personal Property Tax
PP	2017	31-9-0002-35	AE JEWELERS	971 S GREEN BAY RD NEENAH, WI 54956	4,465.61	2017 Personal Property Tax
PP	2017	31-9-0019-80	ANGEL CORNER DAYCARE C/O STEPHANIE SCHMIDT	30 WELCOME CIR APPLETON, WI 54915	45.94	2017 Personal Property Tax
PP	2017	31-9-0174-20	FREDDY'S AUTO SERVICE C/O ALFREDO ESCUDERO	1045 ONEIDA ST MENASHA, WI 54952-2683	153.93	2017 Personal Property Tax
PP	2017	31-9-0175-01	T-MOBILE STORE	3825 E CALUMET ST #100 APPLETON WI 54915-4159	56.27	2017 Personal Property Tax
PP	2017	31-9-0178-00	GORDMAN INC #14	1926 S 67TH ST OMAHA, NE 68106	2,554.68	2017 Personal Property Tax
PP	2017	31-9-0257-20	LETI Y DAYI JEWELRY C/O MARIA & ROBERTO MARTINEZ	131 E WISCONSIN AVE APPLETON, WI 54911-4817	32.16	2017 Personal Property Tax

Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
PP	2017	31-9-0361-40	HWA RANG DO APPLETON ACADEMY C/O DON CONE	2125 S SCHAEFER ST APPLETON, WI 54915	105.69	2017 Personal Property Tax
PP	2017	31-9-0757-80	UNITED REALTY FOX VALLEY C/O SUE ANNE HARTFIEL	W5087 FOX LA SHERWOOD, WI 54169-9711	112.54	2017 Personal Property Tax
PP	2017	31-9-0900-90	MASSAGE BY MANDY LLC	2400 S KENSINGTON DR #400 APPLETON WI 54915	33.76	2017 Personal Property Tax
2017 PP Total:					<u>25,246.73</u>	
PP	2018	31-0-1875-00	MINUTEMAN PRESS: FOX RIVER PRINTING	2444 W COLLEGE AVE APPLETON, WI 54914-4602	98.41	2018 Personal Property Tax
PP	2018	31-1-0385-10	GOSIA'S PHOTOGRAPHY LLC	5009 N PROVIDENCE AVE APPLETON, WI 54913	141.88	2018 Personal Property Tax
PP	2018	31-1-1200-20	BRETT'S CYCLE REPAIR	1212 WISCONSIN CT APPLETON, WI 54911	66.37	2018 Personal Property Tax
PP	2018	31-1-1250-60	CASINO EVENTS LLC	3200 N RANKIN ST APPLETON, WI 54911	57.20	2018 Personal Property Tax
PP	2018	31-1-1330-20	DOCK SYSTEMS USA LLC	PO BOX 2486 APPLETON, WI 54912-2486	25.18	2018 Personal Property Tax
PP	2018	31-1-1503-90	FOX VALLEY CHOP SHOP LLC	1211 E WISCONSIN AVE APPLETON, WI 54911	45.76	2018 Personal Property Tax
PP	2018	31-1-1532-40	DIETER'S ALE HAUS: DIETER'S PLACE LLC	830 E NORTHLAND AVE APPLETON, WI 54911	125.87	2018 Personal Property Tax
PP	2018	31-1-1646-01	HEALTH DIRECT INSTITUTIONAL PHARMACY	3701 E EVERGREEN DR #1000 APPLETON WI 54913	259.04	2018 Personal Property Tax
PP	2018	31-1-1818-93	LORE LLC	1421 N KENILWORTH AVE APPLETON WI 54911	57.20	2018 Personal Property Tax
PP	2018	31-1-2198-00	RICE MANAGEMENT INC	330 E KILBOURN AVE TWO PLAZA EAST STE 1085 MILWAUKEE, WI 53202	1,286.09	2018 Personal Property Tax
PP	2018	31-1-2655-00	THE WASHBASKET: FORGE PROPERTIES LLC	840 W FRONT ST APPLETON, WI 54914-5465	105.27	2018 Personal Property Tax
PP	2018	31-2-0050-00	ADVANCED WORKFORCE INC	221 W COLLEGE AVE - FLOOR 2 APPLETON, WI 54911	32.04	2018 Personal Property Tax
PP	2018	31-2-0134-20	ANDERSON PENS INC	10 E COLLEGE AVE #112A APPLETON, WI 54911	139.59	2018 Personal Property Tax
PP	2018	31-2-0630-00	BOLD SALONS LLC	207 W COLLEGE AVE APPLETON, WI 54911	205.96	2018 Personal Property Tax
PP	2018	31-2-0780-10	ATLAS GROUP: ATLAS INNOVATIONS LLC	517 N WESTHILL BLVD APPLETON, WI 54914	153.32	2018 Personal Property Tax
PP	2018	31-2-0934-00	ATTY RON K COLWELL	4005 TOWNE LAKES CIR APPLETON, WI 54913	27.46	2018 Personal Property Tax
PP	2018	31-2-1043-20	DAY PROPERTY MGMT	509 N SUPERIOR ST APPLETON, WI 54911	370.72	2018 Personal Property Tax
