



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Wednesday, May 22, 2019

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Raasch, Van Zeeland, Thao and Siebers

Absent: 1 - Spears

3. Approval of minutes from previous meeting

[19-0748](#)

Minutes 4-24-19

Attachments: [Minutes 4-24-19.pdf](#)

**Siebers moved, seconded by Thao, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Raasch, Van Zeeland, Thao and Siebers

Absent: 1 - Spears

4. **Public Hearings/Appearances**

5. **Action Items**

6. **Information Items**

1. [19-0740](#) Pay for Performance demonstration

Attachments: [P4P info.pdf](#)

This Presentation was presented

[19-0741](#)

Discussion of what committee will need from HR staff in order to set bargaining parameters.

This Presentation was presented

2. [19-0742](#) Discussion on what information is needed from staff in order for committee to be able to set the City Attorney and Mayor salaries for the next 4 year term.
Attachments: [elected official info.pdf](#)
This Presentation was presented
3. [19-0736](#) Changes to Accident Investigation & Reporting policy
Attachments: [ACCIDENT REPORTING AND INVESTIGATING 2019.pdf](#)
This Presentation was presented
5. [19-0737](#) Changes to the Interpreter policy
Attachments: [Interpreter Policy 2019.pdf](#)
This Presentation was presented
6. [19-0738](#) Changes to the Seasonal Employment policy.
Attachments: [Seasonal Employment policy 2019.pdf](#)
This Presentation was presented
7. [19-0746](#) Changes to Conditions of Employment policy.
Attachments: [CONDITIONS OF EMPLOYMENT.pdf](#)
This Presentation was presented
1. [19-0532](#) ORGANIZATIONAL MATTERS
Elect a Vice-Chair - Alderperson VanZeeland
Set meeting date/time - Wednesday at 6:30 pm
Designate a contact person - Director Matz
This Report Action Item was presented
4. [19-0745](#) Update on pending Human Resources staffing changes in June.
Attachments: [HR Staff Transitions.pdf](#)
This Presentation was presented
8. [19-0739](#) Recruitment Status Report 5/17/19
Attachments: [RSR thru 5-16-19.pdf](#)
This Presentation was presented

7. Adjournment

Siebers moved, seconded by Van Zeeland, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Raasch, Van Zeeland, Thao and Siebers

Absent: 1 - Spears