



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, April 4, 2018

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Hanna at 7:01 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Dvorachek.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 16 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt, Mayor Timothy Hanna, Alderperson Keir Dvorachek and Alderperson Bob Baker

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*Deputy City Attorney Behrens, City Clerk Lynch, Director of Community & Economic Development Harkness, Director of Finance Saucerman, Deputy Fire Chief Baker, Health Officer Eggebrecht, Human Resources Director Matz, Library Director Rortvedt, Director of Parks, Recreation & Facilities Gazza, Deputy Police Chief Potter, Director of Public Works Vandehey, Director of Utilities Shaw, Valley Transit General Manager Mc Donald, & Diversity Coordinator Nelson.
Information Technology was excused.*

F. PUBLIC PARTICIPATION

The following spoke on the library proposal, Item 18-0445:

Jeanne Roberts, 1110 E Florida Ave.

Bill Mys, 1203 Montclair Ct.

Jen Garthofner, 1025 E Jardin St.

Shirley Strange, W3435 Equestrian Trail

Mike Thomas, 1 Hillcock Ct.

David Gerlach, 2 Bellaire Ct.

Nadine Miller, 914 N Fox St

Margaret Mann, 821 S Pierce Ave.

Jason Bruzek, 1402 N Division St.

Jim Bero, 1500 W Taylor St.

Tim Bero, 1500 W Taylor St.

Ronna Swift, 230 W Seymour St.

Torry Davison, 1131 S Oneida St.

Laura Leimer, 720 E Washington St.

John Adams, 425 E Circle St.

Nick Ross, 426 E Atlantic St.

John Volkman, 1113 E. Marquette St.

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[18-0468](#)

Common Council Meeting Minutes of March 21, 2018

Attachments: [CC Minutes 3-21-18.pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Croatt, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt and Aldersperson Keir Dvorachek

Abstained: 2 - Mayor Timothy Hanna and Aldersperson Bob Baker

H. BUSINESS PRESENTED BY THE MAYOR

[18-0472](#)

Autism Awareness Proclamation

This Proclamation was presented

I. PUBLIC HEARINGS

[18-0398](#) Public Hearing to consider amendments to Chapter 23 Zoning Ordinance of the Municipal Code relating to Article VI. Commercial Districts, Section 23-114 CBD Central Business District

Attachments: [PH Notice Ch 23 Zoning Ord Text Amendments 4.4.18 \(CBD\).pdf](#)

The Public Hearing was held. No one spoke during the hearing.

[18-0399](#) Public Hearing for consideration of repealing and recreating Chapter 23 Zoning Ordinance of the Municipal Code relating to Article XIV Signs

Attachments: [PH Notice Ch 23 Zoning Ord Text Amendments 4.4.18.pdf](#)

The Public Hearing was held. No one spoke during the hearing.

J. SPECIAL RESOLUTIONS

[18-0471](#) Resolution Combining Reporting Units for a Special Election

Attachments: [2018 REVISED Resolution Combining Wards for Special Election.pdf](#)

[2018 Resolution Combining Wards for Special Election.pdf](#)

[Memo Re- Special Election 2018.pdf](#)

Aldersperson Dannecker moved, seconded by Aldersperson Baranowski, that the Resolution be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konezke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

Abstained: 1 - Mayor Timothy Hanna

K. ESTABLISH ORDER OF THE DAY

[18-0438](#) Request to approve the Trail View Estates Final Plat as shown on the attached maps and subject to the attached conditions

Attachments: [StaffReport_FinalPlat_TrailViewEstates_3-27-18.pdf](#)

Aldersperson Spears moved, seconded by Aldersperson Martin, that the Final Plat be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konezke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

Abstained: 1 - Mayor Timothy Hanna

[18-0440](#)

Request to approve the Fifth Addition to Emerald Valley Final Plat as shown on the attached maps and subject to the attached conditions

Attachments: [StaffReport_FinalPlat_5thAddEmeraldValley_3-27-18.pdf](#)

Aldersperson Konetzke moved, seconded by Aldersperson Martin, that the Final Plat be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

Absent: 1 - Mayor Timothy Hanna

[18-0445](#)

Request approval of design for mixed use development proposed by Commercial Horizons.