PP	2018	31-2-1940-00	IL ANGOLO RESTO-BAR LLC	531 W COLLEGE AVE APPLETON, WI 54911	496.58	2018 Personal Property Tax
PP	2018	31-2-2006-10	INTEGRATED PROPERTY SOLUTIONS LLC	509 N SUPERIOR ST APPLETON, WI 54911	57.20	2018 Personal Property Tax
PP	2018	31-2-2385-15	LAW OFFICE OF MICHAEL L WINKELMAN	103 W COLLEGE AVE APPLETON, WI 54911	45.76	2018 Personal Property Tax
PP	2018	31-2-2385-18	LAW OFFICES OF FRANZ J MAURER	506 N ONEIDA ST APPLETON, WI 54911	22.89	2018 Personal Property Tax
PP	2018	31-2-3097-40	PEERLESS DESIGN STUDIO	311 E COLLEGE AVE APPLETON, WI 54911	66.37	2018 Personal Property Tax
PP	2018	31-2-3230-90	PROACTIVE CONSULTING LLC	103 W COLLEGE AVE #508 APPLETON, WI 54911	11.44	2018 Personal Property Tax
PP	2018	31-2-3424-00	RICK BRETL INDUSTRIES LLC	524 N CLARK ST #5 APPLETON, WI 54911	34.31	2018 Personal Property Tax
PP	2018	31-2-3729-90	SHE. HAIR & BOUTIQUE LLC C/O ADDEY CRONKRITE	2512 N ERB ST APPLETON, WI 54911	215.10	2018 Personal Property Tax
PP	2018	31-2-3972-40	STUDIO KITCHENS LLC	300 FERN DR ROSENDALE, WI 54974-9747	620.16	2018 Personal Property Tax
PP	2018	31-2-4317-70	VL PERFORMANCE LLC	524 N CLARK ST #4 APPLETON, WI 54911	36.62	2018 Personal Property Tax
PP	2018	31-2-4397-20	LOU'S BREW CAFÉ & LOUNGE INC	4769 INDIAN BEND RD OSHKOSH, WI 54904	17.27	2018 Personal Property Tax
PP	2018	31-2-4432-21	WILSON FINANCIAL LLC	103 W COLLEGE AVE #304 APPLETON, WI 54911	66.37	2018 Personal Property Tax
PP	2018	31-3-0020-00	THE ADVISORY GROUP INC	222 S STATE ST APPLETON, WI 54911	176.21	2018 Personal Property Tax
PP	2018	31-3-0259-50	THE CU SALOON: DIAMOND STAR LLC	4705 BUTTERCUP CT APPLETON, WI 54915	299.77	2018 Personal Property Tax
PP	2018	31-3-0870-20	KINGS BARBER SHOP	1343 W WISCONSIN AVE APPLETON, WI 54914-3263	176.21	2018 Personal Property Tax
PP	2018	31-3-1484-40	TEKBOLT C/O BRIAN GILL	1307 S RIVERDALE DR APPLETON WI 54914	66.37	2018 Personal Property Tax
PP	2018	31-3-1566-10	VAL U BEAUTY SUPPLY LLC	609 W COLLEGE AVE APPLETON, WI 54911	20.60	2018 Personal Property Tax
PP	2018	31-3-1628-10	WILDE WEB MARKETING LLC	2330 W CHARLES ST APPLETON, WI 54914	132.72	2018 Personal Property Tax
PP	2018	31-4-0018-20	ADVANCED MOVEMENT STUDIO LLC: KEEN HEALTH LLC	1790 W ROSELAWN DR APPLETON, WI 54914-6956	379.88	2018 Personal Property Tax
PP	2018	31-4-0019-50	ADVISORS OF AMERICA C/O YIA MICHAEL THAO	1001 JOHNSON PKWY SAINT PAUL, MN 55106	66.37	2018 Personal Property Tax
PP	2018	31-4-0063-70	APPLETON MAP COMPANY	1004 S OLDE ONEIDA ST APPLETON, WI 54915	32.04	2018 Personal Property Tax
PP	2018	31-4-0231-10	CORNERSTONE MORTGAGE GROUP	101 W EDISON AVE #202 APPLETON, WI 54915	114.42	2018 Personal Property Tax
PP	2018	31-4-0233-05	DALY REMINDERS PHOTOGRAPHY C/O LINDSAY DALY	196 MAIN ST MENASHA, WI 54952	114.42	2018 Personal Property Tax
PP	2018	31-4-0248-60	EAZYER.COM: ROCKIN REWARDS LLC	101 W EDISON AVE #234 APPLETON WI 54915	45.76	2018 Personal Property Tax
PP	2018	31-4-0324-20	FANTASTIC SAMS - APPLETON	3020 E COLLEGE AVE APPLETON, WI 54915	526.33	2018 Personal Property Tax
PP	2018	31-4-0656-00	IMAGES LLC	1200 S ONEIDA ST APPLETON, WI 54915	224.27	2018 Personal Property Tax
PP	2018	31-4-0673-80	LETTER CREATE STUDIO: THE CRAFT NINJA LLC	2467 N LYNNDALY DR APPLETON, WI 54914-1831	57.20	2018 Personal Property Tax

Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
PP	2018	31-4-0716-50	MILLARD MUSIC STUDIO/BREATHING ROOM YOGA C/O RENE MILLARD	500 E EAGLE FLATS PKWY #312 APPLETON, WI 54915-9204	141.88	2018 Personal Property Tax
PP	2018	31-4-0728-00	MOBILE HELPDESK LLC	206 S FIDELIS ST APPLETON, WI 54915	38.91	2018 Personal Property Tax
PP	2018	31-4-0859-10	PHO XPRESS C/O SUSH LEE	1804 S LAWE ST APPLETON, WI 54915	196.80	2018 Personal Property Tax
PP	2018	31-4-0859-40	PIC SOLUTIONS II LLC	51868 LARK RD WISCONSIN DELLS, WI 53965-9628	66.37	2018 Personal Property Tax
PP	2018	31-4-0941-20	ROCK GARDEN STUDIO	101 W EDISON AVE #120 APPLETON, WI 54915	585.83	2018 Personal Property Tax
PP	2018	31-4-1020-20	SOAP DANCE C/O PATRICIA EHANEY	4 WEIMAR CT APPLETON WI 54915	6.14	2018 Personal Property Tax
PP	2018	31-4-1059-20	FOX CITIES ORIENTAL MARKET	219 S WALTER AVE APPLETON, WI 54915	22.89	2018 Personal Property Tax
PP	2018	31-4-1130-32	UPCYCLED REMAINS C/O CHRISTINE ABRESCH	137 S WALTER AVE APPLETON, WI 54915	38.91	2018 Personal Property Tax
PP	2018	31-4-1130-41	URGENT CARE PHYSICIANS	3329 E EXPRESS CT APPLETON, WI 54915	871.89	2018 Personal Property Tax
PP	2018	31-4-1132-05	VAMP C/O AJ MILLER	800 S LAWE ST #107 APPLETON, WI 54915	34.31	2018 Personal Property Tax
PP	2018	31-5-0770-20	INSPIRATIONS DANCE & FITNESS	400 N RICHMOND ST #E APPLETON, WI 54911	302.08	2018 Personal Property Tax
PP	2018	31-5-1650-00	ONYX SALON SPA C/O EDWARD IGL	270 KAUKAUNA ST MENASHA, WI 54952-3022	258.59	2018 Personal Property Tax
PP	2018	31-5-2496-20	STUDIO H BOUTIQUE RECORDING STUDIO C/O TONY ANDERS	W6384 BIRMINGHAM ST GREENVILLE, WI 54942	66.37	2018 Personal Property Tax
PP	2018	31-5-2538-00	APPLETON PET SPA LLC	400 N RICHMOND ST #D APPLETON WI 54911	176.21	2018 Personal Property Tax
PP	2018	31-5-2797-40	CHAMPIONS MARTIAL ARTS	956 W NORTHLAND AVE APPLETON, WI 54914-1421	123.57	2018 Personal Property Tax
PP	2018	31-5-2843-70	CLS FURNISHINGS C/O ELIZABETH GRANT	7059 HOWLETT RD OSHKOSH, WI 54902-9136	57.20	2018 Personal Property Tax
PP	2018	31-5-2877-20	COZZY CORNER C/O NATASHA BANKS	111 N WALNUT ST APPLETON, WI 54911	1,581.28	2018 Personal Property Tax
PP	2018	31-5-3020-00	FLESH CHAMBER	2929 N RICHMOND ST #1 APPLETON, WI 54911	169.35	2018 Personal Property Tax
PP	2018	31-5-3104-90	GENESIS CONSTRUCTION & DESIGN	965 HOLLAND RD KAUKAUNA, WI 54130-8944	57.20	2018 Personal Property Tax
PP	2018	31-5-3289-85	INDIGO AYURVEDA & MASSAGE C/O ERIKA WOLTER	1731 W WASHINGTON ST APPLETON WI 54914	66.37	2018 Personal Property Tax
PP	2018	31-5-3413-20	JOHNSON LAW FIRM	715 W PARKWAY BLVD #B APPLETON WI 54914	160.18	2018 Personal Property Tax
PP	2018	31-5-3552-40	MASAJE A BODYWORK STUDIO C/O KATE SMITH	1731 W WASHINGTON ST #C APPLETON WI 54914	36.62	2018 Personal Property Tax
PP	2018	31-5-4016-20	SIMPLY INSPIRED HAIR DESIGNS C/O JAMIE RICHESON	1731 W WASHINGTON ST #E APPLETON WI 54914	178.49	2018 Personal Property Tax
PP	2018	31-5-4244-90	WALK WITH ME IN-HOME CHILD CARE C/O ASHLEY ALL	1480 NAVIGATOR WAY #43 HOBART WI 54114	34.31	2018 Personal Property Tax
PP	2018	31-5-4272-00	WEDDING PERFECT C/O LISA GRASSMAN	3101 SPIRIT CT APPLETON WI 54913	102.98	2018 Personal Property Tax
PP	2018	31-6-1469-70	CHAIR INSIDE THE CORNER BARBER SHOP C/O BOBBIE JO SIEBERS	123 W GLENDALE AVE APPLETON, WI 54911	27.46	2018 Personal Property Tax
PP	2018	31-6-1899-95	ASIAN QUEEN MASSAGE	314 W WISCONSIN AVE #G APPLETON, WI 54911	57.20	2018 Personal Property Tax
PP	2018	31-6-1987-20	TIM BLOY CONSTRUCTION	1726 N RICHMOND ST APPLETON, WI 54911	194.51	2018 Personal Property Tax
PP	2018	31-6-1992-20	BOZZ CLOTHING & ACCESSORIES: THE BOZZ LLC	1339 W COMMERCIAL ST APPLETON, WI 54914	32.04	2018 Personal Property Tax
PP	2018	31-6-2009-20	CIRCLE ST SEW N STATIONERY C/O LINDY JANE ADAMS	425 E CIRCLE ST APPLETON, WI 54911	20.60	2018 Personal Property Tax
PP	2018	31-6-2411-10	HMONG WISCONSIN RADIO	536 E LAYTON AVE APPLETON, WI 54915-2125	283.76	2018 Personal Property Tax
PP	2018	31-6-2428-80	J MARKLEY BARBERSHOP	123 W GLENDALE AVE APPLETON, WI 54911	22.89	2018 Personal Property Tax
PP	2018	31-6-2432-00	J&J ELECTRONICS	2518 N RICHMOND ST APPLETON, WI 54911	441.66	2018 Personal Property Tax
PP	2018	31-6-2457-80	CHAIR INSIDE THE CORNER BARBER SHOP C/O MARIAH KNOX	123 W GLENDALE AVE APPLETON WI 54911	27.46	2018 Personal Property Tax
PP	2018	31-6-2459-30	KOSS REAL PROPERTY C/O JOHN KOSS	324 E PERSHING ST APPLETON WI 54911	36.62	2018 Personal Property Tax
PP	2018	31-6-2528-40	MELISSA ALDERTON PHOTOGRAPHY	1021 1/2 N DREW ST APPLETON, WI 54911	80.10	2018 Personal Property Tax
PP	2018	31-6-2539-70	NATURAL HEALING SOLUTIONS	345 E WISCONSIN AVE #6 APPLETON WI 54911	6.93	2018 Personal Property Tax
PP	2018	31-6-2566-20	ONE WORLD MARTIAL ARTS	324 W WISCONSIN AVE APPLETON, WI 54911	128.15	2018 Personal Property Tax
PP	2018	31-6-2611-25	PERSONAL FITNESS TRAINERS	4732 W GRAND MEADOWS DR APPLETON, WI 54914	205.96	2018 Personal Property Tax
PP	2018	31-6-2638-00	JEFFRY A ROSTAS DDS	436 E LONGVIEW DR #A APPLETON, WI 54911	10.85	2018 Personal Property Tax
PP	2018	31-6-2719-10	TNT RENOVATIONS LLC	1925 N UNION ST APPLETON, WI 54911	22.89	2018 Personal Property Tax
PP	2018	31-6-2719-20	K-ONE MUAY THAI GYM/MARTIAL ARTS C/O TOOMTUM KONGKEO	4485 W AMBERWOOD LA APPLETON, WI 54913	57.20	2018 Personal Property Tax
PP	2018	31-7-1820-00	FOX VALLEY FIREARMS LLC	2310 W COLLEGE AVE #E APPLETON, WI 54914	336.39	2018 Personal Property Tax
PP	2018	31-7-2702-00	ADRIANA'S BEAUTY SALON	2438 W COLLEGE AVE APPLETON, WI 54914	57.20	2018 Personal Property Tax
PP	2018	31-8-1070-70	COZY MASSAGE: SUNRISE MASSAGE LLC	2205 S MEMORIAL DR APPLETON, WI 54915	115.28	2018 Personal Property Tax

Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
PP	2018	31-9-0116-15	CHAMPIONS MARTIAL ARTS	956 W NORTHLAND AVE APPLETON, WI 54914	127.67	2018 Personal Property Tax
PP	2018	31-9-0257-20	LETI Y DAYI JEWELRY C/O MARIA & ROBERTO MARTINEZ	131 E WISCONSIN AVE APPLETON, WI 54911-4817	37.41	2018 Personal Property Tax
PP	2018	31-9-0599-43	STUDIO 10 C/O ANGELA OLSON	2400 S KENSINGTON DR #400 APPLETON, WI 54915	33.61	2018 Personal Property Tax
PP	2018	31-9-0900-90	MASSAGE BY MANDY LLC C/O AMANDA BERTZYK	754 HARDING ST MENASHA, WI 54952	38.08	2018 Personal Property Tax
2018 PP Total:					<u>15,096.65</u>	

Personal Property Tax Total \$ 40,343.38

GRAND TOTAL REQUESTED TO BE WRITTEN OFF \$ 63,960.14



MEMORANDUM

TO: Fox Cities Transit Commission, City of Appleton Finance Committee, City of Appleton Common Council
FROM: Ron McDonald, General Manager
DATE: February 12, 2021
RE: Award Recommendation for Data Management System

BACKGROUND

Valley Transit utilizes several software products to track and maintain data. These products are designed to suit specific transit business needs, including fare collection (Genfare), finance (TylerMunis), maintenance (TransTrack), vehicle location (DoubleMap), contracted paratransit/demand response services (Ecolane), fuel management (FleetWatch), passenger boarding/alighting counts (DoubleMap & Dilax), employee timekeeping (NovaTime), safety (Excel), asset planning management (Excel) and customer input (Access). Beyond these major sources of data, Valley Transit also maintains many spreadsheets with specialized information required for oversight, tracking and reporting needs. While these products automate data collection, store data, and provide some reporting, they do not allow for enterprise-wide data analysis, governance, consolidation, or coordination between products. The environment of isolated subsystems is also referred to as data silos.

The need for a centralized and integrated data management system has been a strategic goal for many years and is becoming increasingly more critical due to many factors. Three recent situations have emphasized the need to consolidate data silos into a data management system: Public Transit Agency Safety Plan (PTASP) requirements; COVID; and succession planning.

Valley Transit routinely completes data intensive reports and plans to comply with regulatory requirements, including National Transit Database (NTD) reports; WisDOT's performance reporting & annual application; and Transit Asset Management (TAM) plan & performance targets. The Federal Transit Administration recently published a new safety plan regulation requiring transit systems to develop a Public Transportation Agency Safety Plan (PTASP) by 12/31/2020. This plan, adopted by the FCTC on 11/20/2020, mandates ongoing tracking, monitoring and analysis of system-wide safety data. The PTASP and many other reporting requirements rely on combining and analyzing complex data from multiple data silos.

COVID presents a unique challenge to transit system management. The pandemic highlights the need to quickly assess data and react to trends. This includes elaborate combinations of ridership, vehicle capacity, service frequency, planning and fare collection data. Business intelligence data, e.g. dashboards, are necessary to adapt to the changing environment.

The current system of data silos relies on employees with specialized knowledge of individual software products and the subsequent spreadsheets used for managing and reporting data. When turnover occurs, the experience and knowledge of software products managed by the departing employee is lost. It is nearly impossible for staff to fully document sources of data, location of data, formulas and all meta data needed to effectively train new staff.

ANALYSIS

Valley Transit's current vendor for EAM (enterprise asset management) software is TransTrack Systems. TransTrack's EAM software product manages Valley Transit's fleet maintenance and fuel system data, including preventative maintenance scheduling, work orders, diesel fuel, fluids, asset management and parts. TransTrack's product also offers a more extensive cloud-based data management system designed to manage available transit data and integrate with existing software products (data silos). After systems are integrated, TransTrack has the unique capability of automating regulatory reports, including the full annual NTD report, PTASP metrics and TAM plan exhibits. TransTrack's data management system would consolidate Valley Transit's data silos by integrating with existing software products and provide a data warehouse. The system then provides all tools needed to govern major sources of data from one location. The product modules cover financial, maintenance, safety, fare/revenue/ridership, planning, personnel, operations, analytics, dashboards, and the many data elements that fall under these categories. In summary, the TransTrack product would consolidate data silos, provide a suite of modules to analyze data and automate many existing processes that require extensive labor and use of MS Excel to accomplish. The product would also provide the Valley Transit team with dashboards, improved data oversight and simplified access to system-wide data.

