



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, May 24, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Vice Chair Schultz called the meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Schultz, Siebers, Van Zeeland and Wolff

Excused: 1 - Croatt

4. Approval of minutes from previous meeting

[23-0570](#)

Safety & Licensing Committee Minutes from 05/10/2023

Attachments: [S&L Minutes 5-10-23.pdf](#)

Siebers moved, seconded by Van Zeeland, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Siebers, Van Zeeland and Wolff

Excused: 1 - Croatt

5. **Public Hearing/Appealances**

6. **Action Items**

[23-0596](#)

Special Event Application Denial Appeals - Smoshfest

Attachments: [Smosh Fest Denial Recommendation Letter 05.18.23.pdf](#)
[Smosh Fest Application.pdf](#)

William Shalom Dorman, 620 W. Prospect Ave addressed the Committee.

Van Zeeland moved, seconded by Siebers, that the Special Event Denial Appeal be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Siebers, Van Zeeland and Wolff

Excused: 1 - Croatt

Balance of the action items on the agenda.

**Van Zeeland moved, Wolff seconded, to approve the balance of the agenda.
The motion carried by the following vote:**

Aye: 4 - Schultz, Siebers, Van Zeeland and Wolff

Excused: 1 - Croatt

[23-0441](#)

Class "A" Beer and "Class A" Liquor License application for Ivory Rose Bridal Boutique Inc, d/b/a/ Ivory Rose Bridal Boutique, Marissa Knuth, Agent, located at 103 E College Ave Ste 103, contingent upon approval from the Finance, Health and Inspections departments.

Attachments: [Ivory Rose Bridal Boutique.pdf](#)

This Report Action Item was recommended for approval.

[23-0565](#)

Additional 2023-2024 Alcohol License Renewal applications, contingent upon approval from all departments by 12:00 p.m. on June 30, 2023.

Attachments: [2023-24 Alcohol License Renewals-2nd set.pdf](#)

This Report Action Item was recommended for approval.

[23-0549](#)

Class "B" Beer and "Class B" Liquor Temporary Premise Amendment application for S C Carrow Corp d/b/a Rookies Sports Bar & Grill, Steven Carrow, Agent, located at 325 N. Appleton St, on August 3-5, 2023, for Mile of Music, contingent upon approval from the Community Development, Health and Inspections departments.

Attachments: [Rookies Sports Bar S&L.pdf](#)

This Report Action Item was recommended for approval.

[23-0519](#)

Class "B" Beer and "Class B" Liquor License Change of Agent application for RH Events LLC d/b/a Poplar Hall, Nicole Burleson, New Agent, located at 141 S Riverheath Way.

Attachments: [Nicole Burleson S&L.pdf](#)

This Report Action Item was recommended for approval.

[23-0538](#)

Temporary Class "B" Beer License application for Fox Cities Chamber of Commerce, Thomas Lehr, Person in Charge, located along College Ave on September 30, 2023 for Oktoberfest, contingent upon approval from the Inspections department.

Attachments: [Oktoberfest S&L.pdf](#)

This Report Action Item was recommended for approval.

[23-0539](#) Temporary Class "B" Beer and "Class B" Wine License application for Fox Valley Vietnam Veterans Assoc, David Willems, Person in Charge, located at 401 E College Ave, Lawrence University Main Stage, on August 3-6, 2023 for Mile of Music, contingent upon approval from the Inspections department.

Attachments: [MoM-LU Main Stage S&L.pdf](#)

This Report Action Item was recommended for approval.

[23-0540](#) Temporary Class "B" Beer and "Class B" Wine License application for Fox Valley Vietnam Veterans Assoc, David Willems, Person in Charge, located at Houdini Plaza, on August 3-6, 2023 for Mile of Music, contingent upon approval from the Inspections department.

Attachments: [MoM-Houdini Plaza S&L.pdf](#)

This Report Action Item was recommended for approval.

[23-0520](#) Temporary Class "B" Beer License application for Heart of the Valley Lions Club, Beth Sewall, Person in Charge, located at Jones Park, on June 3, 2023, for Sol Dance 2023, contingent upon approval from the Health and Inspections departments.

Attachments: [Sol Dance 2023 S&L.pdf](#)

This Report Action Item was recommended for approval.

[23-0521](#) Temporary Class "B" Beer License application for Heart of the Valley Lions Club, Beth Sewall, Person in Charge, located at Jones Park, on July 8, 2023, for Sky Dance 2023, contingent upon approval from the Health and Inspections departments.

Attachments: [Sky Dance 2023 S&L.pdf](#)

This Report Action Item was recommended for approval.

[23-0522](#) Pet Store License Renewal application for Fish Cave LLC, Ton Vang, Applicant, located at 2110 S Memorial Dr, contingent upon approval from the Inspections department.

Attachments: [Fish Cave S&L.pdf](#)

This Report Action Item was recommended for approval.

[23-0541](#) Pet Store License Renewal application for HSA Corporation d/b/a Pet Supplies Plus, Angela DeHaan, Applicant, located at 702 W Northland Ave, contingent upon approval from the Inspections department.

Attachments: [Pet Supplies Plus S&L.pdf](#)

This Report Action Item was recommended for approval.

[23-0548](#) Pet Store License Renewal application for Just Pets, Craig Weborg, Applicant, located at 2009 N Richmond St, contingent upon approval from the Fire and Inspections departments.

Attachments: [Just Pets S&L.pdf](#)

This Report Action Item was recommended for approval.

[23-0606](#) 2023-2024 Mechanical Amusement Device License renewals, contingent upon approval from all departments by 12:00 p.m. on June 30, 2023.

Attachments: [Amusement Device renewals 2023-24.pdf](#)

This Report Action Item was recommended for approval.

[23-0598](#) Additional 2023-2024 Cigarette and Tobacco Products License Renewals

Attachments: [2023-2024 Additional Cigarette Renewals.pdf](#)

This Report Action Item was recommended for approval.

7. Information Items

[23-0602](#) Police Department information on alcohol law violation convictions: Sushi Lover, No Licensed Operator on Premises - 40 point violation
Establishment Total Points: 120

This Police Department information on alcohol law violation convictions was presented.

[23-0575](#) Police Department Salary Administration Policy 2023

Attachments: [Salary Administration Policy 2023 S&B.docx](#)

The Salary Administration Policy for 2023 was presented.

[23-0573](#) Special Events:
ADI, Heid Music Summer Concert Series, Jones Park, Thursdays June 1st - August 31st 2023
WIJAM, SOL Dance, Jones Park, June 3rd 2023
The Mission Church, Picnic in the Park, Pierce Park, June 9th, June 11th 2023
ADI, Downtown Creates Series, College Avenue Amenity Strip, June 16th, July 21st, August 18th 2023

[23-0571](#)

Directors Report

1. City Clerk
2. Fire Chief
 - Recruit School
 - Swift Water Rescue Training
3. Police Chief

8. Adjournment

Wolff moved, seconded by Siebers, that the meeting be adjourned at 5:59 p.m.

Roll Call. Motion carried by the following vote:

Aye: 4 - Schultz, Siebers, Van Zeeland and Wolff

Excused: 1 - Croatt