The Motion on this item was as follows:

Support the city's efforts to include the library's needs as identified in a mixed use development with Commercial Horizons on the current site of Soldier's Square Parking Ramp

Attachments: [Mixed Use Library Memo.pdf](#)
[Library RFP.pdf](#)
[Mixed Use Library Summary Grid.pdf](#)
[Scores for Mixed Use Library Project Proposals.pdf](#)
[Mixed-use Library close up.JPG](#)

Aldersperson Spears moved, seconded by Aldersperson Williams, that the the mixed use library proposal be held until the next Common Council meeting. Roll Call. Motion failed by the following vote:

Aye: 1 - Aldersperson Cathy Spears

Nay: 14 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Chris Croatt, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

Abstained: 1 - Mayor Timothy Hanna

Aldersperson Baranowski moved, seconded by Aldersperson Martin, to proceed with the mixed-use development proposal for the library. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Chris Croatt, Alderperson Keir Dvorachek and Alderperson Bob Baker

Abstained: 2 - Alderperson Cathy Spears and Mayor Timothy Hanna

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Alderperson Croatt moved, Alderperson Dvorachek seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 15 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt, Alderperson Keir Dvorachek and Alderperson Bob Baker

Abstained: 1 - Mayor Timothy Hanna

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION

[18-0360](#)

Request to approve text amendments to Chapter 23 Zoning Ordinance of the Municipal Code relating to Article VI. Commercial Districts, Section 23-114 CBD Central Business District, as identified in the attached staff report

Attachments: [StaffReport_TextAmendment_GroundFloorResInCBD_For03-13-18.pdf](#)

This Report Action Item was approved.

[18-0362](#)

Request to repeal and recreate Article XIV. Signs of Chapter 23 Zoning Ordinance of the Municipal Code, as identified in the attached documents

Attachments: [StaffReport_DraftTextAmendments_SignCode_3-13-18.pdf](#)

[Chapter 23-500_Sign Amendments_Marked](#)

[Version_3-13-18_DRAFT.pdf](#)

[Chapter 23-500_Sign Amendments_Clean](#)

[Version_3-13-18_DRAFT.pdf](#)

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[18-0452](#)

Action Item: Award Design and Engineering Services for the Edison Street and Lawe Street Trestles to Corre, Inc. for a contract amount of \$98,931.90

Attachments: [Edison Lawe Str Trestle Comm Memo.doc](#)

This Report Action Item was approved.

[18-0464](#)

Approval of a Sponsorship Policy

Attachments: [2018 Sponsorship Policy Memo.pdf](#)
[Sponsorship Policy.pdf](#)

This Report Action Item was approved.

5. MINUTES OF THE FINANCE COMMITTEE

[18-0444](#)

Request to award Unit C-18 Sidewalk Sawcutting to ASTI Sawing, Inc in an amount not to exceed \$30,000.

Attachments: [Award of Contract Unit C-18.pdf](#)

This Report Action Item was approved.

[18-0446](#)

Request for approval of Bid Packages and project related expenses into the Guaranteed Maximum Price Amendment to Miron Construction for the Jones Park Project for a contract not to exceed \$3,753,690 plus a contingency of 5% for a contract not to exceed \$3,937,861 and approval of the following 2018 Budget adjustment:

Public Works Capital Project Fund

Debt Proceeds	- \$887,558
Mobility Study Implementation Project	- \$887,558

Facilities Management Capital Projects Fund

Jones Park Project	+\$887,558
Debt Proceeds	+\$887,558

transfer funds from the Mobility Study Implementation Project to the Jones Park Project

Attachments: [2018 Jones Park Bid Package Memo.pdf](#)

This Report Action Item was approved.

[18-0450](#)

Request to approve the following 2017 Budget adjustments:

General Fund - Parks & Recreation

Charges for Services - Pool	+\$41,000
Concession Supplies	+\$41,000

to record the increased pool concession revenue used to purchase additional concession supplies

General Fund

Fringe Benefits - HR Department	+\$2,845
Fringe Benefits - Police Department	+\$183,679
Fringe Benefits - Fire Department	+\$66,428
Find Balance	- \$252,952

to record the use of general fund balance to cover the cost of health care costs

Attachments: [2017 Corrected Final Budget adjustments .pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[18-0422](#) Approve Stormwater Management Alternative 1 for the urbanization of Evergreen Drive and Alvin Street.

Attachments: [Evergreen Alvin Select Alternative UC memo.pdf](#)
[Evergreen Alvin Alts 1.pdf](#)

This Report Action Item was approved.

[18-0423](#) Sole Source Purchase of Flight Scrapers to Evoqua Water Technologies for a cost of \$35,100.

Attachments: [utilities memo - DAF Flights 03-19-18.pdf](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[18-0427](#) Award Valley Transit Maintenance Pit Repair Project contract to Miron Construction Co.

Attachments: [2018 VT Maintenance Pit Repairs.pdf](#)

This Report Action Item was approved.

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[18-0469](#) Ordinances 34-18 to 37-18

Attachments: [Ordinances going to Council 4-4-18.pdf](#)

This Report Action Item was approved.

- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Alderson Dannecker moved, seconded by Alderson Baranowski, that the meeting be adjourned at 8:25 p.m. Roll Call. Motion carried by the following vote:

Aye: 16 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Patti Coenen, Alderson Kyle Lobner, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears, Alderson Chris Croatt, Mayor Timothy Hanna, Alderson Keir Dvorachek and Alderson Bob Baker

Kami Lynch, City Clerk