Valley Transit staff have participated in several meetings with TransTrack to review the product and evaluate its value. TransTrack has a proven record of integrating with software products used by Valley Transit at other transit systems. Valley Transit received very positive references from several existing transit system customers. The TransTrack proposal was also reviewed and approved by the City of Appleton IT Department.

The method of procurement chosen for this purchase is sole source. The decision to sole source was based on an existing contractual relationship with TransTrack. Additionally, the product offered is unique and innovative as discovered while researching data management solutions currently available and specific to the transit industry. Award to a different vendor would likely result in substantial duplication of costs concerning existing services provided by TransTrack and would not provide the same transit industry reporting offered by TransTrack. The sole source decision was reviewed and approved by COA purchasing staff.

FISCAL IMPACT

Implementation of the TransTrack data management system costs \$80,750. This includes data process review, training, integrations, and set-up (custom reports, configuration, etc.). Upon implementation, the annual software as a service fee is \$51,955. Total year-one implementation cost is \$138,705. Existing federal grants would cover 80% of total project cost. The remaining cost would be expensed from Valley Transit's annual budget.

After project year-one, there is an annual software as a service fee of \$53,514 in 2022; \$55,119 in 2023; \$56,773 in 2024; & \$58,476 in 2025.

RECOMMENDATION

Staff recommends authorization for Valley Transit to complete a sole source procurement, request subsequent budget amendments and enter a 5-year contract with TransTrack Solutions Group (Cedar Rapids, IA) to provide a data management system.



Valley Transit

CONNECTING THE FOX CITIES

NON-COMPETITIVE / SOLE SOURCE PROCUREMENT JUSTIFICATION AND APPROVAL

1. Estimated Contract Amount: \$ 140,000

2. Recommended Supplier Name, Address, and Contact Information:

TransTrack Solutions Group
5265 Rockwell Drive NE
Cedar Rapids, IA 52402
(319) 318-2400

3. Description of requested items or services and their purpose (Attach additional sheets as necessary):

This procurement will provide a cloud-based data management system, training, support and implementation. Product modules cover financial, maintenance, safety, fare/revenue/ridership, planning, personnel, operations, analytics and many other data elements that fall under these categories. The product would consolidate data, provide a suite of modules to analyze data and automate many existing processes that require extensive labor and use of MS Excel to accomplish. TransTrack will integrate with existing VT products: Genfare, TylerMunis, TransTrack-EAM, FleetWatch, DoubleMap, Ecolane, Dilax and NovaTime. TransTrack will replace TIR system (customer service) and create forms to replace existing spreadsheets.

Justification for Request: FTA Circular 4220.1F, Section 3.i.(1)(1) (Check all that Apply)

A. Unique Capability or Availability. The property or services are available from one source if one of the conditions described below is present:

- a. Unique or Innovative Concept. The offeror demonstrates a unique or innovative concept or capability not available from another source. Unique or innovative concept means a new, novel, or changed concept, approach, or method that is the product of original thinking, the details of which are kept confidential or are patented or copyrighted, and is available to the recipient only from one source and has not in the past been available to the recipient from another source.
- b. Patents or Restricted Data Rights. Patent or data rights restrictions preclude competition.
- c. Substantial Duplication Costs. In the case of a follow-on contract for the continued development or production of highly specialized equipment and major components thereof, when it is likely that award to another contractor would result in substantial duplication of costs that are not expected to be recovered through competition.
- d. Unacceptable Delay. In the case of a follow-on contract for the continued development or production of a highly specialized equipment and major components thereof, when it is likely that award to another contractor would result in unacceptable delays in fulfilling the recipient's needs.

B. Single Bid or Single Proposal. Upon receiving a single bid or single proposal in response to a solicitation, the recipient should determine if competition was adequate. This should include a review of the specifications for undue restrictiveness and might include a survey of potential sources that chose not to submit a bid or proposal.

a. Adequate Competition. FTA acknowledges competition to be adequate when the reasons for few responses were caused by conditions beyond the recipient's control. Many unrelated factors beyond the recipient's control might cause potential sources not to submit a bid or proposal. If the competition can be determined adequate, FTA's competition requirements will be fulfilled, and the procurement will qualify as a valid competitive award.

b. Inadequate Competition. FTA acknowledges competition to be inadequate when, caused by conditions within the recipient's control. For example, if the specifications used were within the recipient's control and those specifications were unduly restrictive, competition will be inadequate.

C. Unusual and Compelling Urgency. The Common Grant Rule for governmental recipients permits the recipient to limit the number of sources from which it solicits bids or proposals when a recipient has such an unusual and urgent need for the property or services that the recipient would be seriously injured unless it were permitted to limit the solicitation. The recipient may also limit the solicitation when the public exigency or emergency will not permit a delay resulting from competitive solicitation for the property or services.

D. Associated Capital Maintenance Item Exception Repealed. The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) repealed the special procurement preference previously authorized for associated capital maintenance items. Thus, any sole source procurement of associated capital maintenance items must qualify for an exception under the same standards that would apply to other sole source acquisitions.

E. Authorized by FTA. The Common Grant Rules provides Federal agencies authority to permit a recipient to use noncompetitive proposals. Under this authority, FTA has made the following determinations:

1. Team, Consortium, Joint Venture, Partnership. With some exceptions, when FTA awards a grant agreement or enters into a cooperative agreement with a team, consortium, joint venture, or partnership, or provides FTA assistance for a research project in which FTA has approved the participation of a particular firm or combination of firms in the project work, the grant agreement or cooperative agreement constitutes approval of those arrangements. In such cases, FTA expects the recipient to use competition, as feasible, to select other participants in the project. It can sometimes be difficult to determine whether a bidder or offeror is submitting its bid or offer as a team or other group with committed parties. The Recipient should clarify with the bidder or offeror how other entities included in its bid or offer are to be treated.

