



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Tuesday, July 12, 2016

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and Alderperson Siebers

**Excused:** 1 - Alderperson Martin

3. Approval of minutes from previous meeting

[16-1093](#)

June 21, 2016 Finance Committee minutes

**Attachments:** [MeetingMinutes21-Jun-2016-11-52-57.pdf](#)

**Alderperson Dannecker moved, seconded by Alderperson Siebers, that the minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and Alderperson Siebers

**Excused:** 1 - Alderperson Martin

4. Public Hearings/Appearances

5. Action Items

[16-1096](#)

Request to award the Highview Park 2016 Tennis and Basketball Courts contract to MCC, Inc. in the amount of \$131,351.38 with a contingency of 10% for a project not to exceed \$144,486.52.

**Attachments:** [Highview Park courts.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and Alderperson Siebers

**Excused:** 1 - Alderperson Martin

[16-1108](#)**\*\*Critical Timing\*\***

Request to approve the following 2016 Budget adjustment:

**TIF 6**

Storm Sewer Construction	+\$249,700
Sanitary Sewer Construction	+ \$74,440
Water Main Construction	+\$144,200
Fund Balance (advance from General Fund)	- \$468,340

to provide funding for infrastructure construction related to the extension of Milis Drive in the Southpoint Commerce Park (2/3 vote required).

**Attachments:**     [Additional TIF 6 Spending Authority.pdf](#)  
                                   [Finance 16-1108.pdf](#)

**Alderson Siebers moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Dannecker, Alderson Lobner and Alderson Siebers

**Excused:** 1 - Alderson Martin

[16-1099](#)

The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussions of real estate negotiations regarding the railroad trestles and conferring with legal counsel regarding pending litigation concerning the Town of Harrison pursuant to §19.85(1)(g) and reconvene into open session.

**Alderson Lobner moved, seconded by Alderson Dannecker, to convene in Closed Session Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Dannecker, Alderson Lobner and Alderson Siebers

**Absent:** 1 - Alderson Martin

**Alderson Dannecker moved, seconded by Alderson Siebers, to rise and report, returning into open session. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Dannecker, Alderson Lobner and Alderson Siebers

**Excused:** 1 - Alderson Martin

## 6. Information Items

[16-1094](#)

Change Order No. 1 to contract 16-16 for Unit H-16 Prospect Avenue and Jackman Street Stairs for modifications to lower stair foundations in the amount of \$3,500 resulting in a decrease to contingency from \$5,000 to \$1,500. No change to overall contract amount.

**Attachments:** [Contract Change Order No.1 Unit H-16.pdf](#)

**This Presentation was received and filed**

[16-1095](#)

Director's Reports:

Finance  
Legal Services

**This Presentation was received and filed**

[16-1097](#)

Contract 30-16 was awarded to Northeastern Roofing Company, Inc. for partial roof replacement of the Municipal Services Building in the amount of \$180,700 with a contingency of \$18,070. Final contract amount is \$181,318 with a remaining contingency of \$17,452. Payments issued to date total \$162,630. Request to issue the final contract payment of \$18,688.

**Attachments:** [2016 MSB Roof Replacement Final Payment.pdf](#)

**This Presentation was received and filed**

[16-1098](#)

Contract 26-16 was awarded to ASTI Sawing, Inc. in the amount of \$30,000. Payments issued to date total \$7,295.63. Request final payment of \$22,704.37.

**This Presentation was received and filed**

[16-1100](#)

The following 2016 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy:

**General Fund - Park & Recreation Department**

Grants & Donations	+\$925
Equipment	+\$925

to record funds received from the Hisey family for a memorial bench at Pierce Park

**This Presentation was received and filed**

## 7. Adjournment

**Aldersperson Lobner moved, seconded by Aldersperson Dannecker to adjourn.**

**Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Dannecker, Aldersperson Lobner and Aldersperson Siebers

**Excused:** 1 - Aldersperson Martin