

**RECRUITMENT STATUS REPORT
UPDATES THRU 01/23/2020**

STAFF PERSON	POSITION	DEPT.	Date of Vacancy	# of Openings	STATUS
KIM	Bus Driver	VT	Multiple	4	Testing date 1/24/20. Panel interviews 1/24/20. Application deadline 4/26/20.
	Part-Time Bus Driver	VT	N/A	N/A	Testing date 1/24/20. Application deadline 4/26/20.
	Communication Technician	VT	10/25/19	1	Medical pending on top candidate.
	Operator I - DPW	DPW	8/26/19	1 + Elig. list	2 candidates on eligibility list. Testing date 1/28/20.
	Lead Person - Street	DPW	1/3/20	1	Panel interviews 2/19/20.
	Operator I - Sanitation	DPW	1/3/20	1	Panel interviews 1/23/20.
	Part-Time Service Person	DPW	1/18/20	1	Application deadline 2/16/20.
	Instrumentation Technician	Utilities	Jan 2020	1	Start date pending on top candidate.
	Solids Operator	Utilities	2/3/20	1	Panel interviews 1/27/20.
	ALLISON	Police Officer	Police	NA	1 + Elig. list
Community Service Officer (CSO)		Police	NA	1	Application deadline 2/2/20.
Forensic Evidence Specialist		Police	12/16/19	2	Background pending on 3 candidates. Applications under review.
Fire Fighter		Fire	N/A	N/A	Background pending on 1 candidate. Conditional offers extended to 5 candidates.
Deputy Fire Chief		Fire	1/3/20	1	Panel interviews 2/4/20.
Civilian Fire Inspector		Fire	1/3/20	1	Panel interviews 2/7/20.
Library Operations Clerk - Sub		Library	1/2/20	1	Conditional offers extended to 2 candidates. Second process application deadline 2/16/20.

TOTAL POSITIONS OPEN = 18 TOTAL ELIGIBILITY LISTS = 2

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	# of Openings	Person Vacating Position/Status
ALLISON	Systems Analyst	IT	7/6/15 & 9/6/19	2	Using part-time temporary staffing to fill current need.
	Library Ops Clerk	Library	1/2/20	1	Department re-evaluating needs.
	Library Page Clerk - .5 FTE	Library	5/21/19	1	Kathleen Choronyz retirement. Department re-evaluating needs.
	Library Clerk – Public Services - .5 FTE	Library	5/21/19	1	Kathleen Choronyz retirement. Department re-evaluating needs.
	Weights & Measures Specialist - .5 FTE	Health	1/13/20	1	Todd Schmidt promotion. Waiting for Request to Fill.

TOTAL POSITIONS ON HOLD = 6

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.