2. FAR Standards. To ensure that the recipient has flexibility equal to that of Federal contracting officers, FTA authorizes procurement by noncompetitive proposals in all of the circumstances authorized by FAR Part 6.3. In addition to circumstances discussed in the Common Grant Rules, the FAR authorizes less than full and open competitive procurements in one or more of the following circumstances:

a. Statutory Authorization or Requirement. To comply with Department of Transportation (DOT) appropriations laws that include specific statutory requirements, with the result that only a single contractor can perform certain project work.

b. National Emergency. To maintain a facility, producer, manufacturer, or other supplier

available to provide supplies or services in the event of a national emergency or to achieve industrial mobilization.

_____ c. Research. To establish or maintain an educational or other non-profit institution or a federally funded research and development center that has or will have an essential engineering, research, or development capability.

_____ d. Protests, Disputes, Claims, Litigation. To acquire the services of an expert or neutral person for any current or anticipated protest, dispute, claim, or litigation.

_____ e. International Arrangements. When precluded by the terms of an international agreement or a treaty between the United States and a foreign government or international organization, or when prohibited by the written directions of a foreign government reimbursing the recipient for the cost of the acquisition of the supplies or services for that government.

_____ f. National Security. When the disclosure of the recipient's needs would compromise the national security.

X g. Public Interest. When the recipient determines that full and open competition in connection with a particular acquisition is not in the public interest.

4. Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific with regard to specifications. Use additional sheets as necessary.

The decision to sole source was based on Valley Transit's existing contractual relationship with TransTrack Solutions Group. TransTrack is the current EAM (enterprise asset management) software provider for fleet maintenance data (parts, fluids, asset management and maintenance records) and FleetWatch fuel management system. Award to a different vendor would increase/duplicate costs to integrate with the TransTrack EAM, FleetWatch or potentially replace these products with the other vendor's DMS module.

Also, the offeror's software product is unique and innovative. TransTrack has relationships with Valley Transit's existing vendors (Genfare, DoubleMap, FleetWatch and TylerMunis), which will expedite and ensure proper integration of data. TransTrack is the only vendor to automate the annual and monthly NTD reports; Transit Asset Management Plan exhibits; and the newly established PTASP performance metrics.

The sole source recommendation was reviewed and approved by the COA Purchasing Manager on 2/12/2021



Valley Transit

CONNECTING THE FOX CITIES

Prepared by: Dave Vickman	Date: 2/12/2021
<p>I hereby certify, that, to the best of my knowledge, the above justification is accurate and request that a non-competitive / sole source request be approved for the procurement of the above requested item(s) and/or service(s).</p> <p>Signature: <u> <i>DVL</i> </u> Date: <u> 2/12/2021 </u></p>	



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 2/22/2021

RE: Action: Approve budget amendment for \$43,000 from the Reid Golf Course Fund Balance for the 2021 Reid Golf Course Parking Lot Replacement Project.

The 2021 Capital Improvement Plan includes \$150,000 to to replace the parking lot at Reid Golf Course. This project includes replacing the parking lot, improving stormwater management and improving accessibility. This project was included in the DPW B-21 bid package. The total for this work included in the B-21 bid came to a total of \$137,768.75 plus a contingency of \$5,000. With costs outside of the contract which include labor/ashphalt materials for city crews to place the asphalt we estimate the total project to be \$193,000. This is \$43,000 than originally budgeted. Though the cost is higher than anticipated we do not believe deferring the project is feasible as a result of the parking lot condition and the bid was attractive. We are requesting the budget transfer to cover the budget deficit and contingency based on the received bid numbers.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



MEMORANDUM

TO: Fox Cities Transit Commission, City of Appleton Finance Committee, City of Appleton Common Council

FROM: Ron McDonald, General Manager

DATE: February 12, 2021

RE: Award Recommendation for Data Management System

BACKGROUND

Valley Transit utilizes several software products to track and maintain data. These products are designed to suit specific transit business needs, including fare collection (Genfare), finance (TylerMunis), maintenance (TransTrack), vehicle location (DoubleMap), contracted paratransit/demand response services (Ecolane), fuel management (FleetWatch), passenger boarding/alighting counts (DoubleMap & Dilax), employee timekeeping (NovaTime), safety (Excel), asset planning management (Excel) and customer input (Access). Beyond these major sources of data, Valley Transit also maintains many spreadsheets with specialized information required for oversight, tracking and reporting needs. While these products automate data collection, store data, and provide some reporting, they do not allow for enterprise-wide data analysis, governance, consolidation, or coordination between products. The environment of isolated subsystems is also referred to as data silos.

The need for a centralized and integrated data management system has been a strategic goal for many years and is becoming increasingly more critical due to many factors. Three recent situations have emphasized the need to consolidate data silos into a data management system: Public Transit Agency Safety Plan (PTASP) requirements; COVID; and succession planning.

Valley Transit routinely completes data intensive reports and plans to comply with regulatory requirements, including National Transit Database (NTD) reports; WisDOT's performance reporting & annual application; and Transit Asset Management (TAM) plan & performance targets. The Federal Transit Administration recently published a new safety plan regulation requiring transit systems to develop a Public Transportation Agency Safety Plan (PTASP) by 12/31/2020. This plan, adopted by the FCTC on 11/20/2020, mandates ongoing tracking, monitoring and analysis of system-wide safety data. The PTASP and many other reporting requirements rely on combining and analyzing complex data from multiple data silos.

COVID presents a unique challenge to transit system management. The pandemic highlights the need to quickly assess data and react to trends. This includes elaborate combinations of ridership, vehicle capacity, service frequency, planning and fare collection data. Business intelligence data, e.g. dashboards, are necessary to adapt to the changing environment.

The current system of data silos relies on employees with specialized knowledge of individual software products and the subsequent spreadsheets used for managing and reporting data. When turnover occurs, the experience and knowledge of software products managed by the departing employee is lost. It is nearly impossible for staff to fully document sources of data, location of data, formulas and all meta data needed to effectively train new staff.

