



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Common Council

Wednesday, April 16, 2025

6:00 PM

Council Chambers

Organizational Meeting

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 6:01 p.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL OF ALDERPERSONS

Present: 16 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Denis Dougherty and Mayor Jake Woodford

D. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

E. PROPOSED COUNCIL RULE CHANGES

There were no rule changes submitted.

F. REMAINING RULES OF COUNCIL

[25-0365](#)

Rules of Council

Attachments:

[Council Rules - FINAL 4-17-2024.pdf](#)

[Council Rules - 4-16-2025.pdf](#)

[Council Rules - Redlined 4-16-2025.pdf](#)

[Council Rules - FINAL 4-16-2025.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Smith, that the Rules of Council be approved. The 2025 Council Rules attachment includes Rule #36 added by adoption of amended Resolution #9-R-24 (below). Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

G. PROPOSED CHANGES TO DEPARTMENT & COMMITTEE FUNCTIONS

There were no changes submitted.

H. DEPARTMENT & COMMITTEE FUNCTIONS

[25-0366](#)

Department & Committee Functions

Attachments: [Dept-Committee Functions - FINAL 4-17-2024.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Smith, that the Department & Committee Functions be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

I. RECOMMIT TO THE CODE OF CONDUCT

[25-0367](#)

Code of Conduct

Attachments: [Code of Conduct.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Fenton, to Recommit to the Code of Conduct. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

L. ELECTION OF COMMON COUNCIL PRESIDENT

Without objection, the order in which Items were taken up was modified.

Alderspersons Van Zeeland and Meltzer were nominated for Common Council President.

Aldersperson Van Zeeland was elected as Common Council President for the 2025 term.

M. ELECTION OF COMMON COUNCIL VICE PRESIDENT

Aldersperson Jones and Aldersperson Wolff were nominated for Common Council Vice President.

Aldersperson Wolff was elected as Common Council Vice President.

N ELECTION OF COMMON COUNCIL REPRESENTATIVE TO THE CITY PLAN COMMISSION

Aldersperson Hartzheim and Aldersperson Fenton were nominated for the Common Council Representative to the City Plan Commission.

Aldersperson Fenton was elected as the Common Council Representative to the City Plan Commission.

K. APPOINTMENT OF COMMITTEES & COMMITTEE CHAIRS

[25-0433](#)

2025 Aldersperson Board, Commission, and Committee Assignments

Attachments: [2025 Committee Assignments.pdf](#)

Aldersperson Van Zeeland moved, seconded by Aldersperson Hartzheim, that the 2025 Aldersperson Committee Assignments be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

J. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[24-1229](#)

Resolution #9-R-24 Council Member Attendance

Attachments: [#9-R-24 Council Member Attendance.pdf](#)

Aldersperson Van Zeeland moved, seconded by Aldersperson Hartzheim, that the Resolution be amended to strike: "will forfeit their Committee assignments and the Mayor shall appoint other Council members to fill the vacancies" and replace it with: "will need to attend a meeting with Council leadership and the Mayor to find a solution or facilitate a Committee appointment swap." Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Nay: 1 - Aldersperson Brad Firkus

Abstained: 1 - Mayor Jake Woodford

Aldersperson Hayden moved, seconded by Aldersperson Fenton, that the Resolution to add Rule 36 . Attendance Policy, to the Rules of Council be approved as amended. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Nay: 1 - Aldersperson Brad Firkus

Abstained: 1 - Mayor Jake Woodford

O. OTHER COUNCIL BUSINESS

[25-0368](#)

Request to set the meeting time for the Parks & Recreation Committee at 6:15 p.m.

Aldersperson Schultz moved, seconded by Aldersperson Wolff, that the Request to change the meeting time for Parks & Recreation Committee be amended to a 6:00 p.m. start time. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Nay: 2 - Aldersperson Brad Firkus and Aldersperson Denise Fenton

Abstained: 1 - Mayor Jake Woodford

Alderson Hayden moved, seconded by Alderson Fenton, that the Request to set the meeting time for the Parks & Recreation Committee be approved as amended. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderson Josh Lambrecht, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Patrick Hayden, Alderson Patti Heffernan, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Adrian Stancil-Martin, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Denis Dougherty

Nay: 1 - Alderson Denise Fenton

Abstained: 1 - Mayor Jake Woodford

[25-0364](#)

Request to modify the Council Meeting Schedule for the cancellation of the July 2, 2025 and January 7, 2026 Common Council Meetings.

Alderson Hartzheim moved, seconded by Alderson Croatt, that the Request to modify the Council meeting schedule be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderson Josh Lambrecht, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Patti Heffernan, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Adrian Stancil-Martin, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

P. ADJOURN

Alderson Hartzheim moved, seconded by Alderson Fenton, that the meeting be adjourned at 6:44 p.m. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderson Josh Lambrecht, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Patti Heffernan, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Adrian Stancil-Martin, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk