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Department of Utilities
Wastewater Treatment Plant
2006 E Newberry Street
Appleton, WI 54915-3128
920-832-5945 tel.
920-832-5949 fax

To: Finance Committee Chairperson Chris Croatt and Members of the Finance Committee

From: Chris Stempa, Utilities Deputy Director

cc: Chris Shaw, Utilities Director
Kelli Rindt, Enterprise Fund Accounting Manager

Date: August 26, 2019

Re: Informational Item: Change Orders #4 to Vinton Construction Company contract as part of the Briarcliff and Midway Lift Station Improvement Projects totaling \$600 resulting in a decrease in contingency from \$14,615 to \$11,293.20

On December 5, 2018 Common Council approved contract for the Briarcliff and Midway Lift Station Improvement Projects to Vinton Construction Company in the amount of \$194,870 plus a 7.5% contingency of \$14,615 for a total cost not to exceed \$209,485.

Project substantial completion was reached on June 18, 2018. Change Order #4 is associated with the replacement of two concrete panels adjacent to the construction area that required replacement. A summary of construction change orders is provided in the table below.

CO#	Cost	Description
CO#1	\$1,625.00	Furnish additional float (low level) including wiring to control panel at Briarcliff Drive lift station
CO#2	\$1,096.80	Additional site restoration, sod installation at Briarcliff Drive lift station.
CO#3	\$0	Extend contract completion date from 6/28/19 to 7/31/19.
CO#4	\$600.00	Installation of two additional concrete sidewalk panels at Midway Road lift station.

TOTAL \$3,321.80
Contingency \$14,615.00
Remaining \$11,293.20

If you have any questions regarding the project or change orders please contact Chris Stempa at 832-2353.