ANALYSIS

Valley Transit's current vendor for EAM (enterprise asset management) software is TransTrack Systems. TransTrack's EAM software product manages Valley Transit's fleet maintenance and fuel system data, including preventative maintenance scheduling, work orders, diesel fuel, fluids, asset management and parts. TransTrack's product also offers a more extensive cloud-based data management system designed to manage available transit data and integrate with existing software products (data silos). After systems are integrated, TransTrack has the unique capability of automating regulatory reports, including the full annual NTD report, PTASP metrics and TAM plan exhibits. TransTrack's data management system would consolidate Valley Transit's data silos by integrating with existing software products and provide a data warehouse. The system then provides all tools needed to govern major sources of data from one location. The product modules cover financial, maintenance, safety, fare/revenue/ridership, planning, personnel, operations, analytics, dashboards, and the many data elements that fall under these categories. In summary, the TransTrack product would consolidate data silos, provide a suite of modules to analyze data and automate many existing processes that require extensive labor and use of MS Excel to accomplish. The product would also provide the Valley Transit team with dashboards, improved data oversight and simplified access to system-wide data.

Valley Transit staff have participated in several meetings with TransTrack to review the product and evaluate its value. TransTrack has a proven record of integrating with software products used by Valley Transit at other transit systems. Valley Transit received very positive references from several existing transit system customers. The TransTrack proposal was also reviewed and approved by the City of Appleton IT Department.

The method of procurement chosen for this purchase is sole source. The decision to sole source was based on an existing contractual relationship with TransTrack. Additionally, the product offered is unique and innovative as discovered while researching data management solutions currently available and specific to the transit industry. Award to a different vendor would likely result in substantial duplication of costs concerning existing services provided by TransTrack and would not provide the same transit industry reporting offered by TransTrack. The sole source decision was reviewed and approved by COA purchasing staff.

FISCAL IMPACT

Implementation of the TransTrack data management system costs \$80,750. This includes data process review, training, integrations, and set-up (custom reports, configuration, etc.). Upon implementation, the annual software as a service fee is \$51,955. Total year-one implementation cost is \$138,705. Existing federal grants would cover 80% of total project cost. The remaining cost would be expensed from Valley Transit's annual budget.

After project year-one, there is an annual software as a service fee of \$53,514 in 2022; \$55,119 in 2023; \$56,773 in 2024; & \$58,476 in 2025.

RECOMMENDATION

Staff recommends authorization for Valley Transit to complete a sole source procurement, request subsequent budget amendments and enter a 5-year contract with TransTrack Solutions Group (Cedar Rapids, IA) to provide a data management system.



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NON-COMPETITIVE / SOLE SOURCE PROCUREMENT JUSTIFICATION AND APPROVAL

1. Estimated Contract Amount: \$ 140,000

2. Recommended Supplier Name, Address, and Contact Information:

TransTrack Solutions Group
5265 Rockwell Drive NE
Cedar Rapids, IA 52402
(319) 318-2400

3. Description of requested items or services and their purpose (Attach additional sheets as necessary):

This procurement will provide a cloud-based data management system, training, support and implementation. Product modules cover financial, maintenance, safety, fare/revenue/ridership, planning, personnel, operations, analytics and many other data elements that fall under these categories. The product would consolidate data, provide a suite of modules to analyze data and automate many existing processes that require extensive labor and use of MS Excel to accomplish. TransTrack will integrate with existing VT products: Genfare, TylerMunis, TransTrack-EAM, FleetWatch, DoubleMap, Ecolane, Dilax and NovaTime. TransTrack will replace TIR system (customer service) and create forms to replace existing spreadsheets.

Justification for Request: FTA Circular 4220.1F, Section 3.i.(1)(1) (Check all that Apply)

A. Unique Capability or Availability. The property or services are available from one source if one of the conditions described below is present:

- a. Unique or Innovative Concept. The offeror demonstrates a unique or innovative concept or capability not available from another source. Unique or innovative concept means a new, novel, or changed concept, approach, or method that is the product of original thinking, the details of which are kept confidential or are patented or copyrighted, and is available to the recipient only from one source and has not in the past been available to the recipient from another source.
- b. Patents or Restricted Data Rights. Patent or data rights restrictions preclude competition.
- c. Substantial Duplication Costs. In the case of a follow-on contract for the continued development or production of highly specialized equipment and major components thereof, when it is likely that award to another contractor would result in substantial duplication of costs that are not expected to be recovered through competition.
- d. Unacceptable Delay. In the case of a follow-on contract for the continued development or production of a highly specialized equipment and major components thereof, when it is likely that award to another contractor would result in unacceptable delays in fulfilling the recipient's needs.

B. Single Bid or Single Proposal. Upon receiving a single bid or single proposal in response to a solicitation, the recipient should determine if competition was adequate. This should include a review of the specifications for undue restrictiveness and might include a survey of potential sources that chose not to submit a bid or proposal.

a. Adequate Competition. FTA acknowledges competition to be adequate when the reasons for few responses were caused by conditions beyond the recipient's control. Many unrelated factors beyond the recipient's control might cause potential sources not to submit a bid or proposal. If the competition can be determined adequate, FTA's competition requirements will be fulfilled, and the procurement will qualify as a valid competitive award.

b. Inadequate Competition. FTA acknowledges competition to be inadequate when, caused by conditions within the recipient's control. For example, if the specifications used were within the recipient's control and those specifications were unduly restrictive, competition will be inadequate.

C. Unusual and Compelling Urgency. The Common Grant Rule for governmental recipients permits the recipient to limit the number of sources from which it solicits bids or proposals when a recipient has such an unusual and urgent need for the property or services that the recipient would be seriously injured unless it were permitted to limit the solicitation. The recipient may also limit the solicitation when the public exigency or emergency will not permit a delay resulting from competitive solicitation for the property or services.

D. Associated Capital Maintenance Item Exception Repealed. The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) repealed the special procurement preference previously authorized for associated capital maintenance items. Thus, any sole source procurement of associated capital maintenance items must qualify for an exception under the same standards that would apply to other sole source acquisitions.

E. Authorized by FTA. The Common Grant Rules provides Federal agencies authority to permit a recipient to use noncompetitive proposals. Under this authority, FTA has made the following determinations:

1. Team, Consortium, Joint Venture, Partnership. With some exceptions, when FTA awards a grant agreement or enters into a cooperative agreement with a team, consortium, joint venture, or partnership, or provides FTA assistance for a research project in which FTA has approved the participation of a particular firm or combination of firms in the project work, the grant agreement or cooperative agreement constitutes approval of those arrangements. In such cases, FTA expects the recipient to use competition, as feasible, to select other participants in the project. It can sometimes be difficult to determine whether a bidder or offeror is submitting its bid or offer as a team or other group with committed parties. The Recipient should clarify with the bidder or offeror how other entities included in its bid or offer are to be treated.

2. FAR Standards. To ensure that the recipient has flexibility equal to that of Federal contracting officers, FTA authorizes procurement by noncompetitive proposals in all of the circumstances authorized by FAR Part 6.3. In addition to circumstances discussed in the Common Grant Rules, the FAR authorizes less than full and open competitive procurements in one or more of the following circumstances:

a. Statutory Authorization or Requirement. To comply with Department of Transportation (DOT) appropriations laws that include specific statutory requirements, with the result that only a single contractor can perform certain project work.

b. National Emergency. To maintain a facility, producer, manufacturer, or other supplier

available to provide supplies or services in the event of a national emergency or to achieve industrial mobilization.

_____ c. Research. To establish or maintain an educational or other non-profit institution or a federally funded research and development center that has or will have an essential engineering, research, or development capability.

_____ d. Protests, Disputes, Claims, Litigation. To acquire the services of an expert or neutral person for any current or anticipated protest, dispute, claim, or litigation.

_____ e. International Arrangements. When precluded by the terms of an international agreement or a treaty between the United States and a foreign government or international organization, or when prohibited by the written directions of a foreign government reimbursing the recipient for the cost of the acquisition of the supplies or services for that government.

_____ f. National Security. When the disclosure of the recipient's needs would compromise the national security.

X g. Public Interest. When the recipient determines that full and open competition in connection with a particular acquisition is not in the public interest.

4. Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific with regard to specifications. Use additional sheets as necessary.

The decision to sole source was based on Valley Transit's existing contractual relationship with TransTrack Solutions Group. TransTrack is the current EAM (enterprise asset management) software provider for fleet maintenance data (parts, fluids, asset management and maintenance records) and FleetWatch fuel management system. Award to a different vendor would increase/duplicate costs to integrate with the TransTrack EAM, FleetWatch or potentially replace these products with the other vendor's DMS module.

Also, the offeror's software product is unique and innovative. TransTrack has relationships with Valley Transit's existing vendors (Genfare, DoubleMap, FleetWatch and TylerMunis), which will expedite and ensure proper integration of data. TransTrack is the only vendor to automate the annual and monthly NTD reports; Transit Asset Management Plan exhibits; and the newly established PTASP performance metrics.

The sole source recommendation was reviewed and approved by the COA Purchasing Manager on 2/12/2021



Valley Transit

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Prepared by: Dave Vickman

Date: 2/12/2021

I hereby certify, that, to the best of my knowledge, the above justification is accurate and request that a non-competitive / sole source request be approved for the procurement of the above requested item(s) and/or service(s).

Signature:

DVL

Date:

2/12/2021

**AN ORDINANCE ANNEXING TERRITORY
TO THE CITY OF APPLETON, WISCONSIN.**

(First Addition to Broadway Hills Estates Annexation)
MBR No. 14366

The Common Council of the City of Appleton does ordain as follows:

Section 1. Territory Annexed. In accordance with §66.0217 of the Wisconsin Statutes for 2017 – 2018 and the *Unanimous Petition for Direct Annexation* filed with the City Clerk on January 14, 2021, the following described territory in the Town of Freedom, Outagamie County, Wisconsin, lying contiguous to the City of Appleton, is hereby annexed to the City of Appleton, Wisconsin:

Part of the Northeast 1/4 of the Southeast 1/4 of Section 31, Township 22 North, Range 18 East, Town of Freedom, Outagamie County, Wisconsin, containing 725,074 Square Feet (16.6454 Acres) of land described as follows:

Commencing at the East 1/4 corner of Section 31; thence, along the East line of the Southeast 1/4 of said Section 31, S01°59'40"W, 659.59 feet to the point of beginning; thence, continuing along said East line, S01°59'40"W, 574.22 feet to the Northeast corner of Broadway Hills Estates; thence, along the North line of said Broadway Hills Estates, N89°51'17"W, 1262.37 feet to the East line of Outlot 1, Certified Survey Map, 5664; thence, along said East line, N02°03'47"E, 575.46 feet to the South line of Certified Survey Map 7294; thence, along said South line, S89°47'58"E, 1261.64 feet to the point of beginning, subject to all easements, and restrictions of record.

PARCEL: 090085500

The current population of such territory is 0 people.

Section 2. Effect of Annexation. From and after the date of this ordinance, the territory described in Section 1 shall be a part of the City of Appleton for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Appleton.

Section 3. Ward Designation. The territory described in Section 1 of this ordinance is hereby made a part of the Fifty-eighth (58th) Ward, attached to the Thirteenth (13th) Aldermanic District of the City of Appleton, Outagamie County, subject to the ordinances, rules and regulations of the City governing wards.

Section 4. Zoning Classification. The territory described in Section 1 is hereby zoned as follows, pursuant to §66.0217(7)(a), Stats., and §23-65(e), Appleton Municipal Code:

Temporary AG District (Temporary Agricultural District)

Section 5. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance, which can be given without the invalid or unconstitutional provision or application.

Section 6. Effective Date. This ordinance shall take effect upon passage and publication.