



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

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Tuesday, March 7, 2023

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.*

2. Roll call of membership

**Present:** 5 - Meltzer, Doran, Firkus, Jones and Schultz

3. Approval of minutes from previous meeting

[23-0101](#)

Approval of the January 10, 2023 Utilities Committee Meeting minutes.

**Attachments:** [January 10, 2023 Utilities Committee Meeting minutes.pdf](#)

**Schultz moved, seconded by Firkus, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Firkus, Jones and Schultz

4. **Public Hearings/Appearances**

5. **Action Items**

[23-0216](#)

Approve 2022 Annual Stormwater Report to DNR

**Attachments:** [2022 MS4 Annual report w attachments.pdf](#)

**Schultz moved, seconded by Jones, that the Report Action Item be  
recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Firkus, Jones and Schultz

[23-0217](#)

Award of Unit K-23 Native Landscape Management Contract to NES Ecological Services - A Division of Robert. Lee & Associates, in an amount not to exceed \$215,000.

**Attachments:** [K-23 Contract Award Util Memo FINAL 03-01-2023.pdf](#)

**Firkus moved, seconded by Jones, that the Report Action Item be  
recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Firkus, Jones and Schultz

## 6. Information Items

[23-0200](#)

Change Order #1 to Badger Specialty Coatings, LLC for the DAF Coatings Project in the amount of \$5,600 resulting in a decrease of contingency from \$5,900 to \$300.

**Attachments:** [Change Order 1 DAF Coatings Project 02-10-23doc.pdf](#)

*This item was presented.*

[23-0199](#)

Appleton Wastewater SARS-CoV-2 Report

**Attachments:** [Appleton WWTF SARS CoV 2 Report 030223.pdf](#)

*This report was reviewed.*

[23-0198](#)

Polymer Incident Update

**Attachments:** [Utilities Committee - AWWTP Polymer Incident Memo \(2\) 02-20-23.pdf](#)  
[030723.pdf](#)

*This item was presented.*

[23-0102](#)

Monthly Reports for October, November, and December 2022:  
- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report  
- Water Treatment Facility Synopsis  
- Water Distribution and Meter Team Monthly Report - December

**Attachments:** [2022 Q4 Wastewater Treatment Plant Synopsis.pdf](#)  
[2022 Q4 Water Plant Synopsis.pdf](#)  
[Water Main Breaks December 2022.pdf](#)

*The reports were reviewed.*

[23-0197](#)

Monthly Report for January 2023:  
- Water Distribution and Meter Team Monthly Report

**Attachments:** [Water Main Breaks January 2023.pdf](#)

*The report was reviewed.*

## 7. Adjournment

**Firkus moved, seconded by Jones, that the Utilities Committee be adjourned at 4:52 p.m.. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Firkus, Jones and Schultz