



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Municipal Services Committee

Monday, April 21, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Fenton, Stancil-Martin, Meltzer and Firkus

Absent: 1 - Schultz

4. Approval of minutes from previous meeting

[25-0434](#)

Minutes from April 7, 2025

Attachments: [04-07-25 MSC Minutes.pdf](#)

**Meltzer moved, seconded by Firkus, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Fenton, Stancil-Martin, Meltzer and Firkus

Absent: 1 - Schultz

5. Public Hearing/Appearances

6. Action Items

[25-0435](#)

Elect Vice Chair

Ald. Schultz unanimously elected as vice chair.

Present: 5 - Fenton, Stancil-Martin, Meltzer, Firkus and Schultz

[25-0443](#)

Elect CEA Board Member

Ald. Firkus unanimously elected to CEA Board.

[25-0436](#)

Set Meeting Date & Time

Meetings will continue to be held Mondays at 4:30PM following the 1st and 3rd Council Meetings of the month.

[25-0437](#)

Designate Contact Person

Director Jungwirth designated as Contact Person.

[25-0438](#)

Approve Long-Term Temporary Occupancy Permit for Eric Conn in Cherry Court right-of-way at 15 Cherry Court through June 27, 2025.

Attachments: [25-042-T_15 Cherry Ct.pdf](#)

Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Firkus and Schultz

[25-0439](#)

Approve Long-Term Temporary Occupancy Permit for Blue Sky Contractors in College Avenue right-of-way at 318 W. College Avenue through May 31, 2025.

Attachments: [BLUE SKY CONTRACTORS 5-1 TO 5-31-25.pdf](#)

Firkus moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Firkus and Schultz

[25-0440](#)

Approve Contract Amendment #1 with Collins Engineers for Bridge Inspections Services (Unit R-24) in the amount of \$1,139.77, for a new total contract amount not to exceed \$43,139.77.

Attachments: [R-24 Contract Amend 1 Bridge Inspect w Letter.pdf](#)

Firkus moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Firkus and Schultz

7. Information Items

8. Adjournment

Meltzer moved, seconded by Firkus, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Firkus and